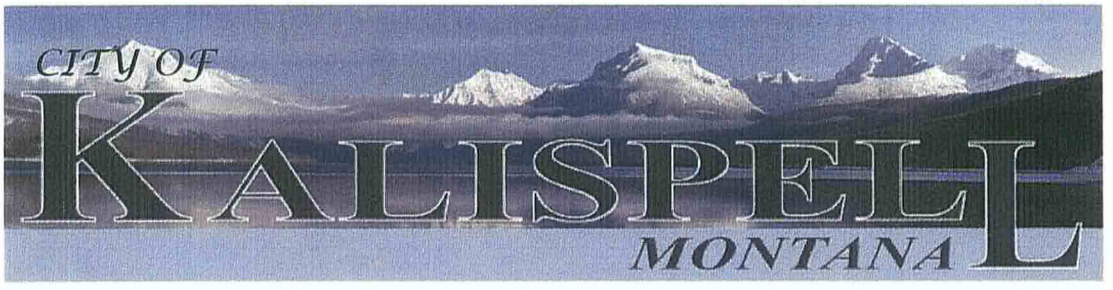
CITY OF KALISPELL

MONTANA

FINAL

BUDGET DOCUMENT



FISCAL YEAR 2014-2015

CITY OF KALISPELL

FINAL BUDGET INDEX -FY2015

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City of Kalispell

OFFICE OF THE CITY MANAGER

201 First Avenue East
Kalispell, MT 59903

September 11, 2014

Honorable Mayor Mark Johnson
Members of the Kalispell City Council
PO Box 1997
Kalispell, MT 59903

Ladies and Gentlemen,

It is my pleasure to submit for your consideration the Fiscal Year 2015 proposed budget for all municipal operations. This letter is intended to serve as the budget message for that proposal and outlines the nature of the approximately $46,000,000 budget plan for the coming year. This message is not intended to identify all the specifics of the budget document, but rather provide an overview of the revenues and expenditures, fund levels, unique attributes impacting the budget, and significant budget related activities of the organization. Moreover, as changes will be implemented between the preliminary budget and final budget adoption, numbers in this document may be slightly different than the final budget.

The budget document is a substantial policy and managerial tool that highlights the interaction between the staff and the governing body. Through the budget document, service levels are established, policy directions are initiated, and fiscal positioning is achieved. The budget is an effort in cooperation between the entities of the City and the public as a whole.

The FY15 budget continues to recommend the management of municipal services in a fashion that accepts taking advantage of new opportunities to adjust the services we provide to the residents of Kalispell. Last year, we privatized airport management services. This year we are proposing to contract out part of forestry activities to test this as a potential model for future years. The past year has been identified with looking to the future; taking steps in that direction with our infrastructure development and our community planning. While municipalities across the country deal with reduced revenues and seemingly shrinking funding opportunities, I feel it is important that we continue to develop our own path. While that sometimes requires difficult conversations and decisions, the dialogue generally yields productive outcomes. While we create the budget document to provide the best services we can within our respective means, it is vitally important to continue the effort to identify the services that the community desires and matching the appropriate level of service to that desire.

I am pleased to present the FY15 proposed budget and am comfortable in the allocation of funds, the expected service levels resulting from this funding distribution, and the continuing preparation of community infrastructure into the future.

ACCOMPLISHMENTS IN 2013 AND 2014

As the FY15 budget is proposed, it is appropriate to return to recent municipal accomplishments. While the listed items are only a sample of the improvements and respective municipal accomplishments, they do represent a concerted effort across departments for the improvement of services being offered by the City of Kalispell.

- Implementation of a training simulator for law enforcement
- Adoption of the Core Area Plan and development of policies toward financing programs
- Acquisition of the permanent lease from DNRC for the Kidsports land
- Improved efficiencies of the solid waste operation through expansion into adjacent areas
- Construction of the pedestrian/bike trail along Highway 93
- Initiation of the pedestrian/bike trail along Three Mile Drive
- Received commitment from the State Department of Transportation for the completion of the Alternate Highway/Bypass
- Received commitment from the State Department of Transportation for the expansion of Four Mile Drive
- Completed review and adoption of the water and sewer impact fees, which had been in discussions since 2010
- Initiated design of the Westside Interceptor
- Implementation of general fund reserve policy (reserves have gone from 14.96% in FY12 to 19.4% projected in FY15)
- Adopted a budget the has taxation levels below the maximum allowable (approximately 1.6 mills less than our cap in both FY14 and FY15)
- Privatized Airport Management Operations
- Implemented paperless meetings and enhanced productivity efforts with the incorporation of iPads for council use
- Partnering with local agencies on the efforts for implementation of the Core Area Plan in conjunction with the development of the rail park
- Completed a productive outreach effort in Washington D.C. with elected representatives and Federal Agencies related to the TIGER Grant application
- Initiated a Downtown planning study similar to the Core Area
- Initiated an update to the Urban Renewal Plan for the South Kalispell area

PROPOSED FY2015 BUDGET AT A GLANCE

Major highlights and conditions of the proposed FY15 budget include the following:

- The proposed FY15 budget is based on service levels needed to accomplish the goals outlined in the budget for each department, balanced with available resources.

- The General Fund budget is developed with an eye toward meeting the established reserve amount of 20%. Though there is available space within the taxation formula to accelerate the amount dedicated to reserves for this upcoming year, the budget is proposed with a balance of meeting that policy and the provision of property tax relief. The preliminary budget identifies an end balance that is 19.4% of the budgeted revenues.

- Property tax is the primary source of revenue for the general fund and is anticipated to increase through new growth and the allowable inflationary index as identified in state statutes. This is always a difficult assumption to make as final valuations are not

released until August, when we will know what the final property tax valuation is for the year. Reviewing new additions to county records, however, we feel comfortable with the forecast applied to the revenue projections.

- Senate Bill 96, from the 2013 legislative session has reduced the amount of personal property tax collected, effectively decreasing the amount the City of Kalispell collects in tax receipts. However, there is an addition in the reimbursement of funding based on Senate Bill 96 that is accounted for in the entitlement line item of our revenues. While the projected numbers do present a calculated effort for accurate forecasts, they do limit the ability to project trends for future years until we can see how the new legislation impacts our receipts for more than one or two years.

- Solid Waste is proposing a new process to rehabilitate our side-arm loaders after 4 years of operation. Typically, we operate the apparatus for 4 years, and then use it for 4 years as a secondary piece of equipment in order to get 8 years of service out of the equipment. Under the new process, we would perform an $85,000 rehabilitation after 4 years, use it another 4 years as a primary apparatus, then use it for 4 more years as a secondary piece of equipment. With a replacement cost of $290,000, Solid Waste is projecting a savings of approximately $445,000 over a 15 year span and $480,000 over a 25 year span.

- Full-time equivalencies:

    - While we have reallocated various positions/hours within the general fund, we have not added any positions in this fund.

    - In Forestry, we are reducing the total FTE by a full position, as part of the contracting services model we are testing for this upcoming year (see the forestry description under enterprise funds.)

    - We are shifting 0.25 FTE from Community Development to the Building Department as part of a shift in responsibilities to better use this resource and meet the needs of the Building Department, which is seeing increased activity. Also in the Building Department, we have included appropriations for an additional inspector (1 FTE), should the demand for building review activity increase. The building department acts as an enterprise fund that can only have a reserve equal to one year's operation, which we have accumulated (see the Building Department description under enterprise funds). If the activity is not sustainable, we will not add the inspector.

- As was the case with last year's budget process, the Ambulance fund identifies a general fund transfer incorporated into this year's budget. An EMS funding report and recommendation has been produced that identifies options related to staffing and funding the EMS activity for the City of Kalispell. This includes presenting an option to the voters related to a dedicated mill levy. Should this go to the voters and pass, funding will be available for budgeting in the FY16 budget. Should it fail, we would look at making adjustments with attrition in order to reduce the amount of the subsidy in the future.

- We have added additional revenue for parking meters and permits. This will assist in bringing the revenues closer to the expenditures for this respective activity. Following the work session where information on parking was presented, the Parking Advisory

board reviewed the options and voted in favor of recommending fee increases in parking and permits. As per discussions at the work session, downtown parking will continue to be reviewed as part of the downtown planning process in order to identify the long-term management for parking.

- Last year, Central Garage was moved from the general fund to an internal service fund. This allows us to display fuel usage within the respective departments. This is the first year we will have both past usage (FY14) displayed in the line items, in addition to the projected usage for FY15. This display will allow us to more easily demonstrate increased costs over time.

- I have included a 5-year CIP for the municipal departments that outlines expected timeframes for equipment replacement and capital projects. This schedule helps to forecast the needs of the department and outlines projects that are being planned in future years. The CIP will be updated on an annual basis with some projects being adjusted on the timeline and equipment being deferred, based upon priorities and available resources. It does provide, however, a good idea of what the City is looking at for capital improvements in future years.

- While it is not represented in the budget, we are working on the costs associated with shifting our utility billing operations from a schedule of billing every two months to a monthly billing cycle. While there would be associated costs with this transition, including the likelihood of 1 additional FTE that would be split across the utilities, the increased service should be considered as part of the discussion. In addition to creating consistency on a monthly basis for the customer (rather than a larger bill every two months), there is the potential to alleviate a large burden for an individual customer that may be experiencing a leak in a service line that could go an extra month prior to being identified. This scenario does occur and leads to unexpected costs for the customer. We anticipate the discussion regarding the potential shift in this service to occur when we are discussing our utility enterprises during budget sessions.

- Following efforts of trying to maintain uniformity across the organization, I have added a 3% increase in non-union employee salaries. This is comprehensive, including base adjustments, longevity pay, certification pay, etc., as accounted for in the contract with Fire Department, Police and AFSCME employees.

- Grant funds continue to assist in delivery of municipal services. As an example, dashboard cameras that are being installed in our new computers are being partially funded with a grant that is paying for 2 Cameras and a portion of the server system. Additionally, a grant has been applied for that would pay for bullet proof vests for our Special Response team. We have these items budgeted for within the department budget. If we are successful with the grant, we would re-allocate that funding to replace a patrol motorcycle that is ready for replacement, but had to be deferred based on other priorities in the proposed budget. We will likely know if we are successful with the grant prior to consideration of the final budget and will make adjustments at that time.

- For the second straight year, we are receiving a credit from MMIA for Liability insurance. This credit has been applied in the funds as a decreased expense.

- Health care costs from MMIA are projected to remain flat, which is good news as the initial projections were 5% or higher. Similar to last year, is that the experience factor being applied to the City of Kalispell provides for a slight decrease in premiums. Though

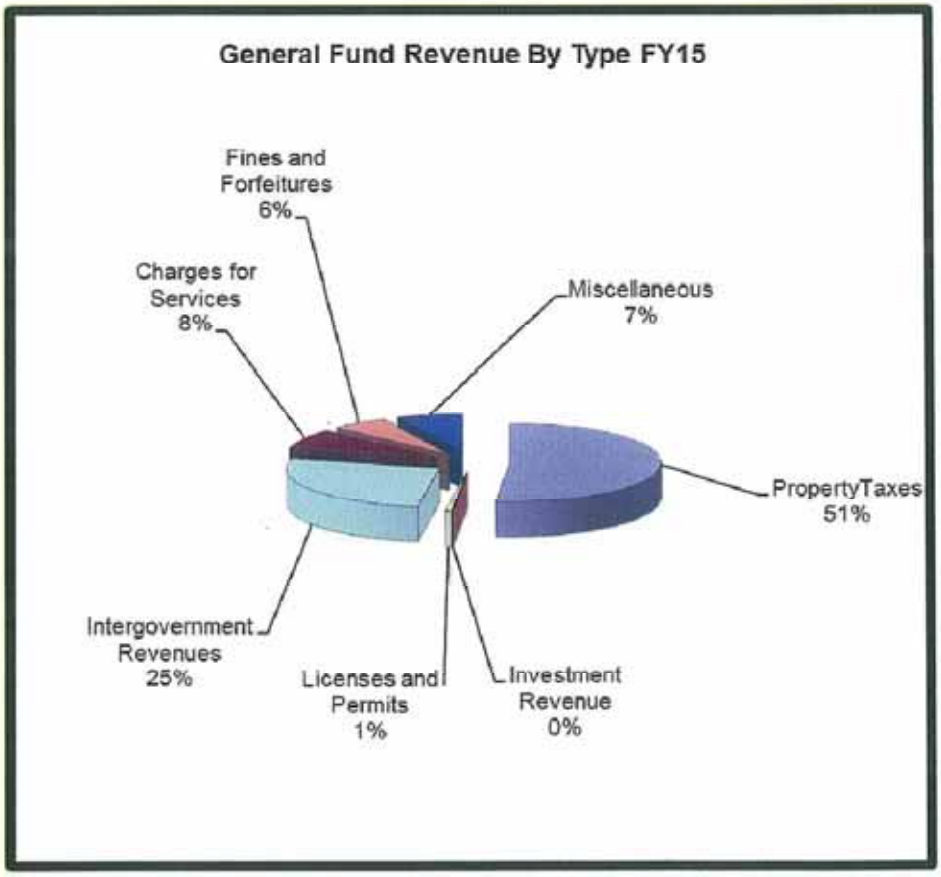
we don't anticipate being able to avoid premium increases in the future, remaining stable for the past two years is an enviable achievement in respect to health care premiums.

GENERAL FUND REVENUE

PROPERTY TAX

Property tax is the primary revenue source within the general fund. As we do not receive final property valuations for the current year until the first week in August, we are required to forecast revenues with incomplete information. In FY13, we saw an unexpected decrease based on the central assessment of respective utilities. In FY14, our valuation was impacted by the expansion of the West Side TIF District. For FY15, we anticipate the valuation to increase in conjunction with last year's growth of taxable property. However, we tried to be conservative in our estimates, knowing that the final numbers usually require some modification. Additionally, we kept the value of the growth below the three year rolling average. We think our estimates are accurate in projecting a higher level than FY14 as we saw considerable properties completed that we project to be on the tax rolls, a trend we anticipate continuing through the next two years. We are currently trending for increased residential and commercial building in 2015. However, the timing of the construction and the timing of the property assessment creates difficulty in forecasting when the increase in taxable property will result in increased valuations.

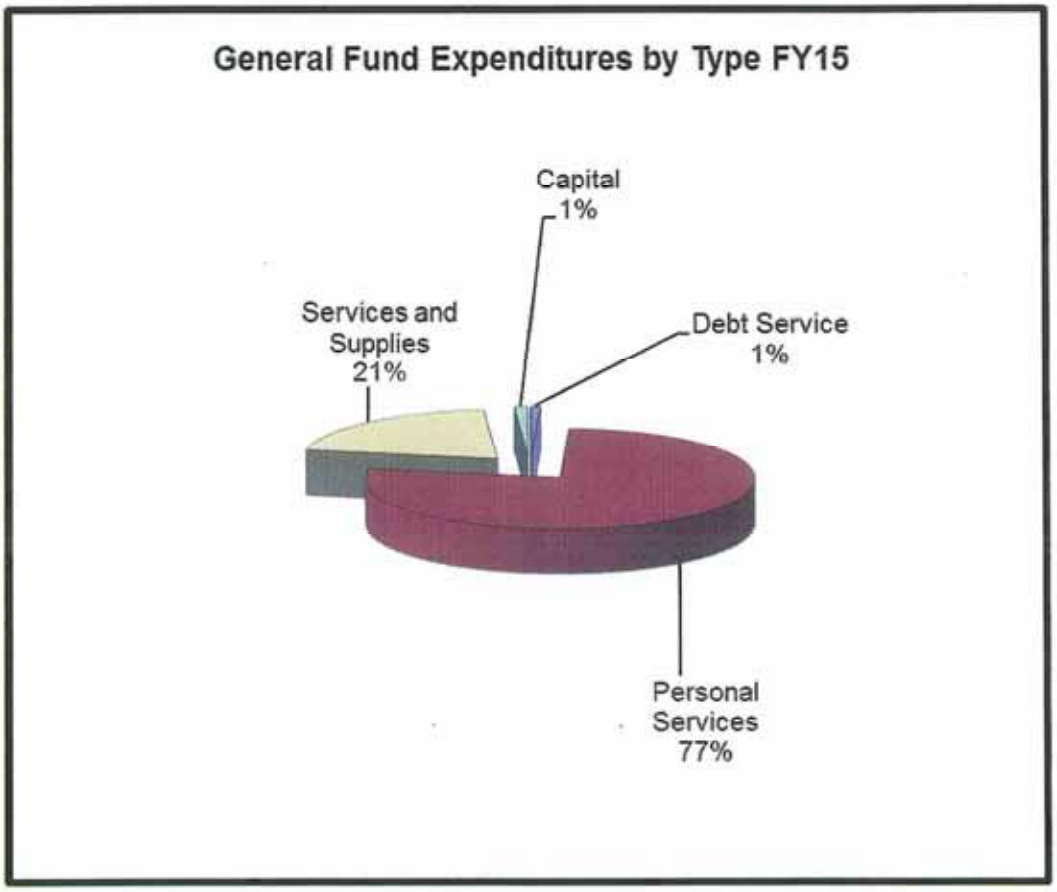
General Fund Revenues by Percentage



GENERAL FUND EXPENDITURES

Expenditures in the General Fund are budgeted at $10,010,368. This is a 3.09% increase from the total expenditures adopted in the FY14 budget. Expenditure categories are broken down in the chart below.

Breakdown of General Fund Expenditures by Percentage



SPENDING LEVELS BY DEPARTMENT

The following table provides a comparison of general fund departmental expenditures from FY14 to FY15. The table is included to demonstrate the funding levels for respective activity in this year's recommended budget as compared to the previous year. Changes may be indicative of large capital items, significant additions to department responsibilities, or other changes of operation and maintenance costs.

Table 1. Comparison Increase from Prior Year- General Fund Departments

General Fund Departments	FY2014 Adopted Budget	FY2015 Proposed Budget	% change
City Manager	$177,397	$180,061	1.5%
Human Resources	$151,429	$153,224	1.19%
Mayor/Council	$112,648	$119,142	5.76%
City Clerk	$105,701	$138,762	31.28%
Finance	$255,683	$266,550	4.25%
Attorney	$426,579	$436,542	2.34%
Municipal Court	$333,361	$342,583	2.77%
Public Works	$36,819	$39,522	7.34%
City Hall	$259,645	$257,992	-0.64%
Police	$4,073,422	$4,202,846	3.18%
Fire	$2,523,184	$2,668,306	5.75%
Planning Department	$341,653	$355,246	3.98%
Community Development	$84,578	$68,693	-18.78%

SPECIAL REVENUE AND ENTERPRISE FUND REVENUES, EXPENDITURES, AND BALANCES

Below is a table of the Special Revenue and Enterprise Funds, with their related revenues, expenditures, and fund balances. Those funds that are bolded are addressed in the narrative following the table.

Table 2. Revenues, Expenditures, and Fund Balances in Special Revenue and Enterprise Funds

Fund	Revenues	Expenditures	Balance
SPECIAL REVENUE FUNDS			
Parks	$1,493,000	$1,591,000	$175,000
Forestry	***$209,000***	***$191,000***	***$80,169***
Ambulance	***$1,015,000***	***$1,010,000***	***$5000***
Building Department	***$369,000***	***$467,000***	***$305,000***
Light Maintenance	***$237,000***	***$317,000***	***$15,000***
Gas Tax	$387,000	$541,000	$201,000
Street Maintenance	$2,220,000	$2,381,000	$1,057,000
ENTERPRISE FUNDS			
Airport Operations	***$74,000***	***$68,000***	***$105,000***
Water (operating)	*$3,240,000*	$3,563,000	$2,976,000
Sewer (operating)	$4,200,000	$4,412,000	$1,069,000
Storm Sewer (operating)	$761,000	$1,603,000	$489,000
Solid Waste	$1,146,000	$1,421,000	$828,000

FORESTRY

The Forestry Special Revenue Fund was established in 2001 with the following objectives: 1) hazard reduction program, 2) replacement for removals or vacant sites, 3) pruning cycles for

inventoried trees, 4) public education and site assistance, and 5) maintain a departmental tree maintenance unit. The last five years of the program have focused on addressing Dutch Elm Disease within the urban forest. With this effort, the remaining objectives have been considered less of a priority, though the department is trying to focus year-round efforts on the urban forest.

During last year's budget process, an assessment increase was proposed, and rejected. In response, services were reduced to initiate cost saving measures. In the FY2015 budget, we are looking at contracting out some of the responsibilities. With the departure of our year-round forestry employee, we are taking the opportunity to reset the operations with the reduction of the fixed personnel costs and contract out some of the operations to assess the effectiveness of the level of services that can be provided under this model. If it is effective, the current assessment level would allow for sustainability into the 2020's, depending upon the level of contract services elected. If it is not effective, we would likely revisit discussion of an assessment increase in the future.

AMBULANCE

The ambulance is considered a special revenue fund as it generates a significant portion of its revenue from sources that are committed to the fund's operation. This revenue comes from the billing for services, similar to an enterprise fund. However, as collection of full amount of billing is impacted by Medicare, etc., this fund is essentially supported by a general fund subsidy. This budget presents that subsidy in correlation to the personnel required to run the ambulance operation. The subsidy for FY15 is a little over $310,000. It is expected that this transfer will increase in the future as capital replacement is needed and personnel costs increase. The unique nature of the operation presents the challenge of how to philosophically approach the funding of this department.

Over the past year, a committee reviewed the operations and funding options available for EMS operations. The committee presented its report to City Council at a work session in March, recommending that the Council consider placing a ballot issue on the November General Election seeking a dedicated mill levy for EMS operations. This levy would remove the general fund subsidy, noted above, implement a capital equipment replacement process, and provide staffing that would limit the number of calls that are currently being dispatched to neighboring jurisdictions.

Should the ballot issue be placed on the November election ballot and fail, we would likely reduce staffing through attrition. This would save in personnel costs, though we would likely see additional emergency calls being handled by neighboring jurisdictions. Either way, we would be responding to the level of service the community desires to have.

LIGHT MAINTENANCE

The light maintenance fund is one of the funds we are asking Council to review. At a work session in March, we presented several options for council to review, from a reduction in services to an enhancement of services to previous levels. At the time, council expressed a desire to see the light maintenance district adjusted to be a citywide district, rather than those properties within 300ft. of a street light. This recognizes the community benefit of street lighting. We are currently progressing through the efforts to bring that potential change to council. However, we are not making the adjustments in the budget at this time. If the change passes through council, after the appropriate publication requirements, changes will be implemented in

the final budget. Likewise, if the change is not implemented, we will reduce the staffing that is in the budget in order to sustain the fund balance with reduced services.

The last increase in this fund was in 2003. This fund is impacted by the increased cost of electricity that has occurred over time through rate increases and the increased amount of lights added to the system. Additionally, more lights have increased the amount of labor required. We currently have 585 street lights that we own and maintain.

BUILDING DEPARTMENT

The Building Department acts as an enterprise fund that is allowed by State law to have a one year contingency fund, and is required to have spending levels for the next year to lower the reserve amount. We have reached this level due to increased activity in building and anticipate additional revenue resulting from the addition of electrical inspections. We are proposing additional staff to account for the increased activity. In the proposed budget, we are shifting 0.25 FTE from Community Development to the Building Department as part of a shift in responsibilities to better use this resource and meet the needs of the Building Department, which is seeing increased activity. Additionally, we have budgeted for an additional inspector, should our commercial review activity maintain its level of activity, in addition to a sustained increase in housing applications. If revenues and reserves drop due to a decrease in activity as they did in 2010, staff will be reduced accordingly.

AIRPORT

In the fall of 2014, voters chose to reject plans to move forward with an expansion/realignment of the airport's footprint. In order to create savings in the airport fund, operations have been privatized as of January 1, 2014. This change is projected to save almost $20,000 in airport operations. At a March work session, council discussed the potential of updating the Urban Renewal Plan that had identified the airport improvements as one of the primary goals for the plan. With the results of the election, the Urban Renewal Plan needs to be updated to identify the long term plan for the area, including the airport. Planning is currently working on a Request for Qualifications to solicit an independent consultant to facilitate this plan update. We would anticipate that the plan, at its completion, would provide a roadmap for where the community visions South Kalispell and the respective relationship with the City Airport.

The planning process would likely identify several alternatives and costs associated with them, as well as challenges that need to be assessed, including maintenance costs associated with the airport, as identified in the budget CIP. Once an updated Urban Renewal Plan is in place, we can take the next steps in our operational efforts, comfortable they are in line with long-term vision.

PERSONNEL COMPENSATION AND BENEFITS

Last year, we completed a three year contract with the IAFF which established a three year agreement for FY14, FY15, and FY16 with total compensation adjustments of 1.3%, 3.3% and 3.3% respectively. As we have entered into collective bargaining agreements with our other two labor units, one of our goals was to create some consistency across the organization in respect to salary increases. While there may be circumstances that prevent this, depending upon the respective bargaining unit, market conditions, etc., it does give us a direction for future year compensation decisions and forecasting. Using this as a guide we recently approved contacts

with AFSCME and the Kalispell Police Officers Association. In respect to non-union employees, we are recommending to provide the same consistency as we have with the labor units in order to provide parody across the organization. The table below presents compensation for our respective labor groups for the next several fiscal years.

Salary Increase for Respective Labor Groups (Overall Increase- Inclusive of Base Adjustment, Longevity, Merit, etc.)											
Police Contract			Fire Contract			AFSCME Contract			Non-Union		
FY15	FY16	FY17	FY15	FY16	FY17	FY15	FY16	FY17	FY15	FY16	FY17
2.4%	3.0%	3.3%	3.3%	3.3%	NA	3.3%	3.3%	1.3%	3.0%	NA	NA

During last year's review, I proposed a market analysis and matrix review to better align our organization with the market. As part of the labor negotiations, this market analysis has been initiated. Following the completion of the collective bargaining efforts, we have begun the review of the data for the non-union employees. The desired outcome for this effort will be a wage matrix that provides consistency for advancement through a respective pay range for employees while connecting every position with the respective market. Currently, employees are hired into a respective range, yet are advanced only through base adjustments. A new matrix would provide a mechanism for advancement through a pay range in an equitable fashion.

Health care increases for MMIA are projected to remain flat for FY2015, with a slight reduction for the City of Kalispell. This is two years in a row that the City of Kalispell has not had an increase in its health care premiums. This is the result of the level of claims across the MMIA system, which Kalispell is part of, and even lower claims submitted from the City of Kalispell participants. While we don't anticipate that premiums will continue to remain flat, we do continue to urge employees to take part in the wellness programs that are offered, such as health screenings and flu shots.

CONCLUSION

The proposed budget was developed and is recommended as an appropriate use of the resources available to the City. The FY15 budget has been prepared with the goal of adding increased value to the document with the addition of the Capital Improvement Plan, and a continued effort in simplifying the document to best represent the revenue and expenditure items to their respective funds. The focus of the budget during this year's preparation and implementation, as was the case with last year's budget, has been on maximizing the resources we currently have. Building a culture and environment with our current human resources is a cost–effective way to approach the future, as building from within can often have large benefits over simply adding additional resources.

It is anticipated that the local economy will continue to trend upward with steady growth. We anticipate that property growth in the next two years will show an increase over the past two years, though we are being conservative in the forecast, recognizing that there are variables outside of our control that impact the final economic outcomes.

In conclusion, I believe the budget development process continues to be enhanced through the mutual efforts of staff and the City Council. New initiatives are being developed in an effort to improve the quality of services while operating in a revenue restricted environment. The employees of the City of Kalispell have done an exceptional job in striving for an improved community through their collective efforts, as can be seen with developments incorporated into the budget. The City Council has been effective in providing direction from which to work as we try to create a document that is effective and beneficial. Finance Director, Rick Wills, has done an exceptional job in coordinating changes in the budget format and keeping track of the process along the way through many emails and conversations related to the budget. The collective goal of all involved has been to create the mechanism from which municipal services are offered to the residents of the City of Kalispell. With these acknowledgements, I present the proposed FY15 budget.

Respectfully,

Doug Russell

Douglas R. Russell
City Manager

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City of Kalispell

Budget Certification

THIS IS TO CERTIFY that the Annual Budget for Fiscal 2015, was prepared according to law and adopted by the Kalispell City Council on August 18, 2014; and that all financial data and other information set forth herein are complete and correct to the best of my knowledge and belief.

Signed _____ Date 8/28/2014
Mark Johnson
Mayor

Signed _____ Date 8/28/14
Doug Russell
City Manager

CITY OF KALISPELL

2015 FINAL BUDGET

ELECTED OFFICIALS

Manager/Council form of Government

Mayor Mark Johnson		**12/2017**

Council members:

Kari Gabriel	**Ward I**	**12/2015**
Jim Atkinson	**Ward III**	**12/2017**
Sandy Carlson	**Ward I**	**12/2017**
Rod Kuntz	**Ward III**	**12/2015**
Wayne Saverud	**Ward II**	**12/2015**
Phil Guiffrida	**Ward IV**	**12/2015**
Chad Graham	**Ward II**	**12/2017**
Tim Kluesner	**Ward IV**	**12/2017**

Other City Officials:

City Manager	**Doug Russell**
Attorney	**Charles Harball**
Police Chief	**Roger Nasset**
Fire Chief	**Dave Dedman**
Finance Director	**Rick Wills**
City Treasurer	**Deb Deist**
City Clerk	**Theresa White**
Municipal Judge	**Lori A. Adams**
Public Works Director	**Susie Turner**
Parks Director	**Chad Fincher**
Planning Director	**Tom Jentz**
Human Resource Director	**Terry Mitton**
Information Technology	**Erika Billiet**

CITY OF KALISPELL, MONTANA
Miscellaneous Statistics
(unaudited)

Class of City	1st
Date of Organization	1892
County	Flathead
Form of Government	Council/ Manager
Number of employees (non-elected) proposed fiscal year 2015	180.9
Seasonal employees	121
Elected Mayor, 8 Council persons, Municipal Judge	10
Population of the City - 2013 estimate	20,487
Land area	7,288
Registered Voters (active):	10,248
Taxable Valuation 2014	$ 39,521,550

City Services:

- Police protection
- Fire Department, Ambulance Service and Building Inspection
- Parks & Recreation
- Community Development
- Public Works-Streets, Water, Sewer, Wastewater Treatment, Storm Sewer
- General Administration-City Manager, Attorney, Finance, City Clerk, Municipal Court
- Planning, Human Resources
- Airport

Number of building permits issued FY14		258
Miles of Streets & Alleys		150
Municipal Water/Sewer:		
Number of consumers		8,408
Average daily water consumption (millions)		2.45
Miles of water main		136
Miles of sewer main		127
Miles of storm main		65
Water rate per 1,000 gallons	$ 2.43	
Sewer rate per 1,000 gallons	$ 4.78	
Irrigation per 1,000 gallons	$ 1.55	

Customer service costs each (water $15.00/sewer $16.88) per bi-monthly billing period.

PROPERTY TAX MILL LEVIES FY2015

General Fund/Parks Department	156.8
G.O. Bond - Pool/Fire Station	12.5
Permissive Health Levy	18.5
TOTAL	187.8

RESOLUTION NO. 5578

A RESOLUTION ADOPTING A FORMAL POLICY FOR BUDGETING TOWARD A SPECIFIED UNASSIGNED FUND BALANCE IN THE GENERAL FUND.

WHEREAS, the City Council acknowledges that the City of Kalispell, as a local government, is vulnerable to economic uncertainty, unanticipated events, credit rating assignments, and potential shortfalls in revenue cycles within any respective budget year; and

WHEREAS, it is the desire of the City Council that the city sustain a strong financial foundation for unassigned fund balances, but to also uphold a financial culture that does not sacrifice the provision of municipal services merely for the sake of fiscal targets; and

WHEREAS, the Government Finance Officers Association in Best Practice "Appropriate Level of Unrestricted Fund Balance in the General Fund" identifies that a general purpose government, regardless of size, should maintain an unrestricted fund balance in its general fund of no less than two months (16.7%) of general fund operating revenues or expenditures;" and

WHEREAS, the City Council hereby finds that it is prudent and in the best interests of the city to establish a specific policy to guide the development and maintenance of the level of unassigned fund balance within the general fund.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Kalispell, Montana that:

SECTION I. The targeted ending unassigned fund balance in the general fund shall be 20% of the annual general fund revenues for that respective fiscal year.

SECTION II. Should events occur that require the use of the unassigned fund balance that lowers it below the 20% level, budgeting adjustments shall be made in the following year that realigns the unassigned fund balance toward, if not to the 20% amount.

SECTION III. Unassigned fund balances above 20% will be budgeted toward municipal operations so as to not create an excessive unassigned balance of taxpayer provided funds.

PASSED AND APPROVED BY THE CITY COUNCIL AND SIGNED BY THE MAYOR OF THE CITY OF KALISPELL, THIS 20TH DAY OF AUGUST, 2012.

Tammi Fisher
Mayor

ATTEST:

Theresa White
City Clerk

10 year History of Full-Time Equivalent Employees
City of Kalispell

FTE	FY 06	FY 07	FY 08	amended FY 09	actual* FY10	actual FY11	actual FY12	actual FY13	actual FY14	budget FY15		
Manager	2.00	2.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00	1.00		
Human Resources	1.25	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50		
City Clerk	1.00	1.00	1.00	1.34	1.34	1.34	1.34	1.24	1.23	1.58	retirement pending, training period overlap	+0.35
Media Specialist				0.50	0.55	0.55	0.55	0.00	0.00	0.00		
Finance	3.80	3.70	3.70	3.70	3.20	3.20	3.20	3.20	3.20	3.20		
Attorney	3.00	5.00	4.50	4.66	4.66	4.66	4.66	4.66	4.67	4.67		
Court	3.00	3.50	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00		
DPW	2.05	1.90	1.90	0.15	0.15	0.25	0.25	0.25	0.25	0.25		
Garage	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00	0.00		
City Hall	1.00	1.00	1.00	1.00	1.00	1.40	1.40	1.40	1.40	1.45	increased to accurately reflect actual	+0.05
Police	42.00	43.00	45.00	46.50	45.50	40.00	40.00	40.00	40.00	41.00	absorbed from expired grant	+1.00
Parking								2.00	2.00	2.00		
Fire	26.75	27.75	29.60	29.90	24.90	23.50	22.50	25.50	22.50	22.50		
Prevention/Fire inspection						0.80	0.80	0.80	0.80	0.80		
Planning & Zoning	6.50	6.50	6.50	6.50	4.75	4.75	4.25	4.25	4.25	4.25		
Community Development									1.00	0.75	decreased to accurately reflect actual	-0.25
Parks	6.35	6.85	6.85	6.55								
Recreation	3.60	4.55	4.55	4.55								
General Fund total	105.30	111.25	115.10	115.85	95.55	89.95	88.45	92.80	87.80	88.95	change General Fund	+1.15
Airport	0.75	0.75	0.75	1.00	1.00	0.50	0.50	0.50	0.50	0.00	contracted operations	-0.50
Parks & Rec Fund					9.20	8.90	8.90	9.45	9.80	9.80		
Forestry	2.05	2.55	2.55	2.80	2.80	3.00	3.00	3.20	2.85	1.80	contract DED removal/attrition	-1.05
Building	6.50	6.50	7.50	7.50	5.25	3.45	3.95	3.95	3.95	5.20	increased workload - new positions	+1.25
Police Grants	2.00	2.00	2.50	2.00	2.00	2.00	2.00	2.00	2.00	1.00	grant expired/absorbed in general fund	-1.00
Fire - Safer Grant						3.00	3.00	0.00	0.00	0.00		
Street Maint	11.05	11.00	11.45	12.05	12.30	12.65	12.35	12.25	12.25	12.25		
Sign/signal	2.00	2.00	2.00	2.50	2.50	2.50	2.50	2.50	2.00	2.00		
Light District			0.10	0.60	0.60	0.80	0.75	0.75	1.25	1.25		
Water & billing	13.05	12.95	15.20	15.75	15.95	15.60	15.25	14.90	14.80	14.80		
Sewer & billing	6.75	7.40	8.05	8.70	8.40	8.45	7.55	7.00	7.05	7.05		
WWTP & lab	7.80	7.40	9.40	9.40	8.40	8.05	7.90	7.55	7.55	7.55		
Storm	3.40	4.60	5.35	6.00	6.20	6.40	6.45	6.20	6.20	6.20		
Solid Waste	6.60	6.55	7.35	7.55	7.60	7.35	7.25	7.35	7.40	7.40		
UDAG/Comm. Dev./TIF	2.30	3.50	3.50	2.00	2.00	2.00	2.00	2.00	1.00	1.00		
Ambulance	7.25	11.25	9.40	9.10	9.10	6.50	7.50	6.50	9.50	9.50		
Central Garage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	3.00		
Information Tech	1.00	1.00	1.00	1.00	1.00	1.00	1.50	2.25	2.25	2.15	move .1 city clerk to gen fund	-0.10
TOTALS	**177.80**	**190.70**	**201.20**	**203.80**	**189.85**	**182.10**	**180.80**	**181.15**	**181.15**	**180.90**	Total changes	-0.25

	CITY STAFF	Salaries				FUND SPLITS FY2015																
		lowest to	highest	General	Parks	Recreation	Forestry	Building	Amb.	Streets	Lighting	Water	Sewer	WWTP	Storm	Garbage	Garage	Info. Technology	Com. Dev.	Airport	Grants	
1	City Manager	$110,789		1																		1.00
1	Human Resources Director	$77,820		1																		1.00
1	HR Generalist/Fin.-Payroll	$53,370		1																		1.00
1.25	City Clerk	$69,886		1.25																		1.25
0.55	Video/Media Specialist (.55 FTE)	$22,623																0.55				0.55
1	Finance Director	$75,982		0.5								0.25	0.25									1.00
1	City Accountant	$46,291		0.7								0.15	0.15									1.00
1	City Treasurer	$64,770		1																		1.00
1	Accounts Pay/Utility billing clerk	$33,910		0.5								0.25	0.25									1.00
1	Assessments Coordinator	$53,745		0.05			0.05			0.20	0.20	0.05	0.05		0.20	0.20						1.00
1	City Attorney	$96,403		1																		1.00
1	Adjutant Attorney	$75,419		1																		1.00
1	Assistant Attorney	$61,304		1																		1.00
1	Attorney Secretary/Deputy Clerk	$42,324		1																		1.00
1	Attorney Secretary	$41,134		1																		1.00
1	Municipal Judge	$77,841		1																		1.00
1	Clerk of Municipal Court	$53,307		1																		1.00
2	Court Clerk	$31,362	$32,197	2																		2.00
1	Facilities Maintenance/janitor	$36,102		1																		1.00
1	Planning Director	$84,131		0.75				0.25														1.00
1	Planning Office Supervisor	$44,892		0.5				0.50														1.00
1	Senior Planner	$59,675		1																		1.00
1	Planner II	$48,609		1																		1.00
1	GIS Coordinator (.8 FTE)	$38,185		1																		1.00
1	Building Official	$56,627						1.0														1.00
4	Building Inspector	$35,412	$48,546	0.8				3.2														4.00
1.6	Information Technology	$48,254	$72,099															1.6				1.60
1	Police Chief	$90,703		1																		1.00
3	Captains	$75,439	$78,530	3																		3.00
8	Sergeant	$64,644	$73,915	8																		8.00
17	Patrol	$47,439	$62,640	17																		17.00
1	Drug Officer team member	$56,866																			1	1.00
3	Detective	$48,066	$58,005	3																		3.00
2	Resource Officer/patrol	$52,555	$53,014	2																		2.00
1	PD Records Manager	$50,404		1																		1.00
1	PD Evidence Clerk	$40,403		1																		1.00
1	Animal Control	$41,134		1																		1.00
2	Parking Enforcement	$32,865	$39,881	2																		2.00
3	Records Division	$28,522	$31,926	3																		3.00
1	PD Secretary	$29,462		1																		1.00

		Salaries		General	Parks/KYAC	Recreation	Forestry	Building	Amb.	Streets	Lighting	Water	Sewer	WWTP	Storm	Garbage	Garage	Info. Technology	Com. Dev.	Airport	Grants	
		lowest to	highest																			
1	Fire Chief	$77,987		0.5					0.5													1.00
1	Asst. Fire Chief	$71,535		0.5					0.5													1.00
3	Captain	$75,058	$76,258	3																		3.00
3	Lieutenant	$64,079	$65,982	3																		3.00
6	Engineer	$59,671	$63,166	6																		6.00
15	Firefighter/paramedic	$54,116	$62,566	8					7													15.00
2	Firefighter/EMT	$51,378	$51,378	1					1													2.00
1	Ambulance Billing Clerk	$45,518		0.5					0.5													1.00
1	Public Works Director	$84,397		0.05						0.20		0.20	0.15	0.20	0.10	0.10						1.00
1	Senior Eng./Wtr Resource Mgr	$71,013								0.25		0.25	0.15	0.10	0.25							1.00
1	Asst. Civil Engineer	$48,609										0.40			0.60							1.00
1	Senior Engineer	$62,000								0.25		0.20	0.20		0.20	0.15						1.00
1	Budget Resource Manager	$63,621		0.05						0.15	0.05	0.15	0.15	0.15	0.15	0.15						1.00
1	Admin. Coordinator	$47,899		0.05						0.15		0.20	0.20	0.10	0.10	0.20						1.00
1	Clerk	$34,953								0.20		0.20	0.20		0.20	0.20						1.00
1	Project Manager	$59,445										0.60			0.40							1.00
1	Superintendent	$59,450		0.05						0.50		0.05	0.05		0.05	0.30						1.00
1	Engineering Tech	$39,066								0.25		0.25	0.25		0.25							1.00
1	WWTP Manager	$59,049												1								1.00
1	Construction Manager	$56,710								0.25		0.25	0.25		0.25							1.00
1	Central Garage Foreman	$49,381															1					1.00
2	Mechanics	$39,609	$44,433														2					2.00
1	Street Foreman	$49,694								1												1.00
8.85	Street Maintenance & Repair	$33,930	$42,031							8.85												8.85
3	Street -Traffic Sign & Signal, Light mr	$39,004	$50,634							2.0	1.0											3.00
1	Water Foreman	$49,799										1										1.00
9.1	Water Maintenance & Repair	$33,930	$49,486									9										9.10
1	Water/ Sewer Billing Clerk	$28,417										0.75	0.25									1.00
1	Meter Reader	$32,718										0.5	0.5									1.00
1	Sewer Foreman	$46,666											0.5		0.5							1.00
3.5	Sanitary Sewer Operator	$34,410	$42,470										3.5									3.50
2.95	Storm Operators	$33,930	$42,470												2.95							2.95
4	WWTP Operator	$49,757	$52,743											4								4.00
2	WWTP Lab Chemists	$52,680	$53,515											2								2.00
1	Solid Waste Foreman	$48,442														1						1.00
5.1	Solid Waste Operators	$33,930	$43,389													5.1						5.10
1	Director Parks & Rec.	$67,505			0.80	0.10	0.10															1.00
1	Administrative Specialist	$41,134			0.80		0.20															1.00
1	Parks Superintendent	$52,200		0.15	0.55		0.30															1.00
1	Parks Foreman	$52,200			0.80		0.20															1.00
5	Parks Caretaker (includes Forestry)	$34,431	$40,361	0.30	3.75		0.95															5.00
1	Recreation Superintendent	$57,691				1																1.00
2	Recreation Programmer	$34,181	$43,389			2																2.00
1	Community Development Manager	$54,476		0.50															0.5			1.00
1	CD Administrator	$48,400		0.25				0.25											0.5			1.00
0	Airport Manager	$0																		0		0.00
180.90	Total (excluding Council)			88.95	**6.7**	**3.1**	**1.80**	**5.2**	**9.5**	**14.25**	**1.25**	**14.80**	**7.05**	**7.55**	**6.2**	**7.4**	**3**	**2.15**	**1**	**0**	**1**	180.90

REVENUE

MONTANA
Form AB-72T
Rev. 3-12

2014 Certified Taxable Valuation Information

(15-10-202, MCA)

Flathead County

CITY OF KALISPELL

1. 2014 Total Market Value* ..... $ 1,587,574,165
2. 2014 Total Taxable Value ..... $ 41,761,366
3. 2014 Taxable Value of Newly Taxable Property ..... $ 766,369
4. 2014 Taxable Value less Incremental Taxable Value** ..... $ 39,521,550
5. 2014 Taxable Value of Net and Gross Proceeds***
   (Class 1 and Class 2) ..... $ -
6. TIF Districts

Tax Increment District Name	Current Taxable Value	Base Taxable Value	Incremental Value
Kalispell B	1,339,930	453,612	886,318
Kalispell C	9,151,936	7,932,918	1,219,018
Kalispell H	22,883	126	22,757
Kalispell G	112,113	390	111,723

Total Incremental Value $ 2,239,816

Preparer Holly Dale Date 7/24/2014

*Market value does not include class 1 and class 2 value

**This value is the taxing jurisdiction's taxable value less total incremental value of all tax increment financing districts.

***The taxable value of class 1 and class 2 is included in the taxable value totals.

For Information Purposes Only

2014 taxable value of centrally assessed property having a market value of $1 million or more, which has transferred to a different ownership in compliance with 15-10-202(2), MCA.

I. Value Included in "newly taxable" property $ -

II. Total value exclusive of "newly taxable" property $

Mill levy calculation - Dept. of Revenue values for FY2015

DETERMINATION OF TAX REVENUE AND MILL LEVY LIMITATIONS UNDER HOUSE BILL 124

MAXIMUM PROPERTY TAXES AUTHORIZED:		
Ad valorem tax revenue authorized to be assessed 2013-2014		6,125,136
Add: FISCAL YEAR 2014 INFLATION ADJUSMENT @ 01.03% Section 94 (1)(a)		
	63,089	63,089
Less: FY15 SB96 Reimbursement through Entitlement Share		(109,583)
Property Tax Revenue Assessed		6,078,642
CURRENT YEAR LEVY COMPUTATION:		
Taxable value per mill		39,522
Less: Newly taxable property per mill value, Taxable value per mill (enter as negative)	(766)	(766)
Adjusted Taxable value per mill		38,756
Authorized mill levy under HB 124		156.8
Adjusted taxable value per mill		38,756
Add: Newly taxable property per mill value	0	
Taxable value per mill of net and gross proceeds (coun	766	766
Taxable value per mill (including newly taxable property)		39,522
Authorized mill levy under HB 124 (includes floating mills)		156.8
Current property tax revenue limitation		6,198,784
RECAPITULATION:		
Previous year adjusted property tax revenue assessed (5)		6,078,642
Amount attributable to newly taxable property		120,142
Current property tax revenue		6,198,784

Mill Levy - 5 year Comparison

	FY2011	FY2012	FY2013	FY2014	FY2015
GENERAL FUND	119.10	123.48	132.20	131.70	134.40
PARKS -designated mills	22.40	22.40	22.40	22.40	22.40
	141.50	145.88	154.60	154.10	156.80
****Permissive levies:**					
G. O. BOND, series 2012 refunding bonds	14.2	13.5	12.5	12.5	12.50
TOTAL CITY LEVY	155.70	159.38	167.10	166.60	169.30
Health Ins. levy -premium increases	13.04	14.95	16.90	16.80	16.80
Parks health	1.60	1.60	1.60	1.70	1.70
TOTAL CITY LEVY w/PERMISSIVE	170.34	175.93	185.60	185.10	187.80

**The legislature provided for the increase in mills necessary to pay higher health insurance premiums.

The G.O. Bond debt service levy is voter approved and can go up or down each year depending on the debt service schedule and the value of the mill.

Other Government levies:

City/County Health Fund (Administered by the County)	5.81	5.75	5.75	5.74	5.74
Business Improvement District Levy (plus square footage assessment at .015 sq. ft.)	37.5	37.5	37.5	37.5	37.5

2015

ADMINISTRATIVE TRANSFER FORMULA

ALLOCATION FY2015 BUDGET

COSTS TO ALLOCATE: FY13 Actual

Manager	$	167,704
Personnel	$	143,850
Mayor/council	$	107,480
City Clerk	$	101,366
Finance	$	241,278
Attorney(less prosecutors)	$	165,342
City Hall	$	249,058
General Gov't./Insurance	$	81,594
Total	$	1,257,672

METHOD OF ALLOCATION:

Actual Costs for each fund are taken from the previous year's financial statements.

	FY12 Comparison			FY13 Expenditures	Percent of Total			
$	20,339,866	General Government	$	17,083,204	0.58014985			
$	211,429	Airport TIF 2185 & 3185 (minus transfer)	$	202,441	0.00687495			
$	75,952	Westside TIF 2188 & 3188	$	73,059	0.00248110			
$	226,485	Forestry	$	220,157	0.00747659			
$	92,226	BID	$	112,308	0.00381401			
$	116,784	Airport - less depr	$	128,056	0.00434881			
$	2,450,806	Water Fund - less billing	$	2,448,114	0.08313856	$	(12,362,988)	supported funds
$	198,051	Water Billing	$	175,846	0.00597177	$	29,446,192	total per budget print out
$	1,449,020	Sewer Operations	$	1,386,182	0.04707509	$	17,083,204	
$	173,175	Sewer Billing	$	156,320	0.00530867			
$	3,174,823	Wastewater Fund	$	2,730,867	0.09274092			
$	767,201	Storm sewer	$	804,283	0.02731365			
$	749,484	Solid Waste Fund	$	783,967	0.02662371			
$	307,856	Building Inspection	$	326,151	0.01107617			
$	1,931,050	Street Maintenance	$	1,852,661	0.06291683			
$	227,868	Light Maintenance	$	252,224	0.00856559			
$	697,065	Ambulance	$	710,352	0.02412373			
$	33,189,141	Total	$	29,446,192	1.000000			

ALLOCATION:

			Total Allocation		FYI Last Years		diff		Monthly
General Fund	0.580150	$	729,638	$	753,368				
Airport TIF	0.006875	$	8,646	$	7,831	$	815	$	720.54
Westside TIF	0.002481	$	3,120	$	2,813	$	307	$	260.03
Forestry	0.007477	$	9,403	$	8,389	$	1,014	$	783.59
BID	0.003814	$	4,797	$	3,416	$	1,381	$	399.73
Airport	0.004349	$	5,469	$	4,326	$	1,143	$	455.78
Water Operations	0.083139	$	104,561	$	90,775	$	13,786	$	8,713.42
Water Billing	0.005972	$	7,511	$	7,336	$	175	$	625.88
Sewer Operations	0.047075	$	59,205	$	53,670	$	5,535	$	4,933.75
Sewer billing	0.005309	$	6,677	$	6,414	$	263	$	556.38
Wastewater Operations	0.092741	$	116,638	$	117,592	$	(954)	$	9,719.81
Storm sewer	0.027314	$	34,352	$	28,416	$	5,936	$	2,862.64
Solid Waste	0.026624	$	33,484	$	27,760	$	5,724	$	2,790.33
Building Inspection -$1229	0.011076	$	12,701	$	10,482	$	2,219	$	1,058.43
Street Maintenance	0.062917	$	79,129	$	71,524	$	7,605	$	6,594.06
Light Maintenance	0.008566	$	10,773	$	8,440	$	2,333	$	897.73
Ambulance 2230	0.024124	$	30,340	$	25,819	$	4,521	$	2,528.31
Total	1.000000	$	1,256,443	$	475,003	$	51,802	$	43,900.41
		$	526,805						
		Revenue to General Fund							

Notes: Did not include cost of prosecutor to be distributed for Admin.

Building fund not allowed to share cost of Mayor & Council

INFORMATION TECHNOLOGY TRANSFER FY15

Information Technolgoy Fund		M & O/dpr	DISTRIBUTED COSTS Equipment	General Fund phones	**2015 Transfer Amt.**	2014 Last Years
		$ 281,031	$ 5,000	$ 80,000		
AIRPORT	0.5%	$ 1,405	$ 25		**$ 1,430**	$ 3,650
BUILDING	3.0%	$ 8,431	$ 150		**$ 8,581**	$ 5,710
WATER	8.0%	$ 22,482	$ 400		**$ 22,882**	$ 29,798
WATER BILLING	8.0%	$ 22,482	$ 400		**$ 22,882**	$ 29,798
SEWER	4.0%	$ 11,241	$ 200		**$ 11,441**	$ 20,486
SEWER Billing	8.0%	$ 22,482	$ 400		**$ 22,882**	$ 29,798
WWTP	6.0%	$ 16,862	$ 300		**$ 17,162**	$ 25,559
STORM	3.0%	$ 8,431	$ 150		**$ 8,581**	$ 7,301
ST. MAINT.	3.0%	$ 8,431	$ 150		**$ 8,581**	$ 14,899
GARBAGE	3.0%	$ 8,431	$ 150		**$ 8,581**	$ 9,312
AMBULANCE	4.0%	$ 11,241	$ 200		**$ 11,441**	$ 13,037
Central Garage	2.0%	$ 5,621	$ 100		**$ 5,721**	
Comm. Dev.	1.0%	$ 2,810	$ 50		**$ 2,860**	
FORESTRY	1.0%	$ 2,810	$ 50		**$ 2,860**	$ 1,825
					$ 155,887	$191,173
GENERAL	45.5%	$ 127,869	$ 32,030	$ 80,000	**$ 239,899**	$250,000
	100.0%	$281,031	$0 $ 34,755	$ 80,000	**$ 395,786**	$441,173

CENTRAL GARAGE SERVICES - FY15 TRANSFER

Departments	Actual FY11	FY11 % of Total	Actual FY12	FY12 % of Total	Actual FY13	YTD FY13 % of Total	FY11 & FY12 & FY13 Total	FY11 & FY12 & FY13 % of Total	FY15 Garage Budget Distribution
Total									$ 489,770.00
Ambulance	$ 7,029.74	3.0%	$ 6,700.67	3.1%	$ 5,733.85	2.9%	$ 19,464.26	0.030	$ 14,735.47
Building	$ 460.93	0.2%	$ 1,311.80	0.6%	$ 323.55	0.2%	$ 2,096.28	0.003	$ 1,586.99
Central Garage	$ 229.18	0.1%	$ 833.40	0.4%	$ 140.64	0.1%			
Fire	$ 14,195.56	6.1%	$ 11,804.45	5.5%	$ 15,818.04	7.9%	$ 41,818.05	0.065	$ 31,658.48
Forestry	$ 2,295.98	1.0%	$ 3,621.71	1.7%	$ 3,676.91	1.8%	$ 9,594.60	0.015	$ 7,263.62
Parks	$ 22,794.35	9.8%	$ 19,687.47	9.2%	$ 17,422.64	8.7%	$ 59,904.46	0.093	$ 45,350.84
Planning	$ 897.91	0.4%	$ 277.37	0.1%	$ 551.29	0.3%	$ 1,726.57	0.003	$ 1,307.10
							$ -		
Police	$ 43,537.71		$ 38,482.25		$ 31,872.64		$ 113,892.60	0.176	$ 86,222.72
Parking Commission	$ 470.92		$ 1,725.40		$ 3,574.93		$ 5,771.25	0.009	$ 4,369.14
	$ 44,008.63	18.8%	$ 40,207.65	18.7%	$ 35,447.57	17.8%	$ 119,663.85		$ 90,591.86
							$ -		
Public Works	$ 2,574.53	1.1%	$ 2,873.89	1.3%	$ 2,382.00	1.2%	$ 7,830.42	0.012	$ 5,928.04
Sewer/Storm	$ 7,194.36	3.1%	$ 5,121.54	2.4%	$ 6,936.03	3.5%	$ 19,251.93	0.030	$ 14,574.73
Solid Waste	$ 26,593.88	11.4%	$ 19,787.03	9.2%	$ 32,591.29	16.3%	$ 78,972.20	0.122	$ 59,786.13
							$ -		
Street	$ 86,530.58		$ 82,442.45		$ 64,222.35		$ 233,195.38	0.360	$ 176,541.24
Traffic Signs & Signals	$ 3,706.82		$ 4,292.70		$ 3,464.19		$ 11,463.71	0.018	$ 8,678.63
	$ 90,237.40	38.6%	$ 86,735.15	40.4%	$ 67,686.54	33.9%	$ 244,659.09		
							$ -		
Water	$ 6,363.55	2.7%	$ 5,834.55	2.7%	$ 6,621.65	3.3%	$ 18,819.75	0.029	$ 14,247.55
WWTP	$ 8,827.31	3.8%	$ 10,025.09	4.7%	$ 4,289.05	2.1%	$ 23,141.45	0.036	$ 17,519.30
	$ 233,703.31	100.0%	$ 214,821.77	100.0%	$ 199,621.05	100.0%	$ 646,942.91	100.0%	$ 489,770.00

Note: Equipment that serves Storm is included in the above Sewer numbers. Sewer's garage services should be split: 50% storm, 50% sewer.

FY 2015 DEBT OBLIGATION SCHEDULE - ALL FUNDS

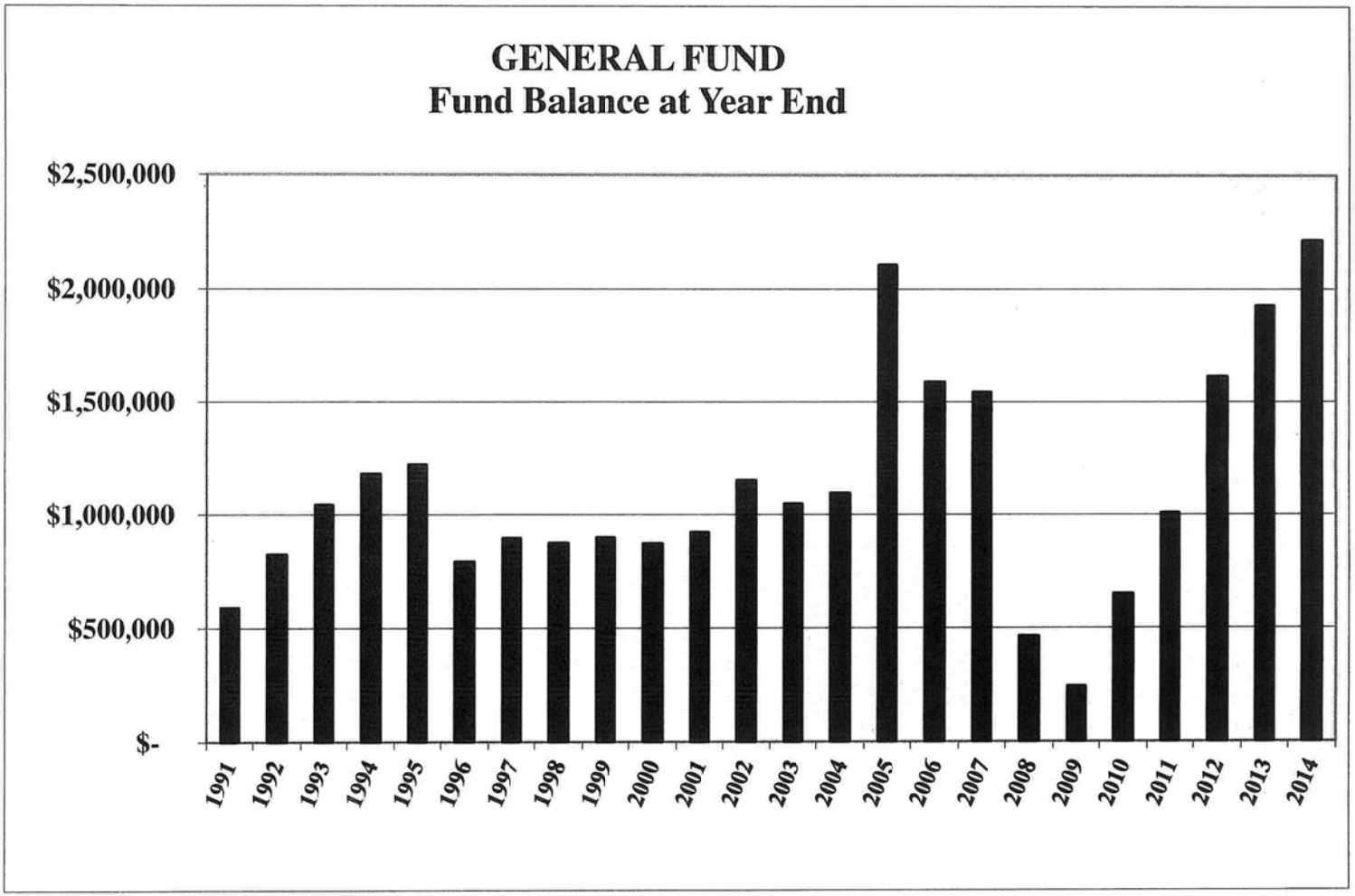
RATE	FUND	Remaining Balance 6/30/2014	FY 2015 Payment PRINCIPAL	INTEREST & fees	TOTAL
	GENERAL FUND: year; original amt. & term				
3.95%	2008 Fire Ladder Truck -Rocky Mtn. Bank Note $575,000 10 yr	$256,750	$60,500	$9,579	$70,079
1.00%V	2006 BOI - Fire Truck $279,900 10 yr	$49,023	$32,350	$409	$32,759
1.00%V	2005 BOI - City Hall HVAC $151,836 10 yr	$8,175	$8,175	$41	$8,216
	TOTAL GENERAL FUND	$313,948	$101,025	$10,029	$111,054
	SPECIAL REVENUE:				
1.00%V	2010 BOI - Mower $71,220 Parks-Athletic Complex 5 yr	$29,250	$14,520	$256	$14,776
1.00%V	2010 BOI - Bucket Truck $28,300 (Parks & Forestry) 5 yr	$11,575	$5,771	$102	$5,873
1.00%V	2013 BOI - Stump Grinder $20,000 (Forestry) 5 yr	$16,089	$3,950	$151	$4,101
1.00%V	2013 BOI - P/U and Tractor $45,000 (Parks) 5 yr	$36,201	$8,888	$340	$9,228
1.00%V	2013 BOI - (2)Dump Trucks $175,000(Spec. Street Maint.) 5 yr	$155,679	$38,338	$1,460	$39,798
1.00%V	2013 BOI - Boom Truck $115,000(Light Maint.) 5 yr	$86,992	$21,430	$816	$22,246
1.00%V	2011 BOI - Dump Truck & roller -Spec. Street Maint. 5 yr	$111,994	$36,844	$1,027	$37,871
1.00%V	2014 BOI - (2)Dump Trucks $200,000(Spec. Street Maint.) 5 yr	$46,500	$9,133	$425	$9,558
1.00%	2005 USDA- IRP Loan 61-01 Revolving Fund $627,500 30 yr	$416,185	$17,912	$4,162	$22,074
1.00%	2006 USDA- IRP Loan 61-02 Revolving Fund $257,500 30 yr	$204,793	$7,966	$2,048	$10,014
	SPECIAL REVENUE TOTALS	$1,115,259	$164,752	$10,787	$175,539
	DEBT SERVICE FUNDS:				
3.83%	2005 AIRPORT TIF DEBT $2,000,000 15 yr	$935,000	$140,000	$40,333	$180,333
4.85%	2007 CITY HALL $1,420,165 12 yr (3/2015 earliest pre-payment date)	$748,835	$121,894	$34,858	$156,752
1.59%	2012 G. O. BOND-refunding POOL & FIRE HALL 10 yr	$3,255,000	$450,000	$52,863	$502,863
4% V	2012 WESTSIDE TIF, 2012 NOTE $500,000 25 yr 4% variable	$475,000	$13,000	$19,520	$32,520
	DEBT SERVICE FUNDS TOTALS	$5,413,835	$724,894	$147,574	$872,468
	SIDEWALK & CURB WARRANTS (8 yr)				
6.50%	2007 S&C $15,407	$3,852	$1,926	$231	$2,157
3.50%	2008 S&C $ 8,980	$3,368	$1,123	$109	$1,232
3.50%	2009 S&C $ 7,629	$3,815	$954	$124	$1,078
3.25%	2010 S&C $ 942	$589	$118	$17	$135
3.25%	2011 S&C $ 5,792	$4,344	$724	$141	$865
3.25%	2012 S&C $ 3,982	$3,484	$498	$113	$611
3.25%	2013 S&C $17,472	$17,472	$2,184	$852	$3,036
	S & C TOTALS	$36,924	$7,527	$1,587	$9,114
	SID'S:				
5.600%	2001 SID 343 - Sunnyview KRMC $1,518,500 20 yr	$405,000	$80,000	$24,480	$104,480
5.270%	2006 SID 344 - Old School Station $4,520,000 20 yr	$2,720,000	$225,000	$132,308	$357,308
3.500%	2013 SID 345 - The "Willows" $242,000 15 yr	$241,000	$14,000	$7,125	$21,125
	SID TOTALS	$3,366,000	$319,000	$163,913	$482,913
	ENTERPRISE FUNDS:				
	Water				
2.00%	2001 SFR loan (Main & Idaho Water Main) $761,000 20yr	$315,000	$46,000	$6,070	$52,070
4.00%	2004 Refunding Bond (Hwy 93 So. Project) $1,840,000 20yr	$735,000	$60,000	$34,275	$94,275
1.25%	2007 SRF - A Bonds Refunding (meters & hydrants) $1,283,159 8yr	$178,000	$178,000	$1,669	$179,669
2.25%	2007 SRF - B Bonds (New Reservoir) $1,500,000 20yr	$1,186,000	$80,000	$26,236	$106,236
	TOTAL WATER	$2,414,000	$364,000	$68,250	$432,250
	Sanitary Sewer & Waste Water Treatment Plant				
2.25%	2004 Sanitary SRF loan $1,475,860 (Hwy 93 So.) 20 yr	$859,000	$78,000	$18,889	$96,889
2.25%	2007 WWTP SRF LOAN $14,470,000 20 yr	$11,355,000	$761,000	$251,235	$1,012,235
3.00%	2014 WWTP SRF LOAN $1,271,000 (Digester Lid) 20 yr	$1,223,000	$48,000	$36,330	$84,330
	TOTAL SEWER/WWTP	$13,437,000	$887,000	$306,454	$1,193,454
	Solid Waste				
1.00%V	2013 BOI $200,000 (25 yd rear loader) 5 yr	$172,988	$18,833	$1,171	$20,004
	TOTAL ALL DEBT--ALL FUNDS		**$2,587,030**	**$709,765**	**$3,296,795**

Note: all loans are fixed rate with the exception of the 11 BOI loans and the Westside TIF which are marked with a v next to the rate.
Fire Truck debt paid in part by Fire Impact fees not General Fund as presented above. $35,039. Total General fund debt $76,015.

BOI - Board of Investments
SRF- State Revolving Fund (DNRC money)
USDA-IRP -Dept of Agriculture Intermediary Relending Program
G. O. Bonds -General Obligation voted bonded debt

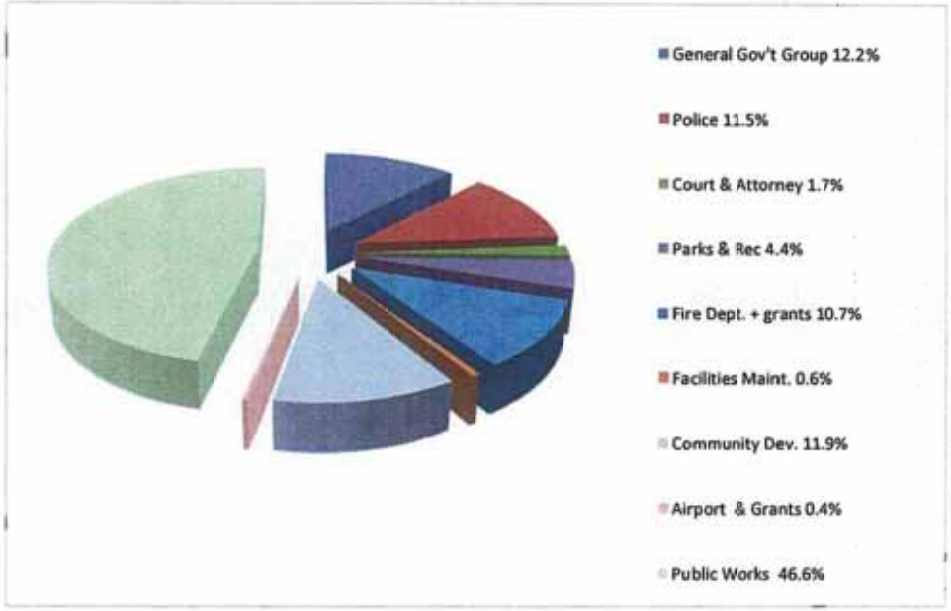
CITY OF KALISPELL

1991	$	589,622
1992	$	824,528
1993	$	1,044,175
1994	$	1,181,113
1995	$	1,223,218
1996	$	792,432
1997	$	896,072
1998	$	874,276
1999	$	898,859
2000	$	871,547
2001	$	921,976
2002	$	1,152,730
2003	$	1,047,542
2004	$	1,094,862
2005	$	2,106,768
2006	$	1,589,677
2007	$	1,543,883
2008	$	464,591
2009	$	244,122
2010	$	649,843
2011	$	1,007,681
2012	$	1,613,816
2013	$	1,928,157
2014	$	2,215,018



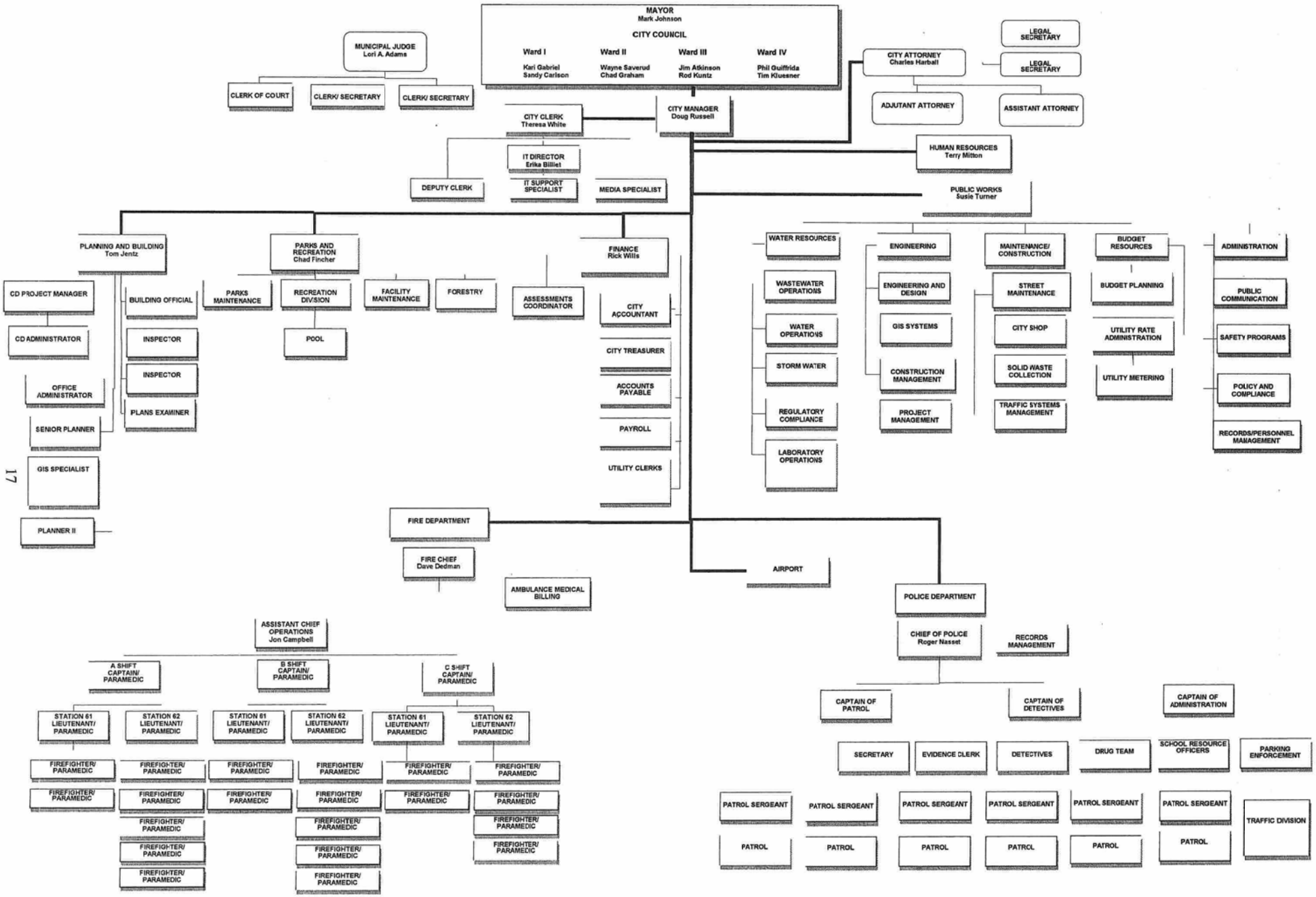
Total City of Kalispell Budget by Department

TOTAL EXPENDITURES		FY2015	
General Gov't Group 12.2%	$	5,521,746	12.2%
Police 11.5%	$	5,228,415	11.5%
Court & Attorney 1.7%	$	779,125	1.7%
Parks & Rec 4.4%	$	2,011,493	4.4%
Fire Dept. + grants 10.7%	$	4,849,600	10.7%
Facilities Maint. 0.6%	$	257,992	0.6%
Community Dev. 11.9%	$	5,368,799	11.9%
Airport & Grants 0.4%	$	165,996	0.4%
Public Works 46.6%	$	21,112,782	46.6%
	$	45,295,948	



Department totals include grants for those departments, operations and capital.

General Gov't group includes insurance, debt service information technology, planning, building, finance, city clerk, city manager, human resources and mayor & council budgets.


MAYOR
Mark Johnson
CITY COUNCIL
Ward I
Kari Gabriel
Sandy Carlson
Ward II
Wayne Saverud
Chad Graham
Ward III
Jim Atkinson
Rod Kuntz
Ward IV
Phil Guiffrida
Tim Kluesner
MUNICIPAL JUDGE
Lori A. Adams
CLERK OF COURT
CLERK/ SECRETARY
CLERK/ SECRETARY
CITY CLERK
Theresa White
CITY MANAGER
Doug Russell
DEPUTY CLERK
IT DIRECTOR
Erika Billiet
IT SUPPORT SPECIALIST
MEDIA SPECIALIST
CITY ATTORNEY
Charles Harball
LEGAL SECRETARY
LEGAL SECRETARY
ADJUTANT ATTORNEY
ASSISTANT ATTORNEY
HUMAN RESOURCES
Terry Mitton
PUBLIC WORKS
Susie Turner
PLANNING AND BUILDING
Tom Jentz
CD PROJECT MANAGER
CD ADMINISTRATOR
OFFICE ADMINISTRATOR
SENIOR PLANNER
GIS SPECIALIST
PLANNER II
BUILDING OFFICIAL
INSPECTOR
INSPECTOR
PLANS EXAMINER
PARKS AND RECREATION
Chad Fincher
PARKS MAINTENANCE
RECREATION DIVISION
POOL
FACILITY MAINTENANCE
FORESTRY
ASSESSMENTS COORDINATOR
FINANCE
Rick Wills
CITY ACCOUNTANT
CITY TREASURER
ACCOUNTS PAYABLE
PAYROLL
UTILITY CLERKS
WATER RESOURCES
WASTEWATER OPERATIONS
WATER OPERATIONS
STORM WATER
REGULATORY COMPLIANCE
LABORATORY OPERATIONS
ENGINEERING
ENGINEERING AND DESIGN
GIS SYSTEMS
CONSTRUCTION MANAGEMENT
PROJECT MANAGEMENT
MAINTENANCE/ CONSTRUCTION
STREET MAINTENANCE
CITY SHOP
SOLID WASTE COLLECTION
TRAFFIC SYSTEMS MANAGEMENT
BUDGET RESOURCES
BUDGET PLANNING
UTILITY RATE ADMINISTRATION
UTILITY METERING
ADMINISTRATION
PUBLIC COMMUNICATION
SAFETY PROGRAMS
POLICY AND COMPLIANCE
RECORDS/PERSONNEL MANAGEMENT
FIRE DEPARTMENT
FIRE CHIEF
Dave Dedman
AMBULANCE MEDICAL BILLING
AIRPORT
POLICE DEPARTMENT
CHIEF OF POLICE
Roger Nasset
RECORDS MANAGEMENT
CAPTAIN OF PATROL
CAPTAIN OF DETECTIVES
CAPTAIN OF ADMINISTRATION
SECRETARY
EVIDENCE CLERK
DETECTIVES
DRUG TEAM
SCHOOL RESOURCE OFFICERS
PARKING ENFORCEMENT
PATROL SERGEANT
PATROL
TRAFFIC DIVISION
ASSISTANT CHIEF OPERATIONS
Jon Campbell
A SHIFT CAPTAIN/ PARAMEDIC
B SHIFT CAPTAIN/ PARAMEDIC
C SHIFT CAPTAIN/ PARAMEDIC
STATION 61 LIEUTENANT/ PARAMEDIC
STATION 62 LIEUTENANT/ PARAMEDIC
FIREFIGHTER/ PARAMEDIC

9/12/2014

2015 FUND POSITION

CITY OF KALISPELL

Fund Description	Resources Available Beginning Year	Anticipated Revenue	Proposed Expenditures	Estimated Ending Balance/ Carry over
1000 General Fund	$ 2,215,018	$ 10,041,699	$ **(10,019,465)**	$ 2,237,252
General Fund- On-behalf payments		$ 1,300,000	$ (1,300,000)	$ -
Special Revenue Funds:				
2185 TAX INCREMENT-AIRPORT	$ 603,039	$ 465,832	$ (786,066)	$ 282,805
2188 TAX INCREMENT-WESTSIDE	$ 3,165,679	$ 415,345	$ (2,585,404)	$ 995,620
2210 PARKS IN LIEU OF	$ 9,388	$ -	$ (9,388)	$ -
2215 PARKS & RECREATION FUND	$ 443,605	$ 1,493,000	$ (1,590,534)	$ 346,071
2230 AMBULANCE	$ -	$ 1,015,000	$ (1,010,445)	$ 4,555
2310 OLD SCHOOL TECHNOLOGY TIF	$ 13,209	$ 52,324	$ (54,000)	$ 11,533
2311 OLD SCHOOL INDUSTRIAL TIF	$ -	$ 2,600	$ (2,000)	$ 600
2372 HEALTH-PERMISSIVE LEVY	$ 41,055	$ 736,500	$ (735,000)	$ 42,555
2394 BUILDING CODE ENFORCEMENT	$ 426,315	$ 369,100	$ (469,577)	$ 325,838
2399 IMPACT FEE FUND	$ 461,151	$ 106,775	$ (490,539)	$ 77,387
2400 LIGHT MAINTENANCE	$ 107,536	$ 237,275	$ (316,619)	$ 28,192
2420 GAS TAX	$ 436,944	$ 387,000	$ (540,750)	$ 283,194
2500 SPECIAL STREET/TSS	$ 1,275,562	$ 2,119,700	$ (2,391,914)	$ 1,003,348
2600 URBAN FORESTRY DISTRICT	$ 89,396	$ 208,850	$ (191,369)	$ 106,877
2601 DEVELOPER'S TREES	$ 92,282	$ -	$ (92,282)	$ -
2825 MACI GRANT	$ 60,314	$ 315,686	$ (376,000)	$ -
2880 CD LOAN REVOLVING	$ 322,997	$ 44,863	$ (351,370)	$ 16,490
2881 CD LOAN REVOLVING #2	$ 111,417	$ 27,750	$ (101,000)	$ 38,167
2886 COMMUNITY DEVELOPMENT	$ 260,828	$ 40,620	$ (261,933)	$ 39,515
2887 RURAL DEVELOPMENT	$ 95,916	$ 53,017	$ (98,000)	$ 50,933
2888 RURAL DEVELOPMENT #2	$ 105,059	$ 33,007	$ (60,250)	$ 77,816
2915 STONEGARDEN GRANT	$ -	$ 17,750	$ (17,750)	$ -
2916 DRUG ENFORCEMENT GRANT	$ 22,206	$ 76,585	$ (97,383)	$ 1,408
2919 LAW ENF. BLOCK GRANT	$ 3,205	$ 191,940	$ (194,064)	$ 1,081
2927 CULTURAL ARTS GRANT	$ -	$ 22,897	$ (22,897)	$ -
2930 PRESERVE AMERICA GRANT	$ -	$ 7,251	$ (7,251)	$ -
2945 CDBG - ED GRANT	$ -	$ 101,345	$ (101,345)	$ -
2955 BROWNFIELDS LOAN REVOLVING	$ -	$ 868,590	$ (868,590)	$ -
2956 FIRE GRANTS	$ -	$ 19,000	$ (19,000)	$ -
2957 HAZMAT GRANT	$ 11,043	$ 44,267	$ (55,310)	$ -
2975 TRAILS	$ -	$ 127,920	$ (127,920)	$ -
Total Special Revenue Funds	$ 8,158,146	$ 9,601,789	$ (14,025,953)	$ 3,733,982

2015

PAGE 2 - Fund Position

	Resources Available Beginning Year	Anticipated Revenue	BUDGETED Expenditures	Estimated Ending Balance/ Carry over
Debt Service Funds:				
SID Revolving Fund	$ 72,855	$ 225,515	$ (242,308)	$ 56,062
G.O. BOND, series 2012 - Refunded Pool & Firehall	$ 21,520	$ 492,000	$ (502,863)	$ 10,657
NEW CITY HALL Debt Service	$ 325	$ 156,752	$ (156,752)	$ 325
SIDEWALK & CURB WARRANTS	$ 619	$ 9,567	$ (9,114)	$ 1,072
SIDs	$ 76,435	$ 240,712	$ (240,605)	$ 76,542
AIRPORT TIF DEBT SERVICE/Transfer to TIF	$ 189,370	$ 646,000	$ (630,333)	$ 205,037
WESTSIDE TIF DEBT SERVICE	$ 988	$ 32,000	$ (32,520)	$ 468
Total Debt Service funds	$ 362,112	$ 1,802,546	$ (1,814,495)	$ 350,163
Capital Project Funds:				
4290 WALK & CURB	$ -	$ 25,000	$ (25,000)	$ -
Total Capital Projects	$ -	$ 25,000	$ (25,000)	$ -
Enterprise Funds:				
5210 WATER *	$ 5,233,562	$ 3,240,000	$ (4,833,976)	$ 4,479,584
5310 SEWER/WWTP *	$ 7,022,612	$ 4,618,500	$ (9,006,707)	$ 5,291,004
5349 STORM SEWER *	$ 2,687,826	$ 993,500	$ (1,978,593)	$ 1,987,733
5510 SOLID WASTE *	$ 869,411	$ 1,145,500	$ (1,120,531)	$ 1,044,380
5610 AIRPORT *	$ 101,257	$ 73,822	$ (165,996)	$ 107,001
Total Enterprise Funds	$ 15,914,668	$ 10,071,322	$ (17,105,803)	$ 12,909,702
Internal Service Funds:				
6030 INFORMATION TECH. FUND *	$ 199,580	$ 396,863	$ (522,062)	$ 79,381
6010 CENTRAL GARAGE	$ 4,171	$ 489,970	$ (483,170)	$ 10,971
Total Internal Service Funds	$ 203,751	$ 886,833	$ (1,005,232)	$ 90,352
TOTAL CITY BUDGET	$ 26,853,695	$ 33,729,189	**$ (45,295,948)**	$ 19,321,451

* cash adjusted +$4,034,517 for non-cash line items (depreciation)

Component Units

2700 BUSINESS IMPROVEMENT DISTRICT	$ 77,818	$ 92,950	$ (169,036)	$ 1,732
7855 TOURISM BID (pass thru fund)	$ -	$ 550,000	$ (550,000)	$ -
	Total with Component units		**$ (46,014,984)**	

ALL FUND RECAP BY FUNCTION

FY 2015	Personal Services	Operations	Capital	Debt	Transfers	Other	Total
FUND:	& Benefits			Service		Financing Uses	
1000 General Fund	$ 7,732,312	$ 1,702,172	$ 150,202	$ 76,279	$ 358,500		$ 10,019,465
General Fund- On-behalf payments	$ 1,300,000						$ 1,300,000
Special Revenue Funds:							
2185 TAX INCREMENT-AIRPORT	$ 25,772	$ 10,294				$ 750,000	$ 786,066
2188 TAX INCREMENT-WESTSIDE	$ 48,284	$ 5,120			$ 32,000	$ 2,500,000	$ 2,585,404
2210 PARKS IN LIEU OF					$ 9,388		$ 9,388
2215 PARKS & RECREATION FUND	$ 1,137,738	$ 408,066	$ 19,000	$ 25,732			$ 1,590,534
2230 AMBULANCE	$ 810,555	$ 199,890					$ 1,010,445
2310 OLD SCHOOL TECHNOLOGY TIF		$ 24,000			$ 30,000		$ 54,000
2311 OLD SCHOOL INDUSTRIAL TIF					$ 2,000		$ 2,000
2372 HEALTH-PERMISSIVE LEVY					$ 735,000		$ 735,000
2399 IMPACT FEE FUND		$ 5,500	$ 450,000	$ 35,039			$ 490,539
2394 BUILDING CODE ENFORCEMENT	$ 365,949	$ 68,628	$ 35,000				$ 469,577
2400 LIGHT MAINTENANCE	$ 90,515	$ 203,858		$ 22,246			$ 316,619
2420 GAS TAX		$ 475,750	$ 65,000				$ 540,750
2500 SPECIAL STREET/TSS	$ 1,003,211	$ 966,605	$ 301,070	$ 121,028			$ 2,391,914
2600 URBAN FORESTRY DISTRICT	$ 132,019	$ 50,869	$ -	$ 8,481			$ 191,369
2601 DEVELOPER'S TREES		$ 92,282					$ 92,282
2825 MACI GRANT			$ 376,000				$ 376,000
2880 CD LOAN REVOLVING		$ 1,370				$ 350,000	$ 351,370
2881 CD LOAN REVOLVING		$ 1,000				$ 100,000	$ 101,000
2886 COMMUNITY DEVELOPMENT	$ -	$ 61,933				$ 200,000	$ 261,933
2887 RURAL DEVELOPMENT REVOLVING				$ 23,000		$ 75,000	$ 98,000
2888 RURAL DEVELOPMENT REVOLVING #2				$ 10,250		$ 50,000	$ 60,250
2915 STONEGARDEN GRANT	$ 8,875	$ 8,875					$ 17,750
2916 DRUG ENFORCEMENT GRANT	$ 92,183	$ 5,200					$ 97,383
2919 LAW ENF. BLOCK GRANT	$ 108,402	$ 71,662	$ 14,000				$ 194,064
2927 CULTURAL ARTS GRANT		$ 22,897					$ 22,897
2930 PRESERVE AMERICA GRANT		$ 7,251					$ 7,251
2945 CDBG - ED GRANT		$ 8,658				$ 92,687	$ 101,345
2955 EPA BROWNFIELDS LOAN REVOLVING		$ 708,590				$ 160,000	$ 868,590
2956 FIRE GRANTS		$ 19,000					$ 19,000
2957 HAZMAT GRANT	$ 21,865	$ 33,445					$ 55,310
2975 TRAILS			$ 127,920				$ 127,920
Debt Service Funds:							
SID Revolving Fund				$ 242,308			$ 242,308
G.O. BOND, series 2012 - Refinancing				$ 502,863			$ 502,863
NEW CITY HALL Debt Service				$ 156,752			$ 156,752
SIDEWALK & CURBS				$ 9,114			$ 9,114
SIDs				$ 240,605			$ 240,605
WESTSIDE TIF DEBT SERVICE				$ 32,520			$ 32,520
AIRPORT TIF DEBT SERVICE				$ 180,333	$ 450,000		$ 630,333
Capital Project Funds:							
4290 WALK & CURB			$ 25,000				$ 25,000
Enterprise Funds:						Depreciation	
5210 WATER *	$ 1,041,759	$ 810,706	$ 1,708,961	$ 432,550		$ 840,000	$ 4,833,976
5310 SEWER/WWTP *	$ 1,117,870	$ 1,369,408	$ 2,669,076	$ 1,193,754		$ 2,656,599	$ 9,006,707
5349 STORM SEWER *	$ 451,079	$ 195,773	$ 1,004,477		$ 42,264	$ 285,000	$ 1,978,593
5510 SOLID WASTE *	$ 521,318	$ 278,832	$ 123,381	$ 22,000	$ 25,000	$ 150,000	$ 1,120,531
5160 AIRPORT *		$ 68,078				$ 97,918	$ 165,996
Internal Service Funds:							
6010 CENTRAL GARAGE	$ 202,204	$ 235,966	$ 45,000				$ 483,170
6030 DATA PROCESSING FUND *	$ 186,060	$ 265,258	$ 65,744			$ 5,000	$ 522,062
TOTAL CITY BUDGET	**$ 16,397,971**	**$ 8,386,936**	**$ 7,179,831**	**$ 3,334,854**	**$ 1,684,152**	**$ 8,312,204**	**$ 45,295,948**

CITY OF KALISPELL
TAX LEVY REQUIREMENTS SCHEDULE
NON-VOTED LEVIES

Assessed Valuation $1,587,574,165
Tax Valuation: $39,521,550 (without TIF's)
1 Mill Yields(10): $ 39,521

Fiscal Year: 2014-2015

FUND NO.	FUND NAME	(1) APPROPRIATION	(2) CASH RESERVE	(3)=(1)+(2) TOTAL REQUIREMENTS	(4) CASH AVAILABLE (Less current liabilities)	(5) NON-TAX REVENUES	(6)=(4)+(5) TOTAL NON-TAX RESOURCES	(7)=(9)x(10) PROPERTY TAX REVENUES	(8)=(6)+(7) TOTAL RESOURCES	(9)=(7)÷(10) MILL LEVY
1000	General Fund	10,019,465	2,237,252	12,256,717	2,215,018	4,730,077	6,945,095	5,311,622	12,256,717	134.40
2215	Parks Department	1,590,534	346,071	1,936,605	443,605	607,730	1,051,335	885,270	1,936,605	22.40
	TOTAL	11,609,999	2,583,323	14,193,322	2,658,623	5,337,806	7,996,429	6,196,893	14,193,322	156.80

* Total Revenues compared to Total Appropriations: -75,300

* Total Requirements compared to Total Resources: 0

VOTED/PERMISSIVE LEVIES

FUND NO.	FUND NAME	APPROPRIATION	CASH RESERVE	TOTAL REQUIREMENTS	CASH AVAILABLE (Less current liabilities)	NON-TAX REVENUES	TOTAL NON-TAX RESOURCES	PROPERTY TAX REVENUES	TOTAL RESOURCES	MILL LEVY
3012	G.O. BOND -POOL/FIRE RI	502,863	10,657	513,520	21,520	-2,013	19,508	494,013	513,520	12.50
2372	Health Permissive	735,000	42,555	777,555	41,055	5,362	46,417	731,139	777,555	18.50
	TOTAL	1,237,863	53,212	1,291,075	62,575	3,349	65,924	1,225,151	1,291,075	31.00

* Total Revenues compared to Total Appropriations: -9,363

* Total Requirements compared to Total Resources: 0

Total Mills **187.80**

Recap:

Total Non voted Levy	11,609,999	2,583,323
Total Voted/Permissive	1,237,863	53,212
Total Non-Levied	28,413,568	16,684,919
Total City Budget	41,261,430	19,321,454
Depreciation Adj	4,034,518	
(balances with page 19)	45,295,948	

Ending Cash Reserves adjusted for Depreciation Expense-Proprietary Funds *

CITY OF KALISPELL
NON-LEVIED FUNDS - SUMMARY SCHEDULE

Fiscal Year: 2014-2015

FUND NO.	FUND NAME	(1) APPROPRIATION	(2) CASH RESERVE	(3)=(1)+(2) TOTAL REQUIREMENTS	(4) CASH AVAILABLE (Less current liabilities)	(5) TOTAL NON-TAX REVENUES	(6)=(4)+(5) TOTAL RESOURCES
1001	On-Behalf Payments						
	(Police and Fire Retirement)	1,300,000	0	1,300,000	0	1,300,000	1,300,000
2185	TAX INCREMENT-AIRPORT	786,066	282,805	1,068,871	603,039	465,832	1,068,871
2188	TAX INCREMENT-WESTSIDE	2,585,404	995,620	3,581,024	3,165,679	415,345	3,581,024
2210	PARKS IN LIEU OF	9,388	0	9,388	9,388	0	9,388
2310	OLD SCHOOL TECHNOLOGY TIF	54,000	11,533	65,533	13,209	52,324	65,533
2311	OLD SCHOOL INDUSTRIAL TIF	2,000	600	2,600	0	2,600	2,600
2399	IMPACT FEE FUND	490,539	77,387	567,926	461,151	106,775	567,926
2230	AMBULANCE	1,010,445	4,555	1,015,000	0	1,015,000	1,015,000
2394	BUILDING CODE ENFORCEMENT	469,577	325,838	795,415	426,315	369,100	795,415
2400	LIGHT MAINTENANCE	316,619	28,192	344,811	107,536	237,275	344,811
2420	GAS TAX	540,750	283,194	823,944	436,944	387,000	823,944
2500	SPECIAL STREET/TSS	2,391,914	1,003,348	3,395,262	1,275,562	2,119,700	3,395,262
2600	URBAN FORESTRY DISTRICT	191,369	106,877	298,246	89,396	208,850	298,246
2601	DEVELOPER'S TREES	92,282	0	92,282	92,282	0	92,282
2825	MACI GRANT	376,000	0	376,000	60,314	315,686	376,000
2880	CD LOAN REVOLVING	351,370	16,490	367,860	322,997	44,863	367,860
2881	CD LOAN REVOLVING	101,000	38,167	139,167	111,417	27,750	139,167
2886	COMMUNITY DEVELOPMENT	261,933	39,515	301,448	260,828	40,620	301,448
2887	RURAL DEVELOPMENT	98,000	50,933	148,933	95,916	53,017	148,933
2888	RURAL DEVELOPMENT #2	60,250	77,816	138,066	105,059	33,007	138,066
2915	STONEGARDEN GRANT	17,750	0	17,750	0	17,750	17,750
2916	DRUG ENFORCEMENT GRANT	97,383	1,408	98,791	22,206	76,585	98,791
2919	LAW ENF. BLOCK GRANT	194,064	1,081	195,145	3,205	191,940	195,145
2927	CULTURAL ARTS GRANT	22,897	0	22,897	0	22,897	22,897

CITY OF KALISPELL

NON-LEVIED FUNDS - SUMMARY SCHEDULE con't.

FUND NO.	FUND NAME	(1) APPROPRIATION	(2) CASH RESERVE	(3)=(1)+(2) TOTAL REQUIREMENTS	(4) CASH AVAILABLE (Less current liabilities)	(5) TOTAL NON-TAX REVENUES	(6)=(4)+(5) TOTAL RESOURCES
2930	Preserve America Grant	7,251	0	7,251	0	7,251	7,251
2945	CDBG-ED FOR FVCC	101,345	0	101,345	0	101,345	101,345
2955	BROWNSFIELD REVOLVING LOAN	868,590	0	868,590	0	868,590	868,590
2956	FIRE GRANTS	19,000	0	19,000	0	19,000	19,000
2957	HAZMAT GRANT	55,310	0	55,310	11,043	44,267	55,310
2975	CTEP	127,920	0	127,920	0	127,920	127,920
	SID Revolving Fund	242,308	56,062	298,370	72,855	225,515	298,370
3170	NEW CITY HALL Debt Service	156,752	325	157,077	325	156,752	157,077
	SIDEWALK & CURB FUNDS	9,114	1,072	10,186	619	9,567	10,186
	SIDs 341-344	240,605	76,542	317,147	76,435	240,712	317,147
3185	AIRPORT TIF DEBT SERVICE	630,333	205,037	835,370	189,370	646,000	835,370
3188	WESTSIDE TIF DEBT SERVICE	32,520	468	32,988	988	32,000	32,988
4290	WALK & CURB	25,000	0	25,000	0	25,000	25,000
5210	WATER *	3,993,978	4,479,584	8,473,562	5,233,562	3,240,000	8,473,562
5310	SEWER/WWTP *	6,350,108	5,291,004	11,641,112	7,022,612	4,618,500	11,641,112
5349	STORM SEWER *	1,693,593	1,987,733	3,681,326	2,687,826	993,500	3,681,326
5510	SOLID WASTE *	970,531	1,044,380	2,014,911	869,411	1,145,500	2,014,911
5610	AIRPORT *	68,078	107,001	175,079	101,257	73,822	175,079
6030	INFORMATION TECH FUND *	517,062	79,381	596,443	199,580	396,863	596,443
6010	CENTRAL GARAGE FUND *	483,170	10,971	494,141	4,171	489,970	494,141
	TOTAL	28,413,568	16,684,919	45,098,487	24,132,497	20,965,990	45,098,487

* Total Revenues compared to Total Appropriations: -7,447,578

* Total Requirements compared to Total Resources: 0

GENERAL FUND

PAGE	FUND	Dept. #		
i-ii	1000		General Fund Revenue and Summary	
iii-iv	1000		General Fund Appropriation Summary	
1	1000	400	General Government	$ 759,425
2	1000	401	City Manager	$ 182,261
3	1000	401	Human Resources	$ 156,224
4	1000	402	Mayor & City Council	$ 122,142
5	1000	402	City Clerk	$ 138,762
6	1000	403	Finance Department	$ 266,550
7	1000	404	City Attorney	$ 436,542
8	1000	406	Municipal Court	$ 342,583
9	1000	410	Public Works Administration	$ 39,522
10	1000	412	City Facilities Maintenance	$ 257,992
11-13	1000	413	Police	$ 4,218,218
14	1000	416	Fire	$ 2,675,306
15	1000	420	Planning Department	$ 355,246
16	1000	480	Community Development	$ 68,693
			Total General Fund	$ 10,019,465
17	1001		On-behalf Retirement Payments	$ 1,300,000

GENERAL FUND REVENUE AND SUMMARY

FUND: 1000

	MILL VALUE	**$ 39,017**	**$ 39,335**	**$ 39,335**	**$ 39,522**
		ACTUAL FY12/13	**BUDGET FY13/14**	**ACTUAL FY13/14**	**BUDGET FY14/15**
	GENERAL FUND MILL LEVY	**132.20**	**131.70**	**131.70**	**134.40**
	PROPERTY TAXES:				
311100	Real Property Taxes	4,912,081	4,915,000	4,921,834	5,036,907
311105	PILOT payment	23,400	23,400	23,482	23,500
311200	Personal Property	167,266	165,000	290,887	88,093
312000	Penalty & Interest	16,374	25,000	10,665	10,500
	SUBTOTAL	$ 5,119,121	$ 5,128,400	$ 5,246,868	$ 5,159,000
	LICENSES & PERMITS:				
322101	Alcohol Beverage	29,812	29,812	30,121	30,000
322300	General and occupational	1,371	1,300	1,376	1,300
322500	Amusement	0	350	0	0
323012	Planning fees & Sign permits	18,760	20,000	22,684	20,000
323107	Excavation Permits , house moving	0	500	0	0
323109	Zoning & Site Plan Review Fees	11,325	12,000	13,855	12,000
323200	Parade Permits	400	500	700	500
323300	Animal licenses	1,805	1,500	1,962	1,500
	SUBTOTAL	$ 63,473	$ 65,962	$ 70,698	$ 65,300
	INTERGOVERNMENTAL REVENUE:				
335030	MV Tax Ad Valorem	1,483	1,500	1,071	750
335076	Gaming Machine Permits	59,801	60,000	60,450	60,000
335110	Live Card Game, keno & bingo	2,800	2,800	5,669	3,000
335230	HB124 ENTITLEMENT	2,439,307	2,431,207	2,431,207	2,630,289
	SUBTOTAL	$ 2,503,391	$ 2,495,507	$ 2,498,397	$ 2,694,039
	FINES AND FORFEITURES:				
351035	Parking fines (1/2 year FY12)	38,913	40,000	34,215	40,000
351017	Technology fees	29,565	30,000	30,543	30,000
351000	City Court Fines & fees, admin	507,203	520,000	506,983	535,000
	SUBTOTAL	$ 575,681	$ 590,000	$ 571,741	$ 605,000

con't.

GENERAL FUND

Revenue - Page 2

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	CHARGES FOR SERVICES:				
341020	Administrative charges	505,165	485,203	479,240	538,505
341021	Grant Admin. (Planning, finance)	24,453	20,000	4,891	10,000
341025	City Collections/other charges	5,932	6,000	12,199	7,500
341026	League of Cities conference donations	6,548	0	0	0
341027	Bresnan Franchise Fees	2,893	0	0	0
342010	KPD -Public safety fees	30,533	30,000	19,939	30,000
342014	KPD -School Resource Officers	86,000	86,000	86,000	95,500
342016	KPD -Regional Training /testing Reimb.	3,973	3,500	875	10,000
343018	Parking Permits, meters, boot removal	80,222	80,000	79,160	104,000
343005	Central Garage Charges	131,357	internal service fund	internal service fund	internal service fund
	SUBTOTAL	$ 877,076	$ 710,703	$ 682,304	$ 795,505
	MISC. REVENUE				
362010	Golf Course Lease	16,762	16,500	21,565	16,500
362015	Insurance Reimbursements	11,616	10,000	19,989	10,000
362020	MMIA GASB 45 reimbursement	0	3,000	3,000	0
364030	Auction & misc. collections/donations	6,290	2,500	2,096	11,000
365015	Kidsport- lease reimbursement	0	4,100	0	4,100
365018	Band shell contribution	616	500	101	500
12510	Loan repayment-employees	2,430	900	1,585	0
381060	Operating transfer 2372 -health insurance	660,239	660,000	660,000	665,000
	SUBTOTAL	$ 697,953	$ 697,500	$ 708,336	$ 707,100
	Relocation loan Cash	$ 4,235	$ 10,010	$ 10,010	$ 5,755
371010	**INVESTMENT REVENUE:**	10,186	15,000	7,220	10,000
TOTAL GENERAL REVENUE		**$ 9,851,116**	**$ 9,713,082**	**$ 9,795,574**	**$ 10,041,699**
CASH JULY 1 (Includes designated $)		**$ 1,613,816**	**$ 1,928,157**	**$ 1,928,157**	**$ 2,215,018**
TOTAL AVAILABLE FOR BUDGET		**$ 11,464,932**	**$ 11,641,239**	**$ 11,723,731**	**$ 12,256,717**
PROPOSED EXPENDITURES		**$ 9,536,775**	**$ 9,710,033**	**$ 9,508,713**	**$ 10,019,465**
CASH CARRYOVER (year end operating)		$ 1,752,529	$ 1,765,078	$ 2,026,591	$ 2,058,325
Designated for Capital		$ 101,906	$ 101,906	$ 101,906	$ 101,906
Designated Court Technology fees		$ 36,789	$ 26,789	$ 49,487	$ 39,487
Designated for Bandshell		$ 13,391	$ 13,891	$ 13,492	$ 13,992
Designated for Parking		$ 23,542	$ 23,542	$ 23,542	$ 23,542
Total cash available		**$ 1,928,157**	**$ 1,931,206**	**$ 2,215,018**	**$ 2,237,252**
Total General Cash Carryover Undesignated		**17.79%**	**18.17%**	**20.69%**	**20.50%**

GENERAL FUND APPROPRIATION SUMMARY

	# FTE's approriated	FTE's	1	1.5		1.58	3.2	4.67	4
		General	City	Human	Mayor				Municipal
		Government	Manager	Resources	Council	City Clerk	Finance	Attorney	Court
110	Salaries		$ 136,347	$ 118,076	$ 63,054	$ 98,340	$ 201,362	$ 341,132	$ 221,257
114	Comptime Buyback & severance. Def. Comp.					8,500			
121	Overtime & Spec. Assign PD,					500			
153	Health Insurance		19,701	17,028	35,700	17,374	33,630	52,110	39,696
155	Retirement		13,733	8,820	1,928	7,423	15,058	25,600	16,430
TOTAL PERSONAL SERVICES		-	**169,781**	**143,924**	**100,682**	**132,137**	**250,050**	**418,842**	**277,383**
210	Supplies/office/computers/Non-capital equip 218	4,000	300	600	100	100		2,500	4,500
220	Other supplies, safety equip, ammo,								
230	Supplies & FUEL; chemicals, concession sup								
240	Uniforms								
312	Postage	20,000	500						
320	Printing, advertising, newsletter, books	4,500					500	8,000	1,500
330	Audit, filing fees	18,150		7,200	5,000				
340	Electricity, natural gas								
345	Telephone, web, cell, radio, security cameras		880			300		1,000	1,400
350	Prof. Services/League/911 disp./kidsport/Eagle	492,150		1,000	2,260	3,725	10,000	1,500	45,750
362	Maint. services, building, equip,radios,landscaping	6,600							
360	Technology services (court)								
370	Dues & Training, meetings, League meeting		10,800	3,500	14,100	2,500	6,000	4,700	6,300
380	Medical services								
390	Other Purchased Services								5,750
500	Fixed Charges, Insurance, transfers	214,025							
SUBTOTAL PURCHASED SERVICES/SUPPLIES		759,425	12,480	12,300	21,460	6,625	16,500	17,700	65,200
600	**DEBT SERVICE**								
940	**CAPITAL OUTLAY**								
DEPARTMENT TOTAL 2015		**$ 759,425**	**$ 182,261**	**$ 156,224**	**$ 122,142**	**$ 138,762**	**$ 266,550**	**$ 436,542**	**$ 342,583**
2014 BUDGET (info only)		$ 827,934	$ 177,397	$ 151,429	$ 112,648	$ 105,701	$ 255,683	$ 426,579	$ 333,361

GENERAL FUND APPROPRIATION SUMMARY

	# FTE's approriated	0.25	1.45	43	23.3	4.25	0.75	88.95
		Public Works	City Hall	Police	Fire	Planning Department	Community Development	TOTAL
110	Salaries	$ 17,604	$ 64,735	$ 2,665,840	1,554,523	$ 263,106	$ 44,693	$ 5,790,069
114	Comptime Buyback & severance. Def. Comp.			15,000	5,000			$ 28,500
121	Overtime & Spec. Assign PD,			123,000	51,978			$ 175,478
153	Health Insurance	3,263	15,084	507,104	275,233	54,792	7,636	$ 1,078,351
155	Retirement	1,292	4,645	335,980	205,937	19,654	3,414	$ 659,914
TOTAL PERSONAL SERVICES		**22,159**	**84,465**	**3,646,924**	**2,092,671**	**337,552**	**55,743**	**$ 7,732,312**
210	Supplies/office/computers/Non-capital equip 218	6,500		41,500	24,200	7,000	4,000	$ 95,300
220	Other supplies, safety equip, ammo,		6,300	49,500	17,500			$ 73,300
230	Supplies & FUEL; chemicals, concession sup	2,500		95,000	17,325	400		$ 115,225
240	Uniforms		1,500		15,000			$ 16,500
312	Postage						2,200	$ 22,700
320	Printing, advertising, newsletter, books			5,000	1,950			$ 21,450
330	Audit, filing fees					2,700	500	$ 33,550
340	Electricity, natural gas		80,000					$ 80,000
345	Telephone, web, cell, radio, security cameras	285	250	15,500	8,500	900	750	$ 29,765
350	Prof. Services/League/911 disp./kidsport/Eagle	850	25,800	21,000	7,500	1,000	2,000	$ 614,535
362	Maint. services, building, equip,radios,landscaping		47,500	41,000	16,500			$ 111,600
360	Technology services (court)							$ -
370	Dues & Training, meetings, League meeting	1,300		37,000	10,000	4,400	3,500	$ 104,100
380	Medical services			5,000	22,500			$ 27,500
390	Other Purchased Services			2,000				$ 7,750
500	Fixed Charges, Insurance, transfers	5,928	3,900	140,592	341,658	1,294		$ 707,397
SUBTOTAL PURCHASED SERVICES/SUPPLIES		17,363	165,250	453,092	482,633	17,694	12,950	2,060,672
600	**DEBT SERVICE**		**8,277**		**68,002**			**$ 76,279**
940	**CAPITAL OUTLAY**			**118,202**	**32,000**			**$ 150,202**
DEPARTMENT TOTAL 2015		**$ 39,522**	**$ 257,992**	**$ 4,218,218**	**$ 2,675,306**	**$ 355,246**	**$ 68,693**	**$ 10,019,465**
2014 BUDGET (info only)		$ 36,819	$ 259,645	$ 4,073,422	$ 2,523,184	$ 341,653	$ 84,578	**9,710,033**

GENERAL GOVERNMENT

FUND: GENERAL 1000-400-41XXXX

EXPENDITURE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
410530	Audit:				
331	Annual Report Filing fees	$1,400	$1,400	$1,400	$1,400
353	Contract services - Audit	$10,000	$14,040	$14,040	$14,250
354	GASB 45 cost for Other Post Employment Benefits	$0	$6,300	$6,300	$0
410560	Central Purchasing				
210	Office Supplies	$4,153	$4,000	$2,811	$4,000
312	Postage	$19,452	$13,500	$18,022	$20,000
320	Printing & envelopes	$7,804	$7,000	$1,806	$4,500
410600-354	Elections:	$0	$18,000	$14,181	$6,000
411850-379	League of City conference (revenue $15,000)	$20,529	$0	$0	$0
410900	Records Admin.:				
331	Publication & Filing Fees	$1,624	$3,500	$3,014	$2,500
460446-353	Kidsport Perm. Easement	$4,117	$0	$0	$0
460446-354	Kidsport Lease (reimbursed)	$4,066	$4,100	$0	$4,100
460452-366	Hockaday-annual building maint. per lease	$6,600	$6,600	$6,600	$6,600
460452-355	Eagle Transit contribution	$15,000	$15,000	$15,000	$15,000
420000-354	911 Dispatch Serviees Contract	$437,310	$446,057	$446,057	$466,200
420000-356	Smith Valley levy reimbursement	$323	$350	$336	$350
510310-354	ICMA Fees	$500	$500	$500	$500
510330-513	Liability Insurance	$210,767	$180,000	$165,460	$107,525
510330-517	Property Insurance	$50,817	$47,587	$47,587	$46,500
510330-516	Uninsured Loss (insurance deductible)	$30,777	$30,000	$45,201	$30,000
510300	Contingency	$500	$30,000	$8,172	$30,000
	Total	$825,739	$827,934	$796,487	$759,425

CITY MANAGER
ACCOUNT # 1000-401

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The City Manager's office administers the affairs of the local government. This includes the direction, supervision, and administration of the departments, agencies, and offices of the local government. Additionally the City Manager implements City Council policy in accordance with Montana Codified Law 7-3-204.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

As the administrative center of the local government, the City Manager's office strives to meet its purpose by implementing an organizational culture the provides prompt, equitable, effective and economical services to the citizens of Kalispell.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

This year's budget represents efforts to bring consistency throughout the organization in areas of strengthening the municipalities financial standing, enhancing our internal knowledge capital, focusing on the City's redevelopment and development efforts. Overall, we are continuing our efforts to build a strong foundation for the municipality.

CITY MANAGER

FUND: GENERAL 1000-401-410210

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	1 (11 MO.)	1	1	1
110	Salaries and payroll costs		$122,075	$135,028	$124,494	$136,347
153	Health Insurance		$19,558	$20,009	$19,586	$19,701
155	Retirement & deferred comp.		$12,736	$13,080	$13,105	$13,733
	Subtotal		$154,369	$168,117	$157,185	$169,781
	Materials & Services:					
210	Supplies		$29	$300	$5	$300
312	Newsletter , books		$869	$500	$92	$500
338	Recruitment/Relocation FY13*		$4,236	$0	$0	$0
345	Telephone		$480	$480	$480	$880
373	Dues & Training		$6,914	$7,500	$8,156	$7,500
379	Meetings		$385	$500	$498	$3,300
	Subtotal		$12,913	$9,280	$9,231	$12,480
	Total		$167,282	$177,397	$166,416	$182,261

HUMAN RESOURCES
ACCOUNT # 1000-401

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The HR Department provides services and support to departments and their staff to facilitate process improvements, increased effectiveness, and efficiencies. The HR Department acts as the advisor for personnel policies & procedures, labor relations and contract administration, job classifications, wage administration, recruitment & selection, employee relations, safety, liability and associated insurance programs, and related state and federal programs.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. Provide guidance and assist with coordination of personnel matters, including benefits and labor negotiations.
2. Facilitate improvements and streamline documentation used by various departments to improve efficiencies.
3. Monitor "Risk Management" programs, looking for ways to reduce injuries, claims and associated costs.
4. Identify legal trends and employer-employee regulatory changes to determine impact to the organization.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

In addition to the continuation of the traditional human resource functions necessary within the organization's structure, the Human Resources Department will continue to improve the availability and functionality of the electronic documentation across the organization in its reporting and risk management efforts. Additionally, the Human Resource Department will be continue to be substantially involved in the research, development, and implementation of a potential classification methodology for positions within the organization. An updated classification can enhance the ability to recruit, retain, and encourage employee development.

HUMAN RESOURCES

FUND: GENERAL 1000-401-410830

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE'S	1.5	1.5	1.5	1.5
110	Salaries and payroll costs		$109,993	$114,264	$113,258	$118,076
153	Health Insurance		$18,753	$17,397	$17,339	$17,028
155	Retirement		$7,220	$7,468	$8,438	$8,820
	Subtotal		$135,966	$139,129	$139,036	$143,924
	Materials & Services					
210	Office Supplies		$336	$600	$385	$600
338	Recruitment		$5,404	$3,800	$7,059	$7,200
354	Contract Services		$480	$4,000	$6,052	$1,000
373	Dues & Training		$3,048	$3,900	$4,006	$3,500
	Subtotal		$9,268	$12,300	$17,502	$12,300
	Total		$145,234	$151,429	$156,537	$156,224

MAYOR/COUNCIL
ACCOUNT # 1000-402

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The City Council performs the legislative activities for the City of Kalispell, which include enacting ordinances and resolutions, adopting the budget, setting service fees, and appropriating funding to the City's programs and services.

DEPARTMENT PERSONNEL: The Kalispell City Council is composed of eight (8) City Councilors and the Mayor. The city is divided into four Wards with two Councilors elected from each and the Mayor elected at-large.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

The City Council supports the provision of leadership, vision, and direction in responding to the needs of the community. The Council endeavors to represent the citizens of Kalispell and work toward establishing policies to provide services that are fiscally responsible and sustainable.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The Mayor and Council budget accounts for the service and participation within the Montana League of Cities, the statewide organization which provides support and services for municipalities and municipal officials. Additionally, the FY2015 budget represents an effort to engage National and State legislators on areas that are of importance to the City of Kalispell.

MAYOR / COUNCIL

FUND: GENERAL 1000-402-410100

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE'S	9	9	9	9
110	Salaries and payroll costs		$61,361	$63,029	$61,967	$63,054
153	Health Insurance		$39,436	$36,540	$36,415	$35,700
155	Retirement PERS		$2,961	$2,879	$2,617	$1,928
	Subtotal		$103,758	$102,448	$100,999	$100,682
	Materials & Services:					
210	Ofiice Supplies		$0	$2,000	$1,556	$100
335	MT. League of Cities Conference		$800	$2,000	$1,214	$5,000
354	Contract Services		$0	$100	$0	$2,260
373	Dues		$5,878	$6,000	$5,978	$6,000
379	Meetings		$0	$100	$51	$8,100
	Subtotal		$6,678	$10,200	$8,799	$21,460
	Total		$110,436	$112,648	$109,799	$122,142

CITY CLERK
ACCOUNT # 1000-402

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The City Clerk's office is the information, document resource, and official records management office for the City, including preserving the official actions of the City Council. Additionally, the City Clerk acts as a liason with other City Departments, outside agencies, other governmental entities, and the general public. The City Clerk oversees the City's Government Access Channel, Procurement, and the IT Deparment.

DEPARTMENT PERSONNEL: City Clerk (1.25) and Deputy Clerk (.33).

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

The City Clerk's office seeks to discover new ways to improve document storage and records research, transparency and distribution of City information, and adherence to and presentation of relevant statutory requirements.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

With the FY2015 budget, the City Clerk's office seeks to expand electronic filing, enhance Government Access Programming for the community, and provide a smooth transition with the current city clerk's upcoming retirement.

CITY CLERK

FUND: GENERAL 1000-402-410150

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	**1.34**	**1.29**	**1.29**	**1.58**
110	Salaries and payroll costs		$81,486	$84,020	$83,900	$98,340
112	Severance		$0	$0	$0	$8,500
121	Overtime		$400	$500	$313	$500
153	Health insurance		$9,683	$10,731	$9,586	$17,374
155	Retirement PERS		$5,363	$5,525	$6,259	$7,423
	Subtotal		$96,932	$100,776	$100,059	$132,137
	Maintenance & Services:					
210	Office Supplies		$109	$100	$32	$100
345	Telephone		$773	$300	$245	$300
354	Contract Services		$0	$25	$0	$25
352	Codification		$2,975	$3,500	$3,051	$3,700
373	Dues & Training		$215	$1,000	$50	$2,500
	Subtoal		$4,072	$4,925	$3,379	$6,625
	Total		$101,004	$105,701	$103,438	$138,762

FINANCE
ACCOUNT # 1000-403

PURPOSE OF THIS DEPARTMENT: Why does this deparment exist?
The Finance Department manages and maintains financial records in conformity with generally accepted accounting principles and in compliance with State and Federal laws, and provides timely, accurate, clear, and complete financial information and support to the governing body, other City departments, and the citizens of the City of Kalispell.

DEPARTMENT PERSONNEL: (3.2 FTE) .5 Finance Director, 1 Treasurer, .7 City Accountant, .5 Payroll Specialist, .5 Accounts Payable Clerk.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. The Finance Department will safeguard financial assets and maximize investment earnings.
2. Financial reports will be issued accurately and on schedule.
3. Maintain accurate and current financial documentation for City operations.
4. The Finance Department will adhere to contractual requirements in grants and other reporting.
5. Accurate financial information will be made easily and readily available to departments.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

The FY2015 Finance budget provides the department funding to: 1) pay City obligations accurately and timely, 2) record and report financial transactions in compliance with applicable requirements and expecations, 3) conduct the required annual audit, 4) promote effective and efficient service to internal and external clients through continuous improvements with office procedures, 5) safeguard official records and ensure they are readily retrievable, 6) continue refining the budget document to provide a more meaningful instrument, and produce and improve the Comprehensive Annual Financial Report that qualifies for the Government Finance Officer's Association Certificate of Excellence in Financial Reporting.

FINANCE DEPARTMENT

FUND: GENERAL 1000-403-410550

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE'S	3.2	3.2	3.2	3.2
110	Salaries and payroll costs		$187,195	$195,238	$194,027	$201,362
112	Salaries-Retirement		$0	$0	$0	$0
153	Health Insurance		$36,416	$35,341	$33,283	$33,630
155	Retirement		$12,265	$12,804	$14,430	$15,058
	Subtotal		$235,876	$243,383	$241,739	$250,050
	Materials & Services:					
322	Books & supplies		$199	$300	$0	$500
353	Contract Services-temp help		$154	$1,000	$60	$5,000
354	Contract Services-Grizzly Security		$1,200	$1,500	$1,802	$1,500
355	Bank fees		$3,039	$3,500	$3,075	$3,500
373	Dues & Training		$3,634	$6,000	$5,769	$6,000
	Subtotal		$8,226	$12,300	$10,706	$16,500
	Total		$244,102	$255,683	$252,446	$266,550

CITY ATTORNEY
ACCOUNT # 1000-404

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The purpose of the Office of the City Attorney is to provide legal counsel to the City of Kalispell municipal organization, its City Manager and the City Council. This effort includes advising on relevant state statutes as they pertain to municipal organizations, resolution and ordinance preparation, city code maintenance, and contract development. Additionally, the Office of the City Attorney defends the interests of the City through preventative legal management, litigation, and prosecution within Municipal Court, appeals to District Court and the State Supreme Court.

DEPARTMENT PERSONNEL: Attorney (3) and Legal Secretary (1.67).

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

The primary goal for the Office of the City Attorney is to provide high quality and timely legal counsel for the City to minimize exposure to loss and protect the relevant interests for the City of Kalispell.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

The FY2015 budget provides a continuation of the level of service from the previous year with the expectation that the Office of the City Attorney will be engaged in efforts to develop legal review for policy framework in the area of redevelopment, litigation management, and debt counsel related to previous issuances from the City.

ATTORNEY

FUND: GENERAL 1000-404-411110

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	**4.66**	**4.66**	**4.67**	**4.67**
110	Salaries and payroll costs		$319,066	$330,185	$324,705	$341,132
153	Health Insurance		$60,077	$57,000	$51,912	$52,110
155	Retirement		$20,955	$21,694	$24,193	$25,600
	Subtotal		$400,098	$408,879	$400,811	$418,842
	Maintenance & Operations:					
210	Office Supplies/computer		$3,296	$3,500	$2,876	$2,500
322	Lexis/Nexis; books, subscriptions		$7,715	$7,000	$9,479	$8,000
345	Telephone & Communications		$838	$1,200	$707	$1,000
354	Contract Services/contingency		$1,316	$1,500	$305	$1,500
373	Dues & Training		$4,536	$4,500	$3,351	$4,700
	Subtotal		$17,701	$17,700	$16,718	$17,700
	Total		$417,799	$426,579	$417,529	$436,542

MUNICIPAL COURT
ACCOUNT # 1000-406

PURPOSE OF THIS DEPARTMENT:

The purpose of the Kalispell Municipal Court is to serve the community and protect individual rights by providing prompt and fair administration of justice. The Kalispell Municipal Court processes all misdemeanor traffic, criminal and animal control offenses, orders of protection and civil cases that occur within the City limits of Kalispell.

DEPARTMENT PERSONNEL: One Municipal Court Judge, One Court Administrator, two Court Clerks.

GOALS OF THIS DEPARTMENT:

The goal of Kalispell Municipal Court is to provide the citizens of Kalispell access to a fair and impartial hearings.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

The 2015 Municipal Court budget strives to maintain the ability to provide the citizens of Kalispell access to a fair and impartial court.

MUNICIPAL COURT

FUND: GENERAL 1000-406-410360

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	4	4	4	4
110	Salaries and payroll costs		$203,468	$212,202	$209,391	$221,257
121	Overtime		$128	$0	$0	$0
153	Health		$49,815	$42,561	$39,921	$39,696
155	Retirement		$13,351	$13,898	$15,571	$16,430
	Subtotal		$266,762	$268,661	$264,883	$277,383
	Materials & Services					
210	Supplies		$5,425	$4,500	$1,739	$4,500
320	Printing & books		$1,290	$1,000	$1,192	$1,500
345	Tele. & Communications		$1,017	$1,400	$634	$1,400
353	Technology funds		$16,376	$40,000	$17,845	$40,000
354	Contract Services		$2,263	$5,750	$1,642	$5,750
373	Dues & Training		$4,562	$6,300	$2,666	$6,300
394	Jury & Witness fees		$4,519	$5,750	$2,348	$5,750
395	Drug Court incentives		$1,440	$0	$0	$0
396	DUI Court incentives		$913	$0	$310	$0
	Subtotal		$37,805	$64,700	$28,378	$65,200
	Total		$304,567	$333,361	$293,261	$342,583

PUBLIC WORKS ADMINISTRATION
ACCOUNT # 1000-410

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

Public Works Administration supports community growth that sustains and improves the quality of community life through planning, accurate design, and quality construction. To assist others in providing and maintaining proper community infrastructure and facilities.

DEPARTMENT PERSONNEL: (.25 FTE)

.05 Administrative Coordinator
.05 Public Works Director
.05 Budget Resource Manager
.05 Assessment Coordinator
.05 Road & Fleet Superintendent

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. Ensure quality construction of infrastructure meeting minimum standards
2. Maintain current and accurate mapping
3. Provide prompt and effective review of site improvement plans
4. Provide effective city budgeting guidance

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The FY 15 Public Works Administration budget recommends the replacement of aged computers to continue record management of the infrastructure within the city. Mapping and facility records address design and management of infrastructure that support basic community necessities such as stormwater, wastewater, water, street, refuse, and lighting systems.

PUBLIC WORKS - ADMINISTRATION

FUND: GENERAL 1000-410-430100

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE'S	**0.25**	**0.25**	**0.25**	**0.25**
110	Salaries and payroll costs		$15,832	$17,006	$16,514	$17,604
153	Health Insurance		$2,850	$3,365	$2,965	$3,263
155	Retirement		$1,035	$1,100	$1,219	$1,292
	Subtotal		$19,717	$21,471	$20,698	$22,159
	Materials & Services:					
210	Office Supplies, Computers, equip, and other supplies		$4,072	$4,025	$3,385	$6,500
231	Gas		$0	$3,500	$2,072	$2,500
345	Telephone & Communications		$192	$285	$240	$285
354	Contract Services (temp)		$453	$850	$210	$850
373	Dues & Training		$1,296	$1,150	$1,435	$1,300
521	Central Garage Transfer		$0	$5,538	$5,538	$5,928
	Subtotal		$6,013	$15,348	$12,879	$17,363
	Total		$25,730	$36,819	$33,577	$39,522

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail: PUBLIC WORKS

210 Office/Computers & Software - $6,500

Increase is needed to meet the computer replacement schedule and annual software needs.

CITY FACILITIES MAINTENANCE
ACCOUNT # 1000-412

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The purpose of the City Facilities Maintenance is to provide safe and clean buildings for employees and citize to transact municipal business.

DEPARTMENT PERSONNEL: (1.45 FTE) City Facilities Maintenance shares personnel costs of 1 Parks Caretaker, and a dedicated Custodial Position.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. Provide essential building and janitorial services for the downtown city offices.
2. Provide specialized services in the areas of HVAC, plumbing, electrical and mechanical systems.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

In addition to maintaining the physical structure and providing janitorial services of the municipality, budget expenditures will also provide architectural window preservation on the Old Water Department Building and facility improvements to meet building and fire code requirements.

CITY FACILITIES MAINTENANCE

FUND: 1000-412-411230

EXPENDITURE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services: FTE'S	1.4	1.4	1.4	1.45
110	Salaries	$59,329	$60,402	$56,392	$64,735
121	Overtime	$49	$250	$0	$0
153	Health Insurance	$15,508	$15,123	$13,430	$15,084
155	Retirement	$3,744	$3,792	$4,032	$4,645
	Subtotal	$78,630	$79,567	$73,853	$84,465
	Maintenance & Operations:				
220	Security Improvements	$3,179	$800	$826	$800
224	Janitorial Supplies	$3,303	$5,200	$4,415	$5,500
241	Tools (mops, brooms, shovels)& Supplies	$1,349	$1,450	$1,116	$1,500
341	Electricity	$44,863	$45,000	$46,725	$45,000
344	Natural Gas	$24,828	$37,000	$40,902	$35,000
345	Telephone	$78	$250	$165	$250
354	Contract Services	$21,347	$8,500	$5,935	$8,500
355	HVAC Maintenance Contract	$0	$17,300	$17,001	$17,300
361	Elevator Maintenance/fire alarm maint.	$1,063	$4,500	$4,073	$4,500
362	Equipment Maintenance	$4,670	$3,500	$2,130	$5,000
366	Building Maintenance	$17,488	$35,500	$33,932	$38,000
545	County Landfill & recyling	$3,091	$3,900	$3,124	$3,900
825	Transfer out to 2958/FEMA golf grt	$14,114	$0	$0	$0
920	Public Safety Building painting	$15,371	$0	$0	$0
	Subtotal	$154,744	$162,900	$160,343	$165,250
	Debt Service:				
610	Debt Retirement/HVAC - 8th of 10 years	$16,418	$16,865	$16,865	$8,175
620	Interest	$467	$313	$208	$102
	Subtotal	$16,885	$17,178	$17,073	$8,277
	Total	$250,259	$259,645	$251,269	$257,992

POLICE DEPARTMENT
ACCOUNT # 1000-413

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The Kalispell Police Department's primary mission is to ensure the highest level of public safety while protecting the rights and dignity of those we serve.

DEPARTMENT PERSONNEL: 35 Sworn Officers including one Chief of Police, three Captains, eight sergeants, three detectives, two School Resource Officers, 16 patrol officers. Our non-sworn staff includes an animal warden and a parking enforcement officer, three records/crime analysts, one evidence custodian, one records management specialist and two administrative assistants.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

The police department strives to inspire a sense of safety in the community through specialized police services including patrol, investigations, school resource officers, special response, and additional programs that support these activities and the overall purpose.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

To provide quality law enforcement services to our residents and the many visitors who come to Kalispell through a well-trained, equipped and professional staff. This budget continues our capital replacement plan to provide safe and reliable emergency response vehicles and improves the video and audio in-car recording system which memorializes officer contacts and evidence critical to criminal and civil court actions.

POLICE DEPARTMENT

FUND: GENERAL 1000-413-420140

EXPENDITURE DETAIL

POLICE - ADMINISTRATION			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	29	29	29	30
110	Salaries and payroll costs		$1,820,729	$1,876,522	$1,799,201	$1,968,945
112	Severance-retirement		$71,906	$10,000	$16,308	$10,000
114	Comp time Buyout		$40,696	$5,000	$10,988	$5,000
121	Overtime (REG & AET OT)		$76,183	$70,000	$77,091	$75,000
123	Special Assignment Overtime		$2,320	$25,000	$13,163	$25,000
153	Health Insurance		$376,495	$359,733	$340,458	$362,940
155	Retirement		$232,892	$242,412	$231,965	$256,952
	Subtotal		$2,621,221	$2,588,667	$2,489,173	$2,703,837
	Maintenance & Operations:					
210	Office Supplies		$2,674	$3,500	$2,953	$3,500
215	Computer supplies/equipment/maint.		$3,589	$5,500	$5,236	$5,500
218	Equipment non-capital		$6,236	$10,500	$26,204	$20,500
220	Investigative Supplies		$4,260	$4,000	$3,947	$4,000
221	Safety Equipment		$7,245	$7,000	$5,978	$7,000
225	Major Case Unit supplies		$1,924	$2,000	$1,855	$2,000
226	SRT Support/supplies		$4,128	$4,000	$3,853	$4,000
227	Ammo & Supplies		$17,056	$17,000	$15,596	$19,000
228	Patrol Car Supplies		$14,067	$13,000	$13,147	$13,000
229	Other Supplies		$3,362	$3,500	$3,564	$3,500
230	Crime Prevent. Supplies		$1,351	$1,000	$406	$1,000
231	Gas		$0	$95,000	$91,658	$95,000
234	Crisis Negotiations		$1,419	$1,500	$1,393	$1,500
235	Bike Patrol		$326	$1,000	$407	$1,000
237	Reserve Program Supplies		$921	$1,000	$293	$1,500
320	Printing		$3,116	$5,000	$4,404	$5,000
345	Telephone & Communications		$13,995	$15,500	$14,277	$15,500
354	Contract Services		$4,152	$6,000	$5,864	$6,000
357	Forensic Analysis/Pathology		$9,125	$9,000	$5,867	$9,000
358	Shelter/Animal :Vet. Treatment		$0	$3,000	$348	$3,000
363	Office Equip Maintenance		$1,470	$2,000	$1,555	$2,000
365	Mandatory maint. & licensing/software		$22,823	$15,000	$18,600	$12,000
369	Radio Maintenance		$3,019	$2,500	$6,961	$2,500

con't

POLICE DEPARTMENT

FUND: GENERAL 1000-413-420140

EXPENDITURE DETAIL - CONTINUED

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
373	Dues & Training		$24,396	$27,250	$31,221	$30,000
375	Regional Training & Testing (reimbursed)		$1,708	$5,000	$1,619	$5,000
380	Training Supplies		$1,303	$2,000	$847	$2,000
388	Medical Services*		$2,855	$3,500	$1,921	$2,500
392	Prisoners Room & Board/ medical treatment		$2,232	$1,500	$2,381	$2,500
521	Central Garage Transfer		$0	$85,595	$85,618	$90,592
	Subtotal		$158,752	$352,345	$357,975	$369,592
	Capital Outlay:					
944	Police cars - 2 marked/1 unmarked		$80,000	$113,000	$117,726	$86,830
944	Radio/light bars/Motorcycles fy15		$7,000	$0	$0	$31,372
	Subtotal		$87,000	$113,000	$117,726	$118,202
RECORDS						
420142	Personal Services:	FTE's	**3**	**3**	**3**	**3**
110	Salaries (2 FTE + 2 1/2 positions = 3 FTE's)		$111,598	$103,174	$105,501	$104,751
121	Overtime		$917	$7,500	$993	$7,500
153	Health Insurance		$15,752	$22,924	$21,241	$22,420
155	Retirement		$6,408	$6,182	$7,838	$7,189
	Subtotal		$134,675	$139,780	$135,573	$141,860
	Subtotal Police & Administration		**$3,001,648**	**$3,193,792**	**$3,100,448**	**$3,333,491**
DETECTIVES						
420141	Personal Services:	FTE's	**5**	**5**	**5**	**5**
110	Salaries		$303,144	$322,959	$302,026	$341,633
121	Overtime		$19,492	$15,000	$12,118	$15,000
153	Health Insurance		$53,038	$55,624	$47,032	$61,572
155	Retirement		$39,325	$43,389	$41,269	$45,892
	Subtotal		**$414,999**	**$436,972**	**$402,446**	**$464,097**
RESOURCE OFFICERS						
420144	Personal Services:	FTE's	**2**	**2**	**2**	**2**
110	Salaries and payroll costs		$114,624	$117,368	$117,368	$121,605
153	Health Insurance		$18,377	$20,181	$20,181	$18,292
155	Retirement		$13,615	$15,782	$15,782	$16,337
	Subtotal		**$146,616**	**$153,331**	**$153,331**	**$156,233**

con't

POLICE DEPARTMENT

FUND: GENERAL 1000-413-420140

EXPENDITURE DETAIL - CONTINUED

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
ANIMAL CONTROL						
420145	Personal Services:	FTE's	**1 (8 months)**	**1**	**1**	**1**
110	Salaries and payroll costs ($300 OT)		$46,426	$45,331	$47,502	$46,555
121	Overtime		$86	$0	$0	$500
153	Health Insurance		$11,181	$10,373	$10,339	$15,264
155	Retirement		$2,916	$2,958	$3,353	$3,472
	Subtotal		**$60,609**	**$58,663**	**$61,194**	**$65,790**
PARKING SERVICES (amended 1/1/12)						
420147	Personal Services:	FTE's	**2 (6 months)**	**2**	**2**	**2**
110	Salaries and payroll costs		$73,069	$75,765	$79,256	$82,351
153	Health Insurance		$28,986	$27,170	$27,020	$26,616
155	Retirement		$4,709	$4,944	$5,756	$6,139
	Subtotal		**$106,764**	**$107,879**	**$112,031**	**$115,106**
	Maintenance & Operations:					
210	Supplies, office, computer, printing, misc.		$3,129	$4,000	$3,279	$4,000
218	Equipment (non-capital) - meters (3rd & Main)		$0	$8,000	$6,638	$0
312	postage		$0	$1,000	$110	$0
354	Contract Services		$1,862	$1,000	$1,885	$2,000
362	Lot maintenance, auto		$7,554	$6,500	$4,529	$10,000
365	Snow removal		$7,232	$6,000	$18,106	$17,500
550	Lot lease payments		$1,640	$1,350	$1,473	$1,500
	Subtotal		**$21,417**	**$27,850**	**$36,020**	**$35,000**
	Subtotal Parking Services		**$128,181**	**$135,729**	**$148,051**	**$150,106**
	Operating Transfers:					
827	To Drug Fund 2916		$55,000	$55,000	$55,000	$45,000
828	Transfer to Cops Hiring Grant fund 2918		$20,000	$36,436	$36,436	$0
829	Transfer to Block Grant 2919		$5,000	$3,500	$3,500	$3,500
	Subtotal		$80,000	$94,936	$94,936	$48,500
	Total		**$3,832,053**	**$4,073,422**	**$3,960,404**	**$4,218,218**

FIRE DEPARTMENT
ACCOUNT # 1000-416

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The Kalispell Fire Department exists to limit the threat and impact of uncontrolled residential, commercial and industrial fires through education, prevention, and response activities.

DEPARTMENT PERSONNEL: Chief, Assistant Chief, and Clerk split (50%) with the Ambulance department. 3 Captains, 3 Lieutenants, 6 Engineers, and 9 Firefighters.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

The Kalispell Fire Department trains and provides community education services to minimize the impact of emergency events within the community.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

Specific efforts in FY2015 for the Kalispell Fire Department include the continuation and tracking of outreach efforts for training and education, commercial inspections, and re-instituting certified training for infant and child car seat installations. In a budget where the apparatus replacement is typically a high cost effort, there is a smaller equipment cost item for a command vehicle to replace an aged unit.

FIRE DEPARTMENT

FUND: 1000-416-420400;420470

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE'S	23.3	27.3	23.3	23.3
110	Salaries (22.5 fte)		$1,511,584	$1,466,213	$1,474,448	$1,509,530
110	Salaries -Prevention (.8 fte)		$41,383	$43,695	$42,484	$44,993
114	Comp Time Buyout		$3,702	$5,000	$4,491	$5,000
115	Out of Rank Pay		$9,772	$11,978	$9,728	$11,978
121	Overtime		$43,628	$40,000	$60,545	$40,000
153	Health Insurance		$310,126	$283,361	$274,371	$275,233
155	Retirement		$205,018	$199,441	$201,540	$205,937
	Subtotal		$2,125,213	$2,049,688	$2,067,608	$2,092,672
	Maintenance & Operations:					
210	Office Supplies, computer supplies		$2,532	$2,700	$2,288	$2,700
218	Equipment (Non Capital)		$5,756	$21,500	$14,755	$21,500
221	Safety Equipment, consumable tools, uniforms		$15,144	$15,000	$15,834	$15,000
224	Janitorial Supplies		$2,505	$2,500	$2,487	$2,500
231	Gas		$0	$16,500	$14,368	$17,325
241	Consumable Tools/Uniforms		$15,386	$15,000	$9,858	$15,000
320	Printing		$259	$700	$198	$700
322	Books/Fire Prevention week materials/codes		$1,298	$1,250	$368	$1,250
345	Telephone & Communications		$8,622	$8,500	$6,833	$8,500
354	Contract Services		$8,776	$7,500	$6,054	$7,500
362	Equipment Maintenance		$7,360	$5,500	$5,510	$5,500
366	Building Maintenance - station 62		$5,110	$2,500	$3,790	$5,000
369	Radio/pager- Equip.& Maintenance		$6,472	$6,000	$6,283	$6,000
373	Dues & Training, meetings		$9,524	$10,000	$4,613	$10,000
388	Firefighter Physicals		$0	$0	$0	$22,500
521	Central Garage Transfer		$0	$26,426	$26,426	$31,658
820	Transfer to Ambulance Fund		$0	$264,558	$291,796	$310,000
	Subtotal		$88,744	$406,134	$411,459	$482,633
610/620	Debt Retirement: Fire Engine & Ladder truck		$66,698	$67,362	$67,182	$68,002
940	Capital Equipment - Vehicles		$0	$0	$0	$32,000
	Total		**$2,280,655**	**$2,523,184**	**$2,546,248**	**$2,675,306**

PLANNING DEPARTMENT
ACCOUNT # 1000-420

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The purpose of the Planning Department is to develop and implement appropriate plans and policies that facilitate short and long term growth needs for the City of Kalispell.

DEPARTMENT PERSONNEL: Planning Supervisor (.75), Office Supervisor (.5), GIS Coordinator, Senior Planner and a Planner II.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

The Planning Department has several primary documents that are reviewed and updated to guide development and zoning for the City of Kalispell. These documents typically get adopted through extensive public hearing processes. These include, but are not limited to the Kalispell Growth Policy, the Zoning Code and Subdivision Regulations for the City of Kalispell, and the recently adopted Core Area Plan.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

During FY2015, the planning department will begin a planning program for downtown Kalispell. The plan will define probelms faced by property owners and tennants in the downtown area that are holding back deveopment or re-deveopment. Staff will then develop and implement plans to resolve those issues. The department will continue to work toward implementing the Core Area Plan, assisting FCEDA with the relocation of the railroad line and development of the rail industrial park. The Kalispell Growth Policy update is scheduled to be completed as part of the 2015 efforts. A key component will be the pedestrain and bike facitiles study with recommendations of key routes and connectors to be completed.

PLANNING & ZONING

FUND: 1000-420-411020

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	**4.25**	**4.25**	**4.25**	**4.25**
110	Salaries and payroll costs		235,482	251,617	252,988	263,106
153	Health Insurance		55,055	55,930	55,762	54,792
155	Retirement		15,448	16,512	18,865	19,654
	Subtotal		305,985	324,059	327,615	337,552
	Maintenance & Operations:					
210	Office Supplies/Equip/ Software		$709	$7,500	$6,736	$7,000
231	Gas		$0	$400	$336	$400
331	Publication & Filing Fees, Books, Printing		$944	$2,700	$1,292	$2,700
345	Telephone		$887	$900	$927	$900
354	Contract Services		$680	$1,600	$0	$1,000
373	Dues & Training		$2,237	$3,300	$5,457	$4,400
521	Central Garage Transfer		$0	$1,194	$1,194	$1,294
	Subtotal		$5,457	$17,594	$15,944	$17,694
	Total		$311,442	$341,653	$343,559	$355,246

COMMUNITY DEVELOPMENT
ACCOUNT # 1000-480

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

Community Development works collaboratively with the community to improve the overall quality of place and life for residents and business.

DEPARTMENT PERSONNEL: Community Development Manager and Community Development Loan Administration. Both of these positions are partially funded through the Westside TIF and Airport TIF.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. Support the economic and physical development of Kalispell
2. Provide quality working, living and recreational environments
3. Promote diverse and affordable housing
4. Support education and employment opportunities
5. Act as liaison to business, tourism, education, community and economic development groups

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INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

The FY15 Budget is focused on meeting the Community Development Department's commitment to the community in the areas of economic development loans, Tax Increment Financing District management, Core Area redevelopment, downtown support, collaboration with community groups, sustaining affordable housing efforts, Brownfields Program implementation, and neighborhood support.

Community Development

FUND: 1000-480-470210

EXPENDITURE DETAIL

			special rev. fund ACTUAL FY12/13	general fund BUDGET FY13/14	general fund ACTUAL FY13/14	general fund BUDGET FY14/15
	Personal Services:	FTE's		1	1	0.75
110	Salaries & Wages			$56,869	$54,108	$44,693
153	Health Insurance			$8,308	$6,886	$7,636
155	Retirement			$3,701	$4,029	$3,414
	Subtotal		$0	$68,878	$65,023	$55,743
	Materials and Services:					
210	Office Supplies			$2,000	$1,216	$2,000
211	Grant Administration Expenses/project exp			$2,000	$91	$2,000
312	Postage & Printing			$2,200	$522	$2,200
334	Montana West Membership			$500	$500	$500
345	Telephone, Communications			$500	$683	$750
354	Contract Services			$2,000	$1,340	$2,000
373	Dues & Training			$6,000	$5,700	$3,000
379	Meetings			$500	$125	$500
	Subtotal		$0	$15,700	$10,176	$12,950
	Total		$0	$84,578	$75,200	$68,693

ON BEHALF PAYMENTS

FUND: 1001 GENERAL-.400-420140....420400

REVENUE PROJECTION/EXPENDITURE SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
Beginning Cash					
	CASH: Operating	$0	$0	$0	$0
Revenue					
336020	INTERGOVERNMENTAL	$1,191,628	$1,250,000	$1,196,292	$1,300,000
	Total Available	$1,191,628	$1,250,000	$1,196,292	$1,300,000
Expenditure					
	RETIREMENT				
155	Police	$594,027	$650,000	$591,273	$650,000
155	Fire & Ambulance	$597,601	$600,000	$605,019	$650,000
		$1,191,628	$1,250,000	$1,196,292	$1,300,000
Ending Cash					
	Cash Carry Over	$0	$0	$0	$0

PROGRAM DESCRIPTION

On-behalf payments are payments made by the State of Montana into the State Retirement Fund on behalf of Police and Firemen. No funds come through the City's bank, nor do we write any checks. Recognition of the benefit is a requirement of GASB 24 (Governmental Accounting Standards Board). The State pays 32.61% (of payroll) for fire and 29.37% for police.

SPECIAL REVENUE FUNDS

Page	Fund	Dept		
			PUBLIC SAFETY	
1-2	2230		Ambulance	$ 1,010,445
3	2956		Fire Grants	$ 19,000
4	2957		Hazmat Grant	$ 55,310
5-6	2399		Impact Fees	$ 490,539
7	2915		Stonegarden Grant	$ 17,750
8	2916		Drug Enforcement Grant	$ 97,383
9-10	2919		Law Enforcement Grants	$ 194,064
11-12	2394		Building Dept.	$ 469,577
			Total	$ 2,354,068

AMBULANCE
ACCOUNT # 2230-440

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The Kalispell Ambulance provides Advanced Life Support medical response, treatment and transport of the sick and injured, and public safety education.

DEPARTMENT PERSONNEL: Chief, Assistant Chief, and Clerk split (50%) with the Fire department, and 8 Firefighters.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

The goal of the Kalispell Ambulance Department is to provide effective medical response and educate the community on safe living practices.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

The primary outcome of the FY2015 budget is the continuation of emergency medical response and outreach services. Focus will be on internal and external communication improvements and operational accountability.

AMBULANCE FUND

FUND: 2230-440-420730

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	CASH: operating	$40,990	$5,761	$5,761	$0
	Total Cash Available	$40,990	$5,761	$5,761	$0
REVENUES					
342050	Fees for Services	$1,075,707	$1,090,000	$1,041,799	$1,100,000
	Write - offs, uncollectible Medicare, etc. 46%	($500,000)	($501,400)	($479,228)	($495,000)
	Net collections	$575,707	$588,600	$562,571	$605,000
342070	County EMS Levy	$98,067	$110,000	$100,049	$100,000
371010	Interest Earnings/donations	$1,349	$0	$67	$0
	Transfer from General Fund	$0	$264,558	$291,796	$310,000
	Total	$675,123	$963,158	$954,483	$1,015,000
	Total Available	$716,113	$968,919	$960,244	$1,015,000
EXPENSES					
	Ambulance Service	$710,352	$968,919	$960,244	$1,010,445
	Total	$710,352	$968,919	$960,244	$1,010,445
ENDING CASH					
	Operating cash available	$5,761	$0	$0	$4,555

AMBULANCE FUND

FUND: 2230-440-420730

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	7.50	6.50	9.50	9.50
110	Salaries & Wages		$379,321	$545,427	$550,100	$572,610
112	Severance		$0	$0	$45	$0
114	Comp Time Buyout		$797	$3,000	$2,141	$3,000
115	Out of Rank Pay		$0	$0	$578	$1,000
121	Overtime		$17,641	$22,147	$26,796	$22,147
153	Health Insurance		$84,428	$130,398	$129,591	$135,834
155	Retirement		$50,381	$72,151	$72,601	$75,963
	Subtotal		$532,568	$773,123	$781,851	$810,555
	Materials and Operations					
210	Office Supplies/equip/computer		$999	$1,000	$969	$1,000
218	Equipment - Non-Capital		$2,529	$2,500	$2,436	$19,500
231	Gas		$7,337	$7,200	$8,973	$7,560
241	Consumable Tools/uniforms		$5,758	$6,000	$724	$6,000
312	Postage & printing		$1,384	$2,000	$387	$2,000
345	Telephone & Communications		$1,143	$700	$854	$700
354	Paramedic Recertification/contract services		$6,287	$11,800	$11,197	$11,800
355	911 Center contribution		$30,600	$31,212	$31,211	$32,623
359	Collection Serv./Credit Card Fees/audit fees		$1,525	$1,400	$1,193	$1,400
362	Equipment maintenance & radio maint.		$4,314	$7,000	$1,750	$7,000
373	Dues & Training		$2,865	$5,000	$4,055	$5,000
388	Exposure Testing/Immun.		$21,723	$22,500	$15,612	$2,500
391	Treatment-Medical Supplies		$36,347	$35,700	$37,249	$39,300
510	Property & Liability Ins.		$8,051	$8,973	$8,973	$7,000
521	Central Garage Transfer		$9,500	$13,955	$13,955	$14,735
522	Administrative Transfer		$26,762	$25,819	$25,819	$30,340
528	Information Tech. Transfer		$10,660	$13,037	$13,037	$11,432
	Subtotal		$177,784	$195,796	$178,393	$199,890
	Total		$710,352	$968,919	$960,244	$1,010,445

FIRE GRANTS

FUND: 2956-416-420400

PROJECTED REVENUE/EXPENDITURE AND FUND SUMMARY

		BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH				
10100	CASH: operating	$0	$0	$0
REVENUES				
331117	Tow Vehicle	$112,403	$105,820	$0
331120	Fire Prevention Grant	$10,000		$13,000
365020	Donations/Roundup for Safety	$2,500	$4,294	$6,000
	PPA fund 2957	$4,049	$4,049	
	Total	$128,952	$114,163	$19,000
	Total Available	$128,952	$114,163	$19,000
EXPENDITURES				
420400-218	Equipment (non-capital)	$5,000	$548	
221	Safety Equipment - Roundup for Safety	$2,600	$4,437	$6,000
420414-219	Fire Prevention Grant	$10,000		$13,000
420415-940	Hazmat Tow Vehicle	$112,403	$109,178	
		$130,003	$114,163	$19,000
ENDING CASH				
	CASH: operating	-$1,051	$0	$0

HAZMAT GRANT

FUND: 2957-416-420400

PROJECTED REVENUE/EXPENDITURE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	CASH: operating	$40,360	$50,438	$50,438	$11,043
REVENUES					
331117	Tow Vehicle (moved to fund 2956)	$86,097	$0	$0	$0
334021	Hazmat Grant	$44,167	$44,167	$44,167	$44,167
365020	Donations/Roundup for Safety (moved to fund 2956)	$2,365	$0	$0	$0
371010	Investments	$389	$100	$136	$100
	PPA fund 2956		($4,049)	($4,049)	
	Total	$133,018	$40,218	$40,254	$44,267
	Total Available	$173,378	$90,656	$90,692	$55,310
EXPENDITURES					
420400-155	Retirement - Regional Hazmat Reimb	$1,760	$2,500	$0	$2,500
218	Equipment (non-capital) (moved to 2956)	$507	$0	$641	$0
420410-125	OT - Pass Thru Hazmat	$14,392	$21,380	$21,533	$19,365
218	Equipment - Pass Thru Hazmat	$16,308	$55,054	$50,423	$27,345
373	Travel - Pass Thru Hazmat	$3,876	$7,500	$7,052	$6,100
420415-940	Hazmat Tow Vehicle (moved to fund 2956)	$86,097	$0	$0	$0
	Total	$122,940	$86,434	$79,649	$55,310
ENDING CASH					
	CASH: operating	$50,438	$4,222	$11,043	$0

PUBLIC SAFETY IMPACT FEES

FUND: 2399

REVENUE PROJECTION

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
Beginning Cash					
10100	Cash: Administration 5%	$3,294	$4,346	$4,346	$8,530
10172	Cash: Police	$40,350	$47,001	$47,001	$55,705
10173	Cash: Fire	$240,995	$292,848	$292,848	$396,916
	Total Cash	$284,639	$344,195	$344,195	$461,151
Revenue					
341072	POLICE (less admin)	$6,418	$4,000	$8,427	$4,750
341072	5% Admin	$0	$200	$444	$250
341073	FIRE (less admin)	$84,934	$60,000	$137,556	$95,000
341073	5% Admin	$4,426	$3,000	$7,240	$5,000
371010	Interest Revenue -distrubuted to cash ADMIN	$0	$25	$0	$25
	Interest Revenue -distrubuted to cash POLICE	$359	$350	$277	$250
	Interest Revenue -distrubuted to cash FIRE	$1,830	$1,800	$1,815	$1,500
	Total Revenue	$97,967	$69,375	$155,759	$106,775
	Total Available	$382,606	$413,570	$499,954	$567,926
Expenditure					
900	Fire Department (inc debt service, less impact review)	$35,411	$285,205	$35,303	$435,039
	Police Department (less impact review)	$0	$40,000	$0	$50,000
	Administrative transfer	$3,000	$3,000	$3,500	$4,500
	Admin.- Fire for review	$0	$500	$0	$500
	Admin-Police for review	$0	$500	$0	$500
	Total Expenditures	$38,411	$329,205	$38,803	$490,539
Ending Cash					
10100	Cash: Administration 5%	$4,346	$3,571	$8,530	$8,305
10172	Cash: Police	$47,001	$11,351	$55,705	$10,705
10173	Cash: Fire	$292,848	$69,443	$396,916	$58,377
	Total Cash	$344,195	$84,365	$461,151	$77,387

PUBLIC SAFETY IMPACT FEES

FUND: 2399

EXPENDITURE SUMMARY/ DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
413					
420140	Police Department -available funds	$0	$40,000	$0	$50,000
354	Impact fee review from adm. 5%	$0	$500	$0	$500
	Subtotal Police	$0	$40,500	$0	$50,500
416					
420400	Fire Department -available funds	$0	$250,000	$0	$400,000
354	Impact fee review from adm. 5%	$0	$500	$0	$500
610	Principal -Fire Truck	$28,250	$29,250	$29,250	$30,250
620	Interest - Fire Truck	$7,161	$5,955	$6,053	$4,789
944	CAPITAL FIRE TRUCK	$0	$0	$0	$0
	Subtotal Fire	$35,411	$285,705	$35,303	$435,539
400					
410200					
522	Administrative charge	$3,000	$3,000	$3,500	$4,500
	Subtotal Administration	$3,000	$3,000	$3,500	$4,500
	Total	$38,411	$329,205	$38,803	$490,539

PROGRAM DESCRIPTION

Impact fees were recently adopted by the City Council. An Impact Fee committee oversees the recommendations for use of these funds. The fire department purchased a portion of a ladder truck with impact fees and a portion of related debt. Impact fees can be used for capital purchases related to growth. Amounts budgeted are amounts anticipated to be available for fire and police purchases of items approved on their capital improvement plan. Capital purchases must have a 10 year life.

HOMELAND SECURITY - STONEGARDEN GRANT

FUND: 2915-413-420140

REVENUE PROJECTION - FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
	Cash on Hand	$0	$0	$0	$0
REVENUES					
331112	Homeland Security Grant ($97,548)	$0	$17,750	$4,622	$17,750
	Total	$0	$17,750	$4,622	$17,750
	Total Available	$0	$17,750	$4,622	$17,750
EXPENDITURES					
121	Overtime & payroll costs	$0	$8,875	$4,622	$8,875
218	Materials & services	$0	$8,875	$0	$8,875
940	Capital Equipment	$0	$0	$0	
	Total	$0	$17,750	$4,622	$17,750
ENDING CASH					
	Cash on Hand	$0	$0	$0	$0

PROGRAM DESCRIPTION

Operation Stonegarden is a joint operation with the Kalispell and Whitefish Police Departments, the Montana Highway Patrol and the US Border Patrol to deter attempts at illegal activity at the Flathead County Border Corridor.

DRUG ENFORCEMENT GRANT

FUND: 2916-413-420140

REVENUE PROJECTION - FUND SUMMARY

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH						
	Cash on Hand		$10,379	$12,427	$12,427	$22,206
REVENUES						
331020	HIDTA Grant		$4,366	$6,000	$7,707	$8,325
331022	County Drug Grant		$25,191	$23,260	$26,472	$23,260
365000	Donations, other		$0	$0	$10,976	$0
383001	General Fund Transfer		$55,000	$55,000	$55,000	$45,000
	Total		$84,557	$84,260	$100,155	$76,585
	Total Available		$94,936	$96,687	$112,582	$98,791
EXPENDITURES						
	Crime Control	FTE's	1	1	1	1
110	Salaries and payroll costs		$56,998	$59,647	$59,647	$62,519
121	Overtime-grant match		$6,750	$6,000	$6,767	$6,000
153	Health Insurance		$6,860	$11,618	$11,518	$15,264
155	Retirement		$7,099	$7,911	$7,751	$8,399
	Subtotal		$77,707	$85,176	$85,683	$92,183
	Materials and Services:					
354	Contract Services		$4,802	$5,200	$4,693	$5,200
	Subtotal		$4,802	$5,200	$4,693	$5,200
	Total		$82,509	$90,376	$90,376	$97,383
ENDING CASH						
	Cash on Hand		$12,427	$6,311	$22,206	$1,408

PROGRAM DESCRIPTION

The goal of this project is to enforce the State and Federal statutes relating to the possession and/or sale of illegal drugs and the criminal activity associated with drug use in Flathead County and its incorporated cities. The multi-agency task force concept is intended to provide a well-coordinated county-wide drug enforcement program whose purpose is to attack the drug marketplace at all levels by placing equal importance on the casual user, the addict and the traffickers.

LAW ENFORCEMENT GRANTS

FUND: 2919-413-420140

REVENUE PROJECTION - FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
	Cash on Hand	$300	$2,742	$2,742	$3,205
REVENUES					
331022	JAG Grant 2009-DJ-BX-0132	$1,211	$0	$0	$0
331023	Bulletproof Vest Partnership	$2,451	$3,500	$3,847	$3,500
331024	Roundup for Safety grant/other donations	$2,394	$2,500	$7,250	$2,500
331027	DOJ-Criminal Justice Innovation Grant	$0	$0	$0	$50,442
331026	Homeland Security Grant Program	$0	$0	$0	$50,600
331021	Montana Justice Assistance Grant	$15,945	$12,913	$9,653	$13,398
334011	DUI Task Force/Safe Kids Safe Communities	$0	$8,000	$0	$8,000
334015	MDOT/Spec. Holiday Enforcement (STEP) (126)	$22,482	$40,000	$35,612	$40,000
342015	School District Overtime	$15,447	$20,000	$18,959	$20,000
383001	Transfer from General	$5,000	$3,500	$3,500	$3,500
	Total Revenue	$64,930	$90,413	$78,821	$191,940
	Total Available	$65,230	$93,155	$81,563	$195,145
EXPENDITURES					
	Crime Control	$62,488	$90,413	$78,358	$194,064
ENDING CASH					
	Cash on Hand	$2,742	$2,742	$3,205	$1,081

PROGRAM DESCRIPTION

This budget allows for the purchase of safety equipment through grant funding, including the Bulletproof Vest Partnership and Round-Up for Safety.

LAW ENFORCEMENT GRANTS

FUND: 2919-413-420140

EXPENDITURE DETAIL/SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:				
110	Salaries and payroll costs	$2,518	$1,200	$3,781	$41,602
125	Overtime-DUI Task force	$712	$8,000	$0	$8,000
126	Overtime-Holiday Reimbursement	$21,337	$38,800	$35,498	$38,800
127	Overtime-School district	$16,593	$20,000	$20,350	$20,000
	Subtotal	$41,160	$68,000	$59,629	$108,402
	Maintenance & Operations:				
218	JAG grant -WatchGuard cameras	$0	$12,913	$12,913	$25,562
220	Other equipment from donations	$2,409	$2,500	$1,276	$2,500
221	Bullet Proof Vests	$2,481	$7,000	$4,540	$43,600
	Subtotal	$4,890	$22,413	$18,729	$71,662
	Capital Outlay:				
940	SRT Camera	$16,438	$0	$0	$14,000
	Subtotal	$16,438	$0	$0	$14,000
	Total	$62,488	$90,413	$78,358	$194,064

BUILDING DEPARTMENT
ACCOUNT # 2394-420

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The building department serves as the entity that reviews plans and conducts inspections of construction in the city to promote safe and sustainable building efforts for the community.

DEPARTMENT PERSONNEL: Planning Director (.25), Office Supervisor (.5), Building Official, and three Building Inspectors. Two inspectors perform fire inspections and are funded 40% by the general fund (fire department).

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

To achieve its purpose the building department conducts reviews and inspections in accordance with the most recently adopted building and related codes.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The FY2015 budget will focus on the administration of the most recently adopted code programs, the addition of an electrical inspection program, the adotion of the 2011 National Electric Code, and the implementation of a web-based permit system that will allow contractors to submit building applications on-line.

BUILDING DEPARTMENT

FUND: 2394-420-420530

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	CASH: Operating	$346,100	$368,862	$368,862	$426,315
REVENUES					
323101	Building permits	$222,927	$200,000	$293,217	$250,000
323103	Plumbing permits	$16,934	$13,000	$19,851	$13,000
323104	Mechanical permits	$27,473	$24,000	$29,587	$24,000
	Electircal permits			$0	$30,000
323108	Plan Review	$60,946	$50,000	$75,460	$50,000
323107	House Moving	$0	$200	$40	$100
371010	Investment Earnings	$2,338	$1,500	$2,078	$2,000
	Total Revenue	$330,618	$288,700	$420,233	$369,100
	Total Available	$676,718	$657,562	$789,095	$795,415
EXPENDITURES					
	Operating	$322,274	$380,050	$362,780	$469,577
	Total Expenditures	$307,856	$380,050	$362,780	$469,577
ENDING CASH					
10100	CASH: Operating	$368,862	$277,512	$426,315	$325,838

BUILDING DEPARTMENT

FUND: 2394-420-420530

EXPENDITURE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
		4.75	4.75	4.75	5.20
	Personal Services:				
110	Salaries and payroll costs	$210,120	$223,363	$232,219	$283,870
121	Overtime	$1,772	$3,500	$7,274	$3,500
153	Health Insurance	$42,489	$47,300	$42,370	$58,264
155	Retirement	$13,426	$13,932	$17,259	$20,314
	Total Personal Services	$267,807	$288,095	$299,122	$365,949
	Maintenance & Operations:				
210	Supplies/computer hardware/software/other	$5,151	$5,000	$4,293	$25,000
231	Gas & Oil	$1,927	$2,200	$2,783	$3,000
320	Postage, printing, Code books	$5,740	$1,750	$1,307	$1,750
323	State Ed Assessments	$1,419	$2,500	$1,932	$2,500
345	Telephone & Communications	$2,491	$2,000	$2,724	$2,500
353	Auditing (3 year Building audit for state)	$0	$780	$0	$3,500
354	Contract Services	$1,018	$1,300	$836	$1,300
373	Dues & Training	$3,005	$3,400	$4,603	$4,000
510	Insurance - liability & property	$4,087	$5,031	$5,031	$6,000
521	Central Garage Transfer	$1,300	$1,802	$1,802	$1,587
522	Administrative Transfer	$9,194	$10,482	$10,482	$12,701
528	Data Processing Transfer	$4,669	$5,710	$5,710	$4,790
	Total M & O	$40,001	$41,955	$41,503	$68,628
	CAPITAL OUTLAY				
	Web based software package	$14,466	$50,000	$22,155	$35,000
	TOTAL BUDGET	$322,274	$380,050	$362,780	$469,577

SPECIAL REVENUE FUNDS

Page	Fund	Dept	**PUBLIC WORKS**		
13-15	2400		Light Maintenance		$ 316,619
16-17	2420		Gas Tax		$ 540,750
18-21	2500		Street Maintenance		$ 2,391,914
22	2825		MACI Grant		$ 376,000
				Total	$ 3,625,283

LIGHT MAINTENANCE
ACCOUNT # 2400-410

PURPOSE OF THIS DEPARTMENT: Why does this department exist?
Light Maintenance funds are utilized by the Traffics Signs and Signals Division to provide visibility that promotes safe and efficient use of street facilities.

DEPARTMENT PERSONNEL: (1.25 FTE)
.05 Budget Resource Manager
.20 Assessments Coordinator
1 Light Maintenance

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?
Achieve lighting standards and promote light replacements with longer lasting and more efficient lighting systems.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES
The FY15 budget presents the continuation of maintaining the lighting systems and a safe community environment.

LIGHT MAINTENANCE

FUND: 2400-410-430263

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	CASH:	$160,503	$152,664	$152,664	$107,536
10120	Replacement Account	$0	$0	$0	$0
		$160,503	$152,664	$152,664	$107,536
REVENUES					
363010	Maintenance Assessments	$236,730	$271,400	$235,822	$236,000
363040	Penalty & Interest	$1,406	$1,500	$782	$1,000
364030	Misc.	$5,888	$0	$14,282	$0
381050	Inception of Loan	$0	$98,000	$97,651	$0
371010	Interest Earnings	$1,028	$900	$527	$275
		$245,052	$371,800	$349,064	$237,275
	TOTAL AVAILABLE	$405,555	$524,464	$501,728	$344,811
EXPENDITURES					
	Street Lighting (10100)	$252,744	$296,025	$282,740	$294,373
	Capital Outlay-replacement (10120)	$147	$101,275	$100,329	$0
	Debt Service	$0	$24,438	$11,123	$22,246
		$252,891	$421,738	$394,192	$316,619
ENDING CASH					
10100	CASH:	$152,664	$102,726	$107,536	$18,192
10120	Replacement Account	$0	$0	$0	$10,000
		$152,664	$102,726	$107,536	$28,192

$10,000 designated for equipment replacement.

LIGHT MAINTENANCE

FUND: 2400-410-430263

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE'S	**0.75**	**1.25**	**1.25**	**1.25**
110	Salaries		$38,402	$61,370	$71,075	$73,796
112	Salaries - Severance		$0	$0	$0	$0
153	Health insurance		$8,071	$11,761	$10,337	$11,455
155	Retirement		$2,434	$3,854	$5,045	$5,264
	Subtotal		$48,907	$76,985	$86,456	$90,515
	Materials and Services:					
244	Lighting Supplies		$17,025	$18,000	$7,542	$15,000
341	Electricity		$160,006	$171,000	$157,982	$165,000
360	Repair & Maint Services		$15,883	$20,000	$20,853	$12,000
510	Liability Insurance & Uninsured Loss		$2,160	$1,600	$1,467	$1,085
522	Administrative Transfer		$8,763	$8,440	$8,440	$10,773
	Subtotal		$203,837	$219,040	$196,284	$203,858
	Capital Outlay					
940	Machinery & Equipment		$147	$101,275	$100,329	$0
	Subtotal		$147	$101,275	$100,329	$0
	Debt Service: loan repayment					
	Principal -5 year -final pymt 2019		$0	$23,000	$10,658	$21,430
	Interest -1.00%V		$0	$1,438	$465	$816
	Total Debt		$0	$24,438	$11,123	$22,246
	Total		$252,891	$421,739	$394,192	$316,619

LIGHT MAINTENANCE

FUND: 2400-410-430263

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail: LIGHT MAINTENANCE

244 Lighting Supplies - $15,000 (Reduced $3,000)

Due to budget constraints reducing line item to minimal level.

341 Electricity - $165,000 (reduced $6,000)

Flathead Electric is not anticipating a rate increase in the municipal light rate for FY 14/15. Next year's budget reflects a savings of approximately $5,800 after working with Flathead Electric and reeatorgorizing several accounts.

360 Repair & Maint Services - $12,000 (Reduced $8,000)

Due to budget constraints the 5 globe rebuild project will be put on hold.

GAS TAX
ACCOUNT # 2420-421

PURPOSE OF THIS DEPARTMENT: Why does this department exist?
The city receives annual gas tax revenue allocations based on population and street and alley mileage to be used for construction, reconstruction, maintenance and repair of streets, right of ways and alleys.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?
Provide a right of way infrastructure construction program that includes reconstruction, maintenance and repair of streets, sidewalks, and alleys.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES
The FY 15 budget reflects the continuation of the pavement marking, overlay, chip seal, and sidewalk replacement programs, which promotes safe travel and longevity of the road and pedestrian systems. This year's budget presents a shift in operations from contracting out milling services to performing this activity in-house with rent to own equipment. This should provide for more flexibility for the overlay and patching, a better product, and is more cost effective.

GAS TAX

FUND: 2420-421-430240

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash	$464,352	$422,595	$422,595	$436,944
REVENUE					
335040	Gas Tax Apportionment	$360,650	$360,000	$364,564	$360,000
	Transfer from Solid Waste for Alley Paving	$0	$0	$0	$25,000
371010	Interest	$3,250	$2,000	$2,209	$2,000
	Total Revenue	$363,900	$362,000	$366,773	$387,000
	Total Available	$828,252	$784,595	$789,368	$823,944
EXPENDITURES					
	Street Department	$405,657	$745,500	$352,424	$540,750
ENDING CASH					
	Cash	$422,595	$39,095	$436,944	$283,194

GAS TAX

FUND: 2420-421-430240

EXPENDITURE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
430240	**Materials and Services-Streets**				
231	Gas & Oil	$29,698	$38,000	$36,677	$40,000
344	Natural Gas	$3,676	$3,500	$4,622	$4,000
354	Contract Services-Striping	$98,949	$200,000	$27,215	$120,000
360	Contract - Snow Remove, Constr. Support, Repair	$0	$3,500	$2,440	$1,500
368	Overlays & Chipseals	$101,622	$309,800	$109,882	$200,000
369	Radio Maintenance	$0	$700	$0	$0
452	Gravel	$2,206	$3,000	$1,045	$2,500
453	Equipment Rental	$0	$18,000	$19,782	$21,750
471	De-Icer/Road Oil	$38,813	$47,000	$24,368	$40,000
472	Asphalt	$31,515	$30,000	$49,278	$31,500
473	Crack Sealing Material	$14,260	$7,000	$4,992	$14,500
	Total Materials & Services Streets	$320,739	$660,500	$280,301	$475,750
430234	**Sidewalks / Alleys:**				
956	Sidewalk Construction	$35,613	$40,000	$38,506	$40,000
957	Alley Paving	$49,305	$45,000	$33,617	$25,000
	Total Capital	$84,918	$85,000	$72,123	$65,000
	Total	$405,657	$745,500	$352,424	$540,750

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail:

354 **Contract Services/Striping City Streets - Carryover $103,000 New Appropriation $17,000**

368 **Overlay & Chipseals - CARRYOVER $200,000**

453 **Equipment Rental - $21,750**

Includes funds to rent an asphalt zipper for four months and an asphalt roller for two seasons. The asphalt roller is used daily during paving operations and the current roller's engine blew last season. The Street fund includes funds to purchase an new asphalt roller in FY 15/16.

SPECIAL STREET MAINTENANCE
ACCOUNT # 2500-421

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

To construct and maintain surface transportation, signals, and traffic controls that supports economic viability and promote clean, safe, and drivable travel during all seasons.

DEPARTMENT PERSONNEL: (14.25 FTE)

.20 Public Works Director/City Engineer
.25 Senior Civil Engineer
.15 Budget Resource Manager
.25 Construction Manager
.15 Administrative Coordinator
.25 Project Manager
.50 Road and Fleet Superintendent
.20 Assessment Coordinator
.20 Administrative Assistant
.25 Engineering Tech/GIS/IT Support
.10 General Laborer
8.75 Special Street Maintenance Operators
1 Special Street Maintenance Supervisor
1 Traffic Signs and Signals Maintenance Supervisor
1 Traffic Signs and Signals Maintenance Technical

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. To maintain city streets in a clean, safe and drivable condition during all seasons.
2. To provide the safe and orderly travel through properly designed and maintained signage and markings.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The FY15 budget reflects the continuation of the pavement marking, overlay, chip seal, ADA compliance, and sidewalk replacement programs, which promote safe travel and longevity of the road system. Expenditures are being proposed for street maintenance equipment replacement and purchases to increase reliability, lower maintenance costs, and enhance cross-season functionality. The Traffic, Signs, and Signal budget provides for the continuation of the compliance with sign reflectivity standards and maintain painting for curb delineations.

SPECIAL STREET MAINTENANCE

FUND: 2500-421-430240

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	CASH: Operating	$856,958	$873,089	$873,089	$724,028
10107	Cash, Designated Equip. Replacement	$36,799	$71,799	$71,799	$239,834
10108	Cash, Designated S & C repair/in-lieu of	$47,517	$38,328	$38,328	$38,328
10109	Cash, Designated Pavement Replacement	$217,062	$288,738	$288,738	$273,372
	Total Cash	$1,158,336	$1,271,954	$1,271,954	$1,275,562
REVENUE					
343012	Public Works Charges	$4,563	$1,000	$7,829	$3,000
363010	Maintenance Assessments	$1,443,637	$1,428,500	$1,425,677	$1,500,000
	-designated for pavement replacement	$280,000	$280,000	$280,000	$400,000
	-designated for equipment replacement	$35,000	$200,000	$200,000	$200,000
363040	Penalty & Interest	$10,324	$12,500	$5,682	$6,000
364030	Sale of Misc./auction	$11,194	$1,200	$58,592	$4,000
371010	Investment	$6,862	$5,000	$4,540	$6,700
381050	Inception of Loan	$174,698	$200,000	$46,500	$0
	Total Revenue	$1,966,278	$2,128,200	$2,028,820	$2,119,700
	Total Available	$3,124,614	$3,400,154	$3,300,774	$3,395,262
EXPENDITURES					
	Street Department/TSS	$1,635,147	$1,853,689	$1,697,881	$1,673,787
	Capital Equip. Replacement	$0	$49,925	$31,965	$296,070
	S & C Repair funds	$9,189	$21,852	$0	$38,328
	Pavement Replacement program	$208,324	$568,738	$295,366	$383,729
	Total Expenditures	$1,852,660	$2,494,204	$2,025,212	$2,391,914
ENDING CASH					
10100	Cash, OPERATING	$873,089	$667,600	$724,028	$569,941
10107	Cash, Designated Equip. Replacement	$71,799	$221,874	$239,834	$143,764
10108	Cash, Designated S & C repair	$38,328	$16,476	$38,328	$0
10109	Cash, Designated Pavement Replacement	$288,738	$0	$273,372	$289,643
	Total	$1,271,954	$905,950	$1,275,562	$1,003,348

SPECIAL STREET MAINTENANCE

FUND: 2500-421-430240

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	STREET DIVISION					
	Personal Services:	FTE's	**12.35**	**12.25**	**12.25**	**12.25**
110	Salaries and payroll costs		$565,943	$602,099	$602,522	$636,776
112	Severance		$24,431	$0	$0	$0
121	Overtime		$7,734	$25,000	$20,280	$25,000
153	Health Insurance		$135,749	$145,978	$130,789	$148,088
155	Retirement		$36,385	$37,440	$43,588	$45,235
	Subtotal		$770,242	$810,518	$797,180	$855,099
	Materials and Services:					
210	Computer Equipment/Software/Supplies		$4,182	$5,000	$3,257	$9,000
218	Equipment /safety equipment & supplies		$9,082	$6,000	$6,385	$6,000
220	Other supplies, Janitorial, consumable tools		$1,618	$4,100	$4,405	$4,100
231	Gas & Oil		$30,192	$42,000	$37,130	$42,000
341	Electric		$936	$1,400	$1,321	$1,450
345	Telephone		$1,475	$1,000	$1,479	$1,500
354	Contract Services		$7,534	$15,480	$5,836	$15,000
357	Rate Study		$0	$0	$0	$0
362	Equipment Maint. parts & supplies, includes radios		$16,125	$28,000	$18,178	$28,000
366	Building Maint.		$1,324	$3,000	$83	$3,000
373	Dues & Training		$3,596	$5,500	$3,233	$5,500
388	Medical services/drug test		$750	$1,100	$1,743	$1,500
510	Property & Liability Insurance		$81,010	$89,804	$89,804	$23,051
512	Uninsured Loss-deductible		$8,894	$10,000	$3,371	$10,000
521	Central Garage Transfer		$70,000	$171,740	$171,740	$176,541
522	Administrative Transfer		$67,420	$71,524	$71,524	$79,129
528	Information Tech. Transfer		$12,182	$14,899	$14,899	$8,574
	Subtotal		$316,320	$470,547	$434,388	$414,345
610/620	Debt Service-Principal & Interest		$24,182	$96,459	$58,012	$121,028

SPECIAL STREET MAINTENANCE

FUND: 2500-421-430240

EXPENDITURE DETAIL -con't.

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Capital Outlay:					
840	MACI Grant Match		$75,000	$0	$0	$0
940	Machinery & Equipment		$174,698	$0	$0	$0
941	Dump Trucks - Inception of Loan		$0	$200,000	$158,046	$5,000
	Subtotal		$249,698	$200,000	$158,046	$5,000
430244						
354	Pavement Maintenance funds		$208,324	$568,738	$295,366	$383,729
430245	Replacement Funds:					
940	Machinery & Equipment		$0	$39,825	$31,965	$296,070
	Subtotal		$0	$39,825	$31,965	$296,070
430248	Sidewalk & Curb Repair funds					
354	contract services (carryover)		$9,189	$21,852	$0	$38,328
	Total		**$1,577,955**	**$2,207,939**	**$1,774,957**	**$2,113,599**
430264	**TRAFFIC SIGN & SIGNALS**					
	Personal Services:	FTE's	**2.5**	**2.0**	**2.0**	**2.0**
110	Salaries		$131,751	$109,945	$113,862	$115,213
121	Overtime		$9,234	$9,500	$5,249	$9,500
153	Health Insurance		$18,240	$15,347	$14,566	$15,280
155	Retirement		$8,703	$6,784	$8,315	$8,119
	Subtotal		$167,928	$141,576	$141,993	$148,112
	Maintenance & Operations:					
210	Computer Equipment/Software/supplies		$1,956	$1,500	$1,421	$1,500
218	Equipment /safety equipment & supplies		$5,500	$6,700	$7,437	$6,700
220	Other supplies, Janitorial, consumable tools		$4,409	$3,500	$4,556	$3,500
242	Street Signs		$37,257	$46,000	$40,489	$40,000
243	Traffic Signals		$22,919	$19,000	$9,148	$19,000
245	Barricade Materials		$4,806	$4,500	$4,488	$5,000
341	Electricity		$2,062	$5,500	$1,975	$3,500
345	Tele. & Communications		$742	$750	$753	$750

SPECIAL STREET MAINTENANCE

FUND: 2500-421-430240; 430264

EXPENDITURE DETAIL -con't.

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY13/14
	Maintenance & Operations: Cont.				
354	Contract Services	$1,522	$10,000	$3,166	$10,000
362	Equipment Maintenance Parts, includes radios	$5,001	$3,000	$2,545	$3,000
366	Building Maintenance	$704	$2,000	$1,187	$2,000
373	School & Travel	$4,081	$5,500	$4,716	$5,500
428	Paint Materials	$4,174	$5,000	$7,243	$8,000
510	Property & Liability Insurance	$3,766	$3,170	$3,170	$2,736
512	Uninsured Loss-deductible property	$40	$2,500	$0	$2,500
521	Central Garage Transfer	$0	$8,131	$8,130	$8,679
532	Office Rent	$7,838	$7,838	$7,838	$7,838
	Subtotal	$106,777	$134,589	$108,262	$130,203
430245	Replacement Funds:				
940	Machinery & Equipment	$0	$10,100	$0	$0
	Subtotal	$0	$10,100	$0	$0
	Total	**$274,705**	**$286,264**	**$250,255**	**$278,315**
	Grand Total - Streets & TSS	**$1,852,660**	**$2,494,203**	**$2,025,212**	**$2,391,914**

Line Item Detail: Street Division

430244 **Pavement Repairs - $383,729**

354 **Pavement Maintenance - CARRYOVER $283,729, New Appropriation $100,000**

430245 **Capital Outlay: Replacement Funds - $290,000**

940 **$225,000 Front End Loader w/quick attach & V-Plow Snow Blade**

Replacing a 1969 Loader that was tagged out due to safety reasons.

$65,000 Used Asphalt Zipper

ASSESSMENT RATES

Current rates			
vacant land	.014786	90% non-residential	.021816
residential	.014786	100% commercial	.022990

MT. AIR & CONGESTION GRANT

FUND: 2825...STREET....421....FUNCTION....430240

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
	CASH: Operating	$40,000	$83,736	$83,736	$60,314
REVENUES					
331055	MACI Grant Flush Trk, Sweeper, Combo Sander	$174,350	$524,000	$151,111	$273,422
383012	Transfer from Street Maintenance (match)				
	FY 14 - Flush Truck	$75,000	$0	$0	$0
	FY 15 CARRYOVER-Sweeper/Combo Sander	$0	$42,264	$0	$42,264
	Total Revenue	$249,350	$566,264	$151,111	$315,686
	TOTAL AVAILABLE	$289,350	$650,000	$234,847	$376,000
EXPENDITURES					
940	CAPITAL EQUIPMENT-	$205,614	$650,000	$174,533	$376,000
ENDING CASH					
	CASH: Operating	$83,736	$0	$60,314	$0

FY2015 BUDGET HIGHLIGHTS

The Montana Air and Congestion Initiative (MACI) provides funds for equipment purchases which are utilized to benefit air quality in the State.

An appropriation of $75,000 was budgeted in FY 12/13 for a MACI grant request for a new Flush Truck with a 3,000 gallon tank with an underbody plow, and a sweeper. January 2014, the City was awarded a grant for the flush truck. The flush truck is scheduled to arrive in August of 2014 (FY 14/15).

An appropriation of $42,264 was budgeted in FY 13/14 (storm match), and will be carried over to FY 14/15, for a MACI grant request for a Sweeper and a combination sanding/deicing unit. The State's application date for the grant is set for November of 2014, with expected award date of summer of 2015.

Total FY 15 estimated cost of flush truck $174,533; Sweeper $215,000; Combo Sander-Deicer unit $35,000.

SPECIAL REVENUE FUNDS

Page	Fund	Dept	**PARKS**		
23	2210	430	Parks in Lieu	$	9,388
24	2215		Revenue and Fund Summary		
25	2215	436	Parks	$	655,422
26	2215	440	Athletic Complex	$	195,553
27	2215	431	Recreation/Sports	$	181,143
28	2215	448	Youth Camps	$	252,639
29	2215	445	Aquatics Facility	$	305,779
30-31	2600		Forestry/Developer's Trees	$	283,651
32	2975		CTEP/Trails	$	127,920
				$	2,011,495

PARKS IN LIEU

FUND: 2210-436-460430

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
	CASH	$40,487	$35,977	$35,977	$9,388
REVENUES					
365000	Donations/misc.	$1,100	$0	$0	$0
	Lawrence Park donations - FOLF course	$0	$1,400	$0	$0
	Friends of Lawrence Park	$0	$5,000	$5,000	$0
346080	Subdivision Payments:				
	Westview Developers Agreement	$9,147	$1,400	$1,323	$0
	Norhtland	$0	$0	$11,400	$0
	Surplus Property Sale - Empire	$0	$0	$0	$0
371010	Interest Earnings	$269	$400	$161	$0
	Total Revenue	$10,516	$8,200	$17,884	$0
	Total Available	$51,003	$44,177	$53,861	$9,388
EXPENDITURES					
	Transfer to Trails - 93 N Bike/Ped Path	$2,026	$0	$11,673	$9,388
	Park Improvements	$13,000	$32,800	$32,800	$0
		$15,026	$32,800	$44,473	$9,388
ENDING CASH					
	Cash Carry over	$35,977	$11,377	$9,388	$0

PROGRAM DESCRIPTION

The "Parks in Lieu" program mission is to utilize and direct funds received from developers towards contributing to the development and improvement of city parks and trails.

PARKS DEPARTMENT

FUND: 2215-436-460430

PROJECTED REVENUE AND FUND SUMMARY

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	BEGINNING CASH:					
10100	CASH: operations		$335,128	$411,599	$411,599	$383,200
10107	Cash designated for Capital Equipment		$30,405	$45,405	$45,405	$60,405
						$443,605
	REVENUE:	mills				
311100	Real Estate Taxes	22.4	$849,043	$849,000	$848,400	$860,000
311200	Personal Property		$30,335	$25,000	$30,727	$25,000
312000	Penalty & Interest		$2,907	$3,500	$1,810	$2,000
381060	Operating transfer- Health Insurance	1.6	$68,000	$68,000	$68,000	$70,000
	Subtotal Revenue from Taxes		$950,285	$945,500	$948,937	$957,000
346050	Parks Usage Fees		$19,181	$17,500	$16,824	$18,500
365015	Kidsports Maintenance		$0	$20,000	$23,225	$20,000
346051	Kidsports usage		$0	$0	$0	$1,000
346059	Picnic in the Park		$27,566	$36,000	$30,499	$36,000
346051	Recreation Fees		$7,362	$10,000	$6,394	$10,000
346053	Scholarships (donation)		$2,106	$2,500	$3,288	$3,000
346052	Sports Programs		$42,293	$42,000	$43,635	$42,000
334110	Grant: After School program		$5,000	$10,000	$10,000	$10,000
334111	Active Communities Grant		$0	$4,000	$4,000	$0
346054	Community After School Programs		$52,725	$49,000	$62,259	$59,000
346057	Youth Camps		$144,119	$106,000	$149,791	$140,000
346030	Pool		$142,481	$140,000	$131,173	$140,000
346040	Concessions		$34,197	$32,500	$32,910	$34,000
	Subtotal Recreation & Pool		$477,030	$469,500	$513,998	$513,500
365010	Investments & donations		$7,351	$3,400	$3,373	$1,500
346055	Ice Rink Utilities Reimbursement		$21,546	$21,000	$23,409	$21,000
381050	Inception of Lease		$45,000	$0	$0	$0
	Total		$1,501,212	$1,439,400	$1,489,717	$1,493,000
	Total Resources Available		$1,866,745	$1,896,404	$1,946,721	$1,936,605
	EXPENDITURES:					
	Parks		$534,230	$656,374	$620,390	$655,422
	Athletic Complex		$170,267	$193,051	$188,206	$195,553
	Recreation		$174,169	$183,767	$180,331	$181,143
	Youth Camps		$235,603	$241,628	$245,297	$252,639
	Pool		$295,472	$290,436	$268,894	$305,779
	Total		$1,409,741	$1,565,255	$1,503,116	$1,590,534
	ENDING CASH:					
	Cash Designated for Capital		$45,405	$60,405	$60,405	$75,405
	Cash Carry Over		$411,599	$270,744	$383,200	$270,666
			29.2%	17.3%	25.5%	17.0%

PARKS
ACCOUNT # 2215-436

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The purpose of the Kalispell Parks Department is to actively encourage, provide, promote and protect quality leisure opportunities, facilities and environments that are essential for the enhancement of the lives of our citizens.

DEPARTMENT PERSONNEL: (5.55 FTE) Parks shares personnel costs of Parks and Recreation Director, Parks Superintendent, Parks Foreman, Administrative Specialist and four Parks Caretakers.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. Maintain 292 acres of parks and open spaces according to our Parks Master Plan.
2. Continue our beautification programs within parks and streetscape. Improve playability of fields and playgrounds.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

This fiscal year, the Parks department budget will focus on preserving and refining Kalispell's park system. This includes continuing the thinning efforts throughout Woodland Park in order to promote more use in less active areas and to improve the environmental safety and aesthetics of the area. System improvements are intended to be achieved through improved irrigation at the regional parks.

PARKS DEPARTMENT

FUND: 2215-436-460430

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	5.3	5.55	5.55	5.55
110	Salaries and payroll costs		$275,586	$297,292	$272,214	$293,884
111	Salaries - seasonal		$49,544	$57,517	$60,242	$62,696
112	Severance		$0	$24,985	$28,418	$0
121	Overtime: Call outs		$545	$1,000	$45	$750
153	Health Insurance		$63,317	$64,027	$57,069	$65,610
155	Retirement		$19,602	$22,645	$23,737	$25,784
	Subtotal		$408,594	$467,467	$441,726	$448,725
	Maintenance & Operations:					
210	Office Supplies, equip./computers		$942	$2,000	$580	$1,700
224	Janitorial Supplies (ALL PARKS)		$3,805	$3,500	$3,968	$4,100
229	Other Supplies (fertilizer, weed spray, seed, paint)		$3,828	$4,500	$3,765	$5,000
231	Gas		$0	$19,000	$18,509	$17,000
241	Tools / Small Equipment /Safety equip		$417	$4,000	$679	$4,000
320	Printing (Info brochures), advertising (legal notices)		$30	$500	$276	$500
341	Electricity		$12,007	$12,250	$16,141	$15,700
343	Ice Rink Utilities (Reimbursed-see revenue)		$21,873	$21,000	$20,149	$21,000
344	Natural Gas		$2,233	$3,200	$3,069	$3,000
345	Telephone & Communications		$2,842	$2,500	$2,269	$2,500
351	Sports Court Rehabilitation		$0	$2,500	$0	$2,000
354	Contract Services/Tennis Agreement		$2,254	$2,500	$766	$2,000
355	Contract Services - Trail Maint/weed spray/permits, WV impact fee		$938	$5,000	$4,942	$10,000
356	Consultants		$0	$1,000	$1,000	$700
357	Active Communities Expense		$0	$4,000	$586	$3,000
362	Equipment / Building Maintenance		$7,335	$8,500	$11,906	$8,000
364	Landscape Materials, Perrenials & Rose Garden		$4,987	$5,300	$3,103	$5,400
367	Vandalism Repairs		$2,641	$4,000	$3,744	$4,500
373	Dues & Training		$4,270	$4,000	$3,856	$6,000
388	Medical services: Drug Testing		$548	$700	$518	$700
395	Equipment Rental		$0	$200	$0	$200
420	Metal /Wood Products-Fencing, picnic tables		$0	$3,000	$570	$3,000
440	Irrigation Supplies		$7,240	$9,000	$7,655	$8,500
452	Gravel, top soil, sand & compost		$991	$3,500	$724	$3,000
521	Central Garage Transfer		$0	$43,177	$43,286	$45,351
610	Principal /Board of Investments -Bucket Truck 25%/mower		$1,388	$10,460	$10,214	$10,377
620	Interest /Board of Investments - mower		$67	$620	$489	$469
	Subtotal		$80,636	$179,907	$162,764	$187,697
	Capital Outlay:					
9xx	FVCC Tennis Interlocal Agreement					$7,000
9xx	Capital Outlay: Phase II Lawrence Park playground		$45,000	$9,000	$15,900	$12,000
	Total		$534,230	$656,374	$620,390	$655,422

ATHLETIC COMPLEX
ACCOUNT # 2215-436

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The Kalispell Youth Athletic Complex is a public/private partnership that was created between the City of Kalispell and the current youth athletic programs at the site. This site is composed of 30 athletic fields; hosting baseball, softball, football, soccer, cross country and lacrosse.

DEPARTMENT PERSONNEL: (1.15 FTE) KYAC shares personnel costs of Parks Superintendent, Parks Foreman and a Parks Caretaker.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

Maintain 138 acres of sports fields, 3 parks (pocket, Spring Prairie, Memorial) a running course and green spaces in a mode that supports the agreement between KYAC and the City.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

This fiscal year, the KYAC budget focuses on meeting the requirements of the 5 sports organizations and maintaining the quality of the fields to promote participation. Maintenance efforts for FY 14/15 will focus on irrigation efficiencies with rain sensors. Additionally, we will be working with Kidsports as efforts are implemented to improve the facilities under the terms of the proposed Memorandum of Understanding, which is anticipated to be approved by the time of the adoption of the final FY15 budget.

ATHLETIC COMPLEX

FUND: 2215-436-460440

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	1.05	1.15	1.15	1.15
110	Salaries and payroll costs		$48,652	$57,215	$56,305	$60,382
111	Seasonal Salaries		$40,743	$44,949	$44,082	$47,184
153	Health Insurance		$13,816	$19,257	$14,360	$18,382
155	Retirement		$4,938	$4,893	$6,213	$6,168
	Subtotal		$108,149	$126,315	$120,959	$132,117
	Maintenance & Operations:					
221	Safety Equipment (fire cabinet, ear plugs, etc)		$117	$1,800	$675	$500
229	Other Supplies (fertilizer, weed spray, seed, paint)		$17,341	$17,000	$9,068	$17,500
231	Gas		$0	$9,000	$9,977	$9,700
241	Consumable Tools (broadcasters, weedeaters)		$0	$2,700	$947	$2,000
341	Electricity		$8,170	$8,500	$6,563	$8,200
345	Telephone & Communications		$75	$300	$136	$200
353	Regrade Baseball Fields		$0	$4,000	$0	$0
354	Contract Services -pest management		$473	$1,500	$693	$1,000
362	Equipment Maintenance		$664	$700	$268	$700
364	Landscape, Flowers & gardens		$90	$400	$20,061	$400
367	Vandalism Repairs		$0	$500	$0	$500
373	Dues & Training		$240	$300	$211	$500
395	Rental Equipment		$0	$150	$0	$150
420	Metal /Wood Products/Fencing		$2,515	$400	$0	$400
440	Irrigation		$2,642	$3,700	$3,313	$4,100
452	Gravel/Sand		$994	$1,000	$696	$2,700
610/620	Debt Service - Mower		$14,642	$14,786	$14,640	$14,886
	Subtotal		$47,963	$66,736	$67,247	$63,436
	Capital Outlay:					
940	Equipment		$14,155	$0	$0	$0
	Total		$170,267	$193,051	$188,206	$195,553

RECREATION/SPORTS
ACCOUNT # 2215-436

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The purpose of the Recreation Department is to provide affordable recreational opportunities that encourage and promote healthy living.

DEPARTMENT PERSONNEL: (1.6 FTE) Recreation shares personnel costs of the Parks and Recreation Director, a Recreation Programmer and one dedicated Recreation Superintendent.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. Provide year round recreation activities to offer individuals the opportunity to learn and develop new skills, abilities, talents, and to foster lifelong learning and constructive leisure-time pursuits.
2. Present the community with a free summertime concert series.
3. Provide youth athletic programs designed to emphasize participation and pleasure for the sport while maintaining an age appropriate perspective on competition. Our youth sports programs goals include promotion of physical activity, sportsmanship, self discipline and age appropriate skills.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The Recreation FY2015 budget focuses on maintaining and developing youth sports such as: Little Dribblers and Squirts Basketball, Runnin Rascals Football, Indoor and Outdoor Soccer and sports camps. Special events will include Picnic in the Park, Doggie Days, Santa's Calling, and the Valentines Dance.

RECREATION/SPORTS & Special Events

FUND: 2215-436-460431

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	1.6	1.6	1.6	1.6
110	Salaries and payroll costs		$86,986	$91,888	$88,401	$92,455
111	Seasonal Salaries		$13,671	$10,164	$13,420	$11,593
112	Severance		$0	$3,123	$3,552	$0
153	Health Insurance		$24,124	$23,531	$22,531	$22,961
155	Retirement		$5,730	$6,637	$6,675	$7,719
	Subtotal		$130,511	$135,342	$134,578	$134,728
	Maintenance & Operations:					
218	Donated Items		$658	$2,000	$3,765	$1,500
229	Other Supplies		$10,166	$11,465	$10,456	$11,465
231	Gas				$91	$750
320	Printing & Advertising		$10,040	$9,700	$7,909	$10,500
345	Telephone & Communications		$260	$240	$549	$240
354	Contract Services		$18,576	$20,360	$20,504	$20,360
355	On Line Registration		$2,545	$3,000	$661	$0
357	Music Franchise Fees		$0	$960	$973	$1,000
373	Dues & Training		$1,413	$700	$845	$600
	Subtotal		$43,658	$48,425	$45,753	$46,415
	Total		$174,169	$183,767	$180,331	$181,143

YOUTH CAMPS
ACCOUNT # 2215-436

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The purpose of the Youth programs is to offer parents and children an affordable, safe, supervised day camp environment when school is not in session.

DEPARTMENT PERSONNEL: (1.5 FTE) Youth Camps shares personnel costs of a Recreation Programmer (with Recreation budget) and one dedicated Recreation Programmer.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. To provide an enriching, positive and mentoring atmosphere.
2. To provide quality programs that are community-driven, andexpanded learning opportunities that support developmentally appropriate cognitive, social, physical, and emotional outcomes.
3. To offer balanced programs of academic support, arts and cultural enrichment and recreation.
4. Partner with Kalispell Public Food Service to provide healthy snacks and/or meals to meet students' nutritional needs.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

The Youth Camp FY 2014/15 budget focuses on meeting the federally mandated daycare standards for adult to child ratio to ensure safety and quality staffing, while providing a variety of stimulating field trips and physical and cultural activities to promote emotional and physical growth of participants.

YOUTH CAMPS

FUND: 2215-436-460448

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	1.5	1.5	1.5	1.5
110	Salaries and payroll costs		$65,761	$69,453	$67,415	$70,515
111	Salaries-seasonal		$119,552	$117,781	$129,894	$119,950
121	Overtime		$185	$250	$587	$500
153	Health Insurance		$22,875	$22,440	$16,119	$21,435
155	Retirement		$4,184	$5,904	$4,866	$7,089
	Subtotal		$212,557	$215,828	$218,880	$219,489
	Maintenance & Operations:					
224	Janitorial supplies (Daycamp facility)				$0	$600
229	Other Supplies		$4,291	$4,000	$3,769	$3,800
231	Gas				$0	$750
320	Printing & Advertising		$128	$350	$190	$150
345	Telephone & Comm.		$356	$400	$401	$350
354	Contracted Services		$11,620	$13,000	$13,084	$18,700
355	After School program expenses		$3,710	$4,650	$4,533	$5,000
356	Bank Fees/Credit Card Charges		$2,585	$2,500	$3,939	$3,200
366	Building Maintenance		$0	$500	$0	$0
373	Dues & Training		$356	$400	$501	$600
	Subtotal		$23,046	$25,800	$26,417	$33,150
	Total		$235,603	$241,628	$245,297	$252,639

AQUATICS FACILITY
ACCOUNT # 2215-437

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The purpose of the aquatics facility is to enhance the quality of life for the citizens of Kalispell by providing an environment that is relaxing, and provides aquactic skill development and exercise

DEPARTMENT PERSONNEL: Seasonal Labor

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. To provide an affordable, safe and fun recreational aquactic opportunity for the community.
2. Offer a healthy lifestyle opportunity that increases the well being of individuals.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

To support and benefit the general operation and activities of the aquatic facility for FY 2014-15.

AQUATICS FACILITY

FUND: 2215-437-460445

EXPENDITURE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY13/14
	Personal Services:				
111	Seasonal Salaries	$189,168	$187,736	$177,134	$199,979
121	Overtime	$1,534	$1,500	$1,168	$1,200
155	Retirement	$1,326	$500	$1,144	$1,500
	Subtotal	$192,028	$189,736	$179,445	$202,679
	Maintenance & Operations:				
210	Office Supplies/printing/equip	$533	$900	$296	$600
224	Janitorial Supplies, safety equipment	$2,746	$3,200	$1,560	$3,000
226	Chlorine & Chemicals	$27,084	$25,800	$16,387	$27,700
228	Concession stand	$17,451	$19,000	$20,434	$19,000
229	Other Supplies, consumable tools,	$4,233	$5,000	$4,191	$5,500
341	Electricity	$8,846	$10,000	$8,829	$10,000
344	Natural Gas	$20,185	$25,000	$21,395	$25,000
345	Security Cameras / Telephones/Internet	$3,169	$1,500	$1,607	$1,500
354	Licenses & Fees	$1,717	$1,300	$1,149	$1,300
362	Equipment/Building Maintenance	$16,668	$8,500	$12,631	$8,700
380	Training Materials	$812	$500	$970	$800
	Subtotal	$103,444	$100,700	$89,449	$103,100
	Total Pool Budget	$295,472	$290,436	$268,894	$305,779

FORESTRY
ACCOUNT # 2600-436

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The purpose of Kalispell's Urban Forestry is to administer, maintain, protect and expand the City's urban landscape in right-of-ways for Kalispell's residents and businesses so that economic, environmental, safety and aesthetic benefits are maximized.

DEPARTMENT PERSONNEL: (1.80 FTE) Forestry shares personnel costs of Parks and Recreation Director, Parks Superintendent, Parks Foreman, Administrative Specialist, Assessment Coordinator and 5 Park Caretakers.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

- Maintain over 7950 urban forestry trees.
- Provide pruning, planting, education and /or removals to citizens, businesses other agencies within the city for clearance and clear vision obstructions.
- Attention will be given to the continual project of thinning the sloped area around the pond at Woodland Park to increase usage and reduce incompatible use
- Increase partnerships that benefit urban forestry.
- Inventorying areas not yet in our electronic database.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

This fiscal year, the urban forestry area of increased focus will be contracting out some backlogged Dutch Elm disease removals or pruning requests.

FORESTRY

FUND: 2600-436-460433; 460435

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
2600 FORESTRY OPERATIONS					
BEGINNING CASH					
10100	CASH	$58,186	$79,259	$79,259	$89,396
REVENUES					
334121	Arbor Day Grant/ forestry charges	$750	$750	$750	$750
334125	Forestry Program Dev	$0	$2,000	$2,000	$0
363010	Assessments	$207,893	$206,000	$209,125	$206,000
363040	P. & I. on Assessments	$1,353	$1,200	$707	$1,000
365010	Paper to Trees/Other Misc.	$6,311	$750	$492	$600
381050	Inception Lease (stumper)	$20,000	$0	$0	$0
371010	Investment Earnings	$1,048	$500	$698	$500
	Total Revenue from operations	$237,355	$211,200	$213,772	$208,850
	Total Available	$295,541	$290,459	$293,031	$298,246
EXPENDITURES					
	Urban Forestry operations	$216,282	$239,421	$203,635	$191,369
ENDING CASH					
	CASH	$79,259	$51,038	$89,396	$106,877

2601 DEVELOPER'S TREES

BEGINNING CASH					
10100	CASH	$94,905	$91,030	$91,030	$92,282
REVENUES					
346080	Developer charges	$0	$0	$8,812	$0
	Total available	$94,905	$91,030	$99,842	$92,282
EXPENDITURES					
	Contract Services - Trees & 5% admin	$3,875	$91,030	$7,560	$92,282
ENDING CASH					
	Cash carry over	$91,030	$0	$92,282	$0

FORESTRY

FUND: 2600-436-460433; 460435

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
460433	Personal Services:	FTE's	**3.20**	**2.85**	**2.85**	**1.80**
110	Salaries and payroll costs		$128,843	$137,404	$122,028	$95,648
	Seasonal		$0	$8,013	$0	$8,013
112	Severance		$0	$3,123	$3,552	$0
121	Overtime		$292	$500	$13	$300
153	Health Insurance		$32,802	$34,221	$27,807	$21,118
155	Retirement		$8,226	$9,170	$8,869	$6,940
	Subtotal		$170,163	$192,432	$162,271	$132,019
	Maintenance & Operations:					
229	Office supplies /Other Supplies		$159	$550	$190	$550
231	Gas		$0	$2,500	$1,595	$2,500
241	Tools / Small Equipment /Safety equip		$1,349	$1,600	$518	$2,000
354	Contract Services		$325	$500	$6,512	$12,500
357	FORESTRY Enhancement Grant		$0	$2,000	$2,000	$0
358	Dutch Elm Disease		$1,003	$2,500	$1,099	$2,500
362	Equipment Maintenance/equip rental		$156	$500	$511	$650
364	Trees		$1,490	$7,500	$260	$7,500
373	Dues & Training		$318	$800	$633	$800
388	Medical		$0	$200	$0	$0
510	Liability & Property Insurance		$3,766	$3,500	$3,344	$2,344
522	Administrative Transfer		$8,697	$8,389	$8,389	$9,403
528	Data Processing Transfer		$1,492	$1,825	$1,825	$2,858
521	Central Garage Transfer		$3,000	$6,015	$6,015	$7,264
610/620	Principal & Interest (bucket truck & stumper)		$4,364	$8,610	$8,473	$8,481
	Subtotal		$26,119	$46,989	$41,364	$59,350
	Capital Outlay:					
940	Stumper (5 year board of investments) **2013: chipper**		$20,000	$0	$0	$0
	Total		$216,282	$239,421	$203,635	$191,369
2601						
460435	Developer trees - Contract Services					
354	Contract Services		$3,875	$91,030	$7,560	$92,282
	Contract services		$3,875	$91,030	$7,560	$92,282

TRAILS
ACCOUNT # 2975-436

PURPOSE OF THIS DEPARTMENT: Why does this deparment exist?

The purpose of the trails program is to encourage the implementation of bicycle and pedestrian trail projects both private and public throughout the community. Focusing on connectivity and creating a comprehensive integrated, connected network of trails in Kalispell.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

- Enhance bicycle and pedestrian opportunities through productive design development and construction of trails.
- Increase awareness to alternate transportation opportunities in the community.
- Encourage city connectivity of trails with MDOT, Flathead County and non profits.
- Maintain consistent bicycle and pedestrian friendly design and maintenance standards.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The FY2015 trails budget supports a community comprehensive trails program within our community. The citizens can expect to realize the following benefits: "Healthy Communities" by creating places where children and adults can live active lives, "Air Quality" by reducing congestion along roadways and improve traffic flow, "Improved Safety" by encouraging safe bicycle and pedestrian behavior, and "Improved Access" with access to jobs, education, shopping, healthcare, recreation and other destinations. The next project priority earmarked for development is the continuation of the Hwy 93 connector between Wyoming and Conway. This is scheduled to be followed by a trail development along Three Mile Drive.

TRAILS

FUND: 2975-436-460457

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
	Cash: 010100	$2,180	$0	$0	$0
	Total	$2,180	$0	$0	$0
REVENUES					
	Grant :				
331165	Hwy 93 N/Three Mile Bike/Ped path	$27,134	$140,558	$140,558	$112,784
331159	RTP - Federal Grant	$0	$11,819	$11,819	$0
383001	City Share transfer from Parks In Lieu	$2,026	$11,673	$11,673	$15,136
	Total Revenue	$29,160	$164,050	$164,050	$127,920
	Total Available	$31,340	$164,050	$164,050	$127,920
EXPENDITURES					
951	Hwy 93 N/Three Mile Bike/Ped path	$31,340	$164,050	$164,050	$127,920
	Total Expenditures	$31,340	$164,050	$164,050	$127,920
ENDING CASH					
	Cash: 010100	$0	$0	$0	$0

SPECIAL REVENUE FUNDS

Page	Fund	Dept	**COMMUNITY DEVELOPMENT**		
33	2880		CD Revolving Loan	$	351,370
34	2881		CD Revolving Loan #2	$	101,000
35-36	2886		CD Miscellaneous	$	261,933
37	2887		Rural Development Revolving Loan	$	98,000
38	2888		Rural Development Revolving Loan	$	60,250
39	2930		Preserve America Grant	$	7,251
40	2945		CDBG - ED	$	101,345
41	2955		EPA Brownfields Revolving Loan	$	868,590
				$	1,849,739

COMMUNITY DEVELOPMENT-REVOLVING FUND

FUND: 2880-480-470210

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash, Operating	$372,151	$347,434	$347,434	$311,466
10162	Cash, Reserve for investment (S&C)	$35,329	$27,649	$27,649	$11,531
		$407,480	$375,083	$375,083	$322,997
REVENUES					
	PPD ADJ - CDBG 2881			($85,380)	
373020	Loan Proceeds/Principal	$42,500	$38,258	$52,633	$35,220
373010	Loan Proceeds/-Interest	$27,709	$6,798	$11,555	$8,143
371010	Interest Earnings (inc S&C interest)	$4,753	$2,650	$2,937	$1,500
	Total Revenue	$74,962	$47,706	($18,255)	$44,863
	Total Available	$482,442	$422,789	$356,828	$367,860
EXPENDITURES					
353	Auditing	$0	$2,370	$2,370	$1,370
711	Redevelopment	$107,359	$439,605	$31,461	$350,000
	Total Expenditures	$107,359	$441,975	$33,831	$351,370
ENDING CASH					
10100	Cash, Operating	$347,434	($46,835)	$279,882	$4,959
10162	Cash, Reserve for investment	$27,649	$27,649	$43,115	$11,531
	Total Cash	$375,083	($19,186)	$322,997	$16,490

PROGRAM DESCRIPTION

This is a fund established in 2005 that consolidates "all" of the various loan types the Department has in existence or will be starting. Each type of loan activity has its own line item number and can be easily identified for the audit or monitoring.

COMMUNITY DEVELOPMENT-REVOLVING FUND #2

FUND: 2881-480-470210

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash, Operating	$0	$0	$0	$111,417
		$0	$0	$0	$111,417
REVENUES					
	PPD ADJ - CD LOAN REV 2880			$85,380	
373020	Loan Proceeds/Principal	$0	$13,500	$13,020	$14,710
373010	Loan Proceeds/-Interest	$0	$13,000	$12,480	$12,790
371010	Interest Earnings	$0	$350	$537	$250
	Total Revenue	$0	$26,850	$111,417	$27,750
	Total Available	$0	$26,850	$111,417	$139,167
EXPENDITURES					
353	Auditing	$0	$0	$0	$1,000
711	Redevelopment	$0	$26,850	$0	$100,000
	Total Expenditures	$0	$26,850	$0	$101,000
ENDING CASH					
10100	Cash, Operating	$0	$0	$111,417	$38,167
	Total Cash	$0	$0	$111,417	$38,167

Community Development - Miscellaneous

FUND: 2886-480-470210

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	CASH: operating	$297,441	$248,208	$248,208	$260,828
REVENUES					
331018	CDBG Program-Senior Center CFDA#14.228	$0	$0	$0	$30,000
341021	Grant Administration	$14,062	$0	$0	$0
365000	Misc. /Donations	$666	$0	$0	$0
371010	Interest/Misc.	$1,893	$1,200	$1,935	$800
373070	Principal payments (Big Sky Manor)	$6,405	$7,352	$7,383	$7,601
373010	Interest from Loans (Big Sky Manor)	$3,415	$2,468	$2,437	$2,219
331170	Historic Preservation Grant	$0	$0	$865	$0
	Total Revenue	$26,441	$11,020	$12,620	$40,620
	Total Available	$323,882	$259,228	$260,828	$301,448
EXPENDITURES					
	Personal Services	$56,000	$0	$0	$0
	M & O	$19,674	$25,865	$0	$61,933
	Redevelopment/Grants	$0	$0	$0	$200,000
	Total Expenditures	$75,674	$25,865	$0	$261,933
ENDING CASH					
10100	CASH	$248,208	$233,363	$260,828	$39,515

Community Development - Miscellaneous

FUND: 2886-480-470210

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	**FTE's**	**1.00**	**0.00**	**0.00**	**0.00**
110	Salaries & Wages		$46,250	$0	$0	$0
153	Health Insurance		$6,092	$0	$0	$0
155	Retirement		$3,044	$0	$0	$0
	Total Personal Services		$55,384	$0	$0	$0
	Materials and Services:					
210	Office Supplies		$444	$0	$0	$900
211	Grant Administration Expenses/project exp		$470	$0	$0	$0
312	Postage & Printing		$586	$0	$0	$0
334	Montana West Membership		$500	$0	$0	$0
345	Telephone, Communications		$492	$0	$0	$0
353	Auditing		$1,500	$0	$0	$0
354	Contract Services		$216	$0	$0	$0
355	CDBG Senior Center		$0	$0	$0	$30,000
373	Dues & Training		$2,367	$0	$0	$0
379	Meetings		$304	$0	$0	$0
395	CDBG Growth Policy Update		$1,084	$865	$0	$0
396	Studies/Surveys & marketing		$0	$25,000	$0	$25,000
510	Property & Liability Ins.		$2,354	$0	$0	$0
522	Administrative Transfers		$3,961	$0	$0	$2,000
528	Information Tech. Transfers		$3,046	$0	$0	$2,858
532	Office Rent new bldg		$2,350	$0	$0	$1,175
	Total Materials & Services		$19,674	$25,865	$0	$61,933
	Grants:					
790	Redevelopment Activity		$0	$0	$0	$200,000
	Total Grants & Housing		$0	$0	$0	$200,000
	GRAND TOTALS		$75,058	$25,865	$0	$261,933

RURAL DEVELOPMENT LOAN REVOLVING #61-01

FUND: 2887-480-470210

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	BEGINNING CASH				
10100	CASH: operating	$61,667	$41,285	$41,285	$73,116
10140	CASH: loan loss reserve	$14,670	$24,243	$24,243	$22,800
	Total Cash	$76,337	$65,528	$65,528	$95,916
	REVENUES				
345010	Application/Origination Fees	$594	$500	$7	$500
373010	Loan Interest	$20,990	$20,968	$19,701	$19,361
371010	Other Interest	$661	$500	$993	$400
373030	Principal	$23,941	$30,824	$31,761	$32,756
	Total Revenue	$46,186	$52,792	$52,462	$53,017
	Amount Available	$122,523	$118,320	$117,990	$148,933
	EXPENDITURES				
	Personal Services	$143	$0	$0	$0
	Redevelopment Activity	$34,778	$71,418	$0	$75,000
	Principal	$17,559	$18,000	$17,384	$18,000
	Interest	$4,515	$4,600	$4,690	$5,000
	Total Expenditure	$56,995	$94,018	$22,074	$98,000
	ENDING CASH				
10100	CASH: operating	$41,285	$0	$73,116	$25,633
10140	CASH: loan loss reserve (6% o/s loans principal)	$24,243	$24,302	$22,800	$25,300
		$65,528	$24,302	$95,916	$50,933

PROGRAM DESCRIPTION

The purpose of the Revolving Loan Fund (RLF) is to provide gap financing or business retention, expansion or start-up with the focus on job creation. Funding Sources for the RLF come from possible CDBG Economic Development Grants, TIF, Rural Development Intermediary relending Program (IRP) funds and the Community Development Revolving Loan Fund. The department was successful in writing a Rural Development (RD) grant application for $520,000 from the RD Intermediary Relending Program (IRP) on 10/12/04.

RURAL DEVELOPMENT LOAN REVOLVING #61-03

FUND: 2888-480-470210

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	BEGINNING CASH				
10100	CASH: operating	$132,228	$160,412	$160,412	$88,800
10140	CASH: loan loss reserve	$8,667	$6,994	$6,994	$16,259
	Total Cash	$140,895	$167,406	$167,406	$105,059
	REVENUES				
345010	Application/Origination Fees	$650	$500	$36	$0
373010	Loan Interest	$7,914	$7,757	$10,921	$10,919
371010	Other Interest	$880	$300	$1,124	$250
373030	Principal	$27,891	$34,277	$35,604	$21,838
	Total Revenue	$37,335	$42,834	$47,685	$33,007
	Amount Available	$178,230	$210,240	$215,091	$138,066
	EXPENDITURES				
354	Contract Services	$677			
610	Principal & Interest Repayment to IRP	$10,025	$10,250	$10,025	$10,250
750	Redevelopment Activity	$122	$142,896	$100,007	$50,000
	Total Expenditures	$10,824	$153,146	$110,032	$60,250
	ENDING CASH				
10100	CASH: operating	$160,412	$50,100	$88,800	$60,316
10140	CASH: loan loss reserve (6% of o/s prin of loans)	$6,994	$6,994	$16,259	$17,500
		$167,406	$57,094	$105,059	$77,816

PROGRAM DESCRIPTION

The purpose of the Revolving Loan Fund (RLF) is to provide gap financing or business retention, expansion or start-up with the focus on job creation. Funding sources for the RLF come from possible CDBG Economic Development Grants, TIF, Rural Development Intermediary relending Program (IRP) funds and the Community Development Revolving Loan Fund. The department was successful in writing a Rural Development (RD) grant application on 11/27/06 from the RD Intermediary Relending Program (IRP) of which $257,500 was used.

Preserve America Grant

FUND: 2930-480-470240

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash	$0	$0	$0	$0
REVENUE					
331030	Preserve America Grant ($75,000)	$9,696	$19,819	$12,568	$7,251
	Total Revenue	$9,696	$19,819	$12,568	$7,251
	Total Available	$9,696	$19,819	$12,568	$7,251
EXPENDITURES					
354	Grant Contract Services	$9,696	$19,819	$12,568	$7,251
ENDING CASH					
	Cash	$0	$0	$0	$0

PROGRAM DESCRIPTION

The preserve america grant is for the development of a website and social media marketing campaign for downtown Kalispell working with Hockaday Museum's youth program; 2) development of a marketing campagin with youth and local business input to promotre cultural resources in the historic downtown destination; and 3) provide way-finding, historic register building and interpretive signage in the downtown Kalispell.

2945 CDBG - ED

FUND: 2945-480-470242

PROJECTED REVENUE AND FUND SUMMARY

	ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH				
CASH: operating	$0	$0	$0	$0
REVENUES				
331011 CDBG ED GRANT	$66,119	$359,500	$258,155	$101,345
Total Available	$66,119	$359,500	$258,155	$101,345
EXPENDITURES				
820 Administration-transfer to General Fund	$5,392	$10,000	$1,342	$8,658
790 Machinery/Equipment	$60,727	$349,500	$256,813	$92,687
Expenditures	$66,119	$359,500	$258,155	$101,345
ENDING CASH				
CASH: operating	$0	$0	$0	$0

Pass through grant for the college to purchase equipment used in training programs.

EPA BROWNFIELDS REVOLVING LOAN FUND

FUND: 2955-480-470210

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash	$0	($0)	($0)	$0
REVENUE					
331090	EPA Funding	$3,167	$996,151	$127,561	$868,590
	Total Revenue	$3,167	$996,151	$127,561	$868,590
	Total Available	$3,167	$996,151	$127,561	$868,590
EXPENDITURES					
470210	PETROLEUM				
229	Supplies	$42	$908	$0	$908
352	Personnel	$456	$16,486	$783	$15,703
353	Fringes	$211	$4,839	$345	$4,494
354	Contracted Services	$0	$234,790	$20,779	$53,011
373	Travel	$1,066	$834	$999	$835
720	Loans/Subgrants	$0	$40,000	$100,000	$100,000
470215	HAZARDOUS SUBSTANCES				
229	Supplies	$42	$2,458	$0	$2,458
352	Personnel	$465	$47,315	$713	$46,602
353	Fringes	$210	$14,097	$315	$13,782
354	Contracted Services	$0	$572,600	$3,054	$569,546
373	Travel	$676	$1,824	$573	$1,251
720	Loans/Subgrants	$0	$60,000	$0	$60,000
		$3,167	$996,151	$127,561	$868,590
ENDING CASH					
	Cash	($0)	($0)	($0)	$0

PROGRAM DESCRIPTION

The City has been awarded $1,000,000 for a Brownfields Revolving Loan Program accepted 6/20/11.

SPECIAL REVENUE FUNDS

Page	Fund	Dept	**TIFS & OTHER**		
42-43	2185		Airport TIF	$	786,066
44-45	2188		Westside TIF	$	2,585,404
46	2310		Old School Tech TIF	$	54,000
47	2311		Old School Industrial TIF	$	2,000
48	2927		MT Cultural Arts Grants	$	22,897
49	2372		Health	$	735,000
				$	4,185,367

AIRPORT TAX INCREMENT DISTRICT "B"

FUND: 2185-000-430300/470240/460430

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash	$1,864,327	$141,337	$141,337	$603,039
	Total Beginning Cash	$1,864,327	$141,337	$141,337	$603,039
REVENUES					
335230	State Entitlement	$14,831	$14,832	$42,671	$14,832
371010	Investment Revenue	$9,956	$500	$1,570	$1,000
383001	Transfer from Debt Service	$540,000	$450,000	$450,000	$450,000
	Total Revenue	$564,787	$465,332	$494,241	$465,832
	Total Available	$2,429,114	$606,669	$635,578	$1,068,871
EXPENDITURES					
	Personal Services	$9,955	$21,941	$18,184	$25,820
	M & O and Redevelopment	$2,277,822	$119,431	$14,355	$760,246
	Total Expenditures	$2,287,777	$141,372	$32,539	$786,066
ENDING CASH					
	Cash Carry Over	$141,337	$465,297	$603,039	$282,805

PROGRAM DESCRIPTION

Bonds sold in September 2005 required that all taxes be deposited in the debt service fund. The same will be true of any additional bonds sold for the redevelopment of the airport. Once debt service obligations are met, funds remaining can be transferred to this fund for use with other approved projects.

AIRPORT TAX INCREMENT DISTRICT

FUND: 2185-000-430300/470240/460430

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
480						
470240	Personal Services:	FTE's	**0.33**	**0.33**	**0.33**	**0.35**
110	Salaries		$8,176	$17,112	$15,001	$19,719
153	Health		$1,240	$3,708	$2,067	$4,579
155	Retirement		$539	$1,121	$1,115	$1,474
	Subtotal		$9,955	$21,941	$18,184	$25,772
345	Telephone & Communication		$0	$0	$0	$48
	Subtotal		$0	$0	$0	$48
000						
430300	Airport					
353	Auditing		$1,200	$1,600	$1,600	$1,600
356	Legal Survey/title search/appraisals/ contract services		$951	$10,000	$4,000	$0
522	Administrative transfer		$9,335	$7,831	$7,831	$8,646
840	Redevelopment activity		$2,266,336	$100,000	$924	$750,000
	Subtotal		$2,277,822	$119,431	$14,355	$760,246
	Total		$2,287,777	$141,372	$32,539	$786,066

WESTSIDE TAX INCREMENT DISTRICT "C"

FUND: 2188

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Operating	$2,275,372	$2,727,603	$2,727,603	$3,165,679
	Total Cash	$2,275,372	$2,727,603	$2,727,603	$3,165,679
REVENUES					
311100	Real Estate Taxes	$307,237	$325,000	$258,560	$285,000
311200	Personal Property Taxes	$44,642	$45,000	$16,930	$17,000
312000	Penalty & Interest	$1,655	$1,200	$651	$400
335230	HB 124 Entitlement	$95,142	$95,000	$234,165	$95,000
341015	Developer payment-Depot Place Apt	$58,613	$0	$5,945	$5,945
371010	Investment Earnings	$18,160	$20,000	$15,284	$12,000
	Total Revenue	$525,449	$486,200	$531,535	$415,345
	Total Available	$2,800,821	$3,213,803	$3,259,138	$3,581,024
EXPENDITURES					
	Loan Revolving Funds	$0	$0	$0	$0
	Distribution or Redevelopment	$73,218	$2,081,855	$93,459	$2,585,404
	Total Expenditures	$73,218	$2,081,855	$93,459	$2,585,404
ENDING CASH					
	Operating	$2,727,603	$1,131,948	$3,165,679	$995,620

PILT-DEPOT PLACE APT COMPLEX

PROGRAM DESCRIPTION

The Westside Urban Renewal District was created to help redevelop the Gateway Mall area and assist with the Storm drainage problems in the area.

Ordinance 1704 expanded and extended the life of the Westside Urban Renewal District for 25 years with the sale of an Urban Renewal Note in the amount of $500,000 to Rocky Mountain Bank. The District has since been expanded to include the Core Area Redevelopment Boundary.

WESTSIDE TAX INCREMENT DISTRICT

FUND: 2188

EXPENDITURE DETAIL

	COMMUNITY DEVELOPMENT		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services	FTE'S	**0.66**	**0.66**	**0.66**	**0.65**
	480-470230					
110	Salaries-Admin		$26,776	$36,305	$34,006	$38,544
153	Health		$3,812	$5,823	$4,410	$6,871
155	Retirement		$1,764	$2,394	$2,535	$2,869
	Subtotal		$32,352	$44,522	$40,951	$48,284
353	Audit		$1,250	$2,000	$2,000	$2,000
354	Transfer to Port Authority-bldg maint.		$5,000	$0	$0	$0
356	Contract services/note issue costs		$840	$0	$158	$0
840	Transfer to debt service Fund 3188		$32,000	$32,520	$32,520	$32,000
522	Administrative Transfer		$1,776	$2,813	$2,813	$3,120
710	Loan Revolving Funds		$0	$1,000,000	$0	$1,500,000
720	Redevelopment		$0	$1,000,000	$15,017	$1,000,000
	Subtotal		$40,866	$2,037,333	$52,508	$2,537,120
	Total		$73,218	$2,081,855	$93,459	$2,585,404

2310 OLD SCHOOL STATION TIF-TECHNOLOGY "G"

FUND: 2310-480-470210

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Operating Cash -Redevelopment	$1,120	$4,492	$4,492	$13,209
REVENUES					
311110	Real Estate Property Taxes	$44,110	$40,000	$43,471	$45,000
311200	Personal Property Taxes	$6,298	$6,000	$6,343	$6,500
315000	Penalty & Interest	$191	$50	$0	$50
335230	HB124 Entitlement	$724	$362	$3,056	$724
371010	Investment Earnings	$117	$50	$77	$50
	Total Revenue	$51,440	$46,462	$52,947	$52,324
	Total Available	$52,560	$50,954	$57,439	$65,533
EXPENDITURES					
354	Contract Services- Bond Counsel	$143	$1,000	$0	$1,000
355	Glacier Investment Reimbursement	$12,338	$12,500	$11,964	$12,500
356	FED-EX Reimbursment/Developer agreement	$10,587	$10,750	$10,266	$10,500
820	Operating Transfer-debt service pledge	$25,000	$22,000	$22,000	$30,000
	Total Expenditures	$48,068	$46,250	$44,230	$54,000
ENDING CASH					
10100	Operating Cash -Redevelopment	$4,492	$4,704	$13,209	$11,533

PROGRAM DESCRIPTION

The Technology TIF was created to enable the development of the Tech Park by using the taxes paid by the property owners to pay down the infrastructure SID debt. Additionally the tax revenue generated can be used for other redevelopment activities as provided by Montana law and the developer agreement.

City Council in July 2011 approved an agreement with Glacier Investment Properties, owner of Lot 7 to reimburse the SID costs from their increment. This is a similar agreement as we have with Fed-Ex.

2311 OLD SCHOOL STATION TIF-INDUSTRIAL "H"

FUND: 2311-480-470210

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash Operating-Redevelopment	$61	$6,209	$6,209	$0
REVENUES					
311100	Real Estate Taxes	$17,216	$12,000	$2,485	$2,500
312000	Penalty & Interest	$1,593	$1,000	$103	$100
	Total Revenue	$18,809	$13,000	$2,588	$2,600
	Total Available	$18,870	$19,209	$8,797	$2,600
EXPENDITURES					
790	Redevelopment activity	$0	$0	$0	$0
820	Operating transfer to SID debt Service-pledged	$12,661	$13,000	$8,797	$2,000
	Total Expenditures	$12,661	$13,000	$8,797	$2,000
ENDING CASH					
10100	Operating Cash -Redevelopment	$6,209	$6,209	$0	$600

PROGRAM DESCRIPTION

The Industrial TIF was created to enable the development of the Tech Park by using the taxes paid by the property owners to pay down the infrastructure SID debt. Additionally the tax revenue generated can be used for other redevelopment activities as provided by Montana law and the developer agreement.

MONTANA CULTURAL ARTS GRANT

FUND: 2927-400-460452....460454

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
010100	CASH: operating	$0	$0	$0	$0
REVENUE					
334061	Hockaday	$3,839	$0	$427	$0
334062	Glacier Chorale	$5,546	$11,250	$616	$10,634
334063	NW MT Historical Society	$2,133	$12,500	$237	$12,263
	Total Revenue	$11,518	$23,750	$1,280	$22,897
	Total Available	$11,518	$23,750	$1,280	$22,897
EXPENSES					
400	**CULTURAL ARTS GRANTS**				
460452	354 Hockaday grant	$3,839	$0	$427	$0
460454	354 Glacier Orchestra & Chorale	$5,546	$11,250	$616	$10,634
460456	354 NW MT Historical Society	$2,133	$12,500	$237	$12,263
		$11,518	$23,750	$1,280	$22,897
ENDING CASH					
	Cash Carry Over	$0	$0	$0	$0

PROGRAM DESCRIPTION

The Montana Arts Council provides an annual grant to the Hockaday, the Glacier Chorale and NW Montana Historical Society . The City is the sponsor for these Grants. The funds flow through the City's books and so are budgeted here.

These are grant recommendations in the Governor's budget for the 2014 & 2015 budget to be approved by the legislature.

HEALTH-permissive levy

FUND: 2372-400-521000-810

REVENUE PROJECTION

		18.5	18.5	18.5	18.5
		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash on Hand	$ 34,609	$ 26,849	$ 26,849	$ 41,055
REVENUE					
311100	Real Estate taxes	$ 688,066	$ 700,000	$ 693,043	$ 710,000
311200	Personal Property taxes	$ 30,235	$ 22,157	$ 47,669	$ 25,000
312000	Penalty & Interest	$ 2,178	$ 2,500	$ 1,495	$ 1,500
	Total Revenue	$ 720,479	$ 724,657	$ 742,206	$ 736,500
	Total Available	$ 755,088	$ 751,506	$ 769,055	$ 777,555
EXPENDITURES					
521000-810	Health Insurance -transfer to General Fund	$ 660,239	$ 660,000	$ 660,000	$ 665,000
521000-810	Health Insurance -transfer to PARKS	$ 68,000	$ 69,000	$ 68,000	$ 70,000
		$ 728,239	$ 729,000	$ 728,000	$ 735,000
ENDING CASH					
	Cash Carry over	$ 26,849	$ 22,506	$ 41,055	$ 42,555

PROGRAM DESCRIPTION

This budget is used to track the revenue from the permissive mill levy which provides funding for health insurance premium increases. Health insurance premiums are budgeted in the General Fund by department. The revenue generated from the permissive levy is used to make an operating transfer to the General Fund.

The State legislature restructured the method for calculating the amount to be levied with the permissive health levy. The calculation sets year 2000 as a base year and calculates the average increase per governmental employee times the number of employees. Since it is an average amount, currently $985 per employee, it is not necessary to adjust for single, married, 2 party, etc. The calculation takes into account the number of employees.

DEBT SERVICE FUNDS

Page	Fund		
1	various	Debt Service Funds	$ 1,814,495

CAPITAL PROJECT FUNDS

2	4290	Sidewalk & Curb Construction	$ 25,000

PROGRAM OF SERVICES

DEBT SERVICE FUNDS

RATE	FUND	CASH 7/1/2014	REVENUE ANTICIPATED	EXP. PROJECTION	CASH 6/30/2015
3.83%	2005 AIRPORT TIF $2,000,000 15 yr	$189,370	$646,000	$630,333	$205,037
4% V	2012 WESTSIDE TIF $ 500,000 25 yr	$988	$32,000	$32,520	$468
4.85%	2007 CITY HALL $1,420,165 12 yr (3/2015 earliest refi)	$325	$156,752	$156,752	$325
1.59%	2012 G. O. BOND $4,145,000 10 yr	$21,520	$492,000	$502,863	$10,657
6.50%	2007 S&C $15,407	$357	$2,364	$2,157	$564
3.50%	2008 S&C $ 8,980	$101	$1,300	$1,232	$169
3.50%	2009 S&C $ 7,629	$80	$1,130	$1,078	$132
3.25%	2010 S&C $ 942	$7	$141	$135	$13
3.25%	2011 S&C $ 5,792	$49	$889	$865	$73
3.25%	2012 S&C $ 3,982	$25	$707	$611	$121
3.25%	2013 S&C $17,472	$0	$3,036	$3,036	$0
	S& C Totals	$619	$9,567	$9,114	$1,072
	3500 DEBT SERVICE REVOLVING	$55,562	$500	$0	$56,062
5.60%	2001 SID 343 - Sunnyview KRMC $1,518,500 20 yr	$67,170	$104,587	$104,480	$67,277
5.27%	2006 SID 344 - Old School Station $4,520,000 20 yr	$0	$115,000	$115,000	$0
	SID 344 - 3500 BOND RESERVE	$17,293	$225,015	$242,308	$0
3.50%	2013 SID 345 - The "Willows" $ 228,000 15 yr	$9,265	$21,125	$21,125	$9,265
	SID Totals	$149,290	$466,227	$482,913	$132,604
	Total	$362,112	$1,802,546	$1,814,495	$350,163

For a comprehensive list of the City of Kalispell debt, see page 14 of the Exhibits section.

SIDEWALK & CURB CONSTRUCTION
ACCOUNT # 4290-410

PURPOSE OF THIS FUND: Why does this fund exist?
This program is a means of encouraging the replacement of deteriorating sidewalks in order to maintain a safe pedestrian network.

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?
1. Provide the means for residents to participate in a cost sharing program for sidewalk improvements.
2. Provide the City and its residents access to competitive bids for sidewalk replacement.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:
The FY 15 budget represents a plan to continue the 50/50 curb and sidewalk program to encourage the replacement of deteriorating curbing and sidewalks to create a more aesthetically pleasing and functional pedestrian community.

SIDEWALK & CURB CONSTRUCTION

FUND: 4290-410-430234-937

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash:	$0	$0	$0	$0
REVENUES					
381004	Proceeds S & C Warrants	$3,982	$25,000	$17,376	$25,000
	Total Revenue	$3,982	$25,000	$17,376	$25,000
	Total Available	$3,982	$25,000	$17,376	$25,000
EXPENDITURES					
937	Sidewalk Construction Costs	$3,982	$25,000	$17,376	$25,000
ENDING CASH					
10100	Cash:	$0	$0	$0	$0

ENTERPRISE FUNDS

Page	Fund	Dept		
1-2	5160		Airport	$ 165,996
3-10	5210		Water	$ 4,833,976
11-16	5310	454	Sewer Operations & Billing	$ 3,391,705
17-20	5310	455	Waste Water Treatment Plant	$ 5,615,003
21-25	5349		Storm Sewer	$ 1,978,593
26-28	5510		Solid Waste	$ 1,120,531
			Total	$ 17,105,804

AIRPORT
ACCOUNT # 5160-430

PURPOSE OF THIS DEPARTMENT: Why does this deparment exist?

The Kalispell City Airport is part of the overall transportation system for the City of Kalispell, serving both recreational and commercial interests with an optional mode of transportation.

DEPARTMENT PERSONNEL:

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

The primary goal for the management of the Kalispell Airport is to maintain the airfield in a manner that provides for the ability to effectively accommodate the air traffic using the facility.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

Last fall, municipal voters rejected a ballot issue to move forward with improvements to the airport as identified in the adopted airport master plan. That action has initiated an effort to update the Urban Renewal Plan from which the improvments were originally identified. The outcome of this plan will likely guide future decisions related to airport maintenance and development efforts. The FY2015 budget does represent a change in the management of the airport as we have engaged the services of Red Eagle Aviation as the airport manager. This is projected to generate savings within the airport fund.

AIRPORT ENTERPRISE FUND-operations

FUND: 5160-430-430310

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash - Operations	$90,171	$93,088	$93,088	$77,995
10120	Cash: Reserve - Capital Improvements	$45,000	$18,262	$18,262	$23,262
10130	Cash: Previous Land Sales	$28,979	$0	$0	$0
		$164,150	$111,350	$111,350	$101,257
REVENUES					
343062	Commercial Fees	$ 10,065	$ 9,400	$ 13,265	$ 10,000
343063	Tie down fees	$ 1,741	$ 2,500	$ 770	$0
343069	Hangar Leases	$ 12,150	$ 12,000	$ 11,565	$ 11,000
343071	Hangar Site Leases (3%)	$ 16,998	$ 17,510	$ 17,509	$ 17,510
343101	FBO Lease - Red Eagle Aviation (2%)	$ 17,385	$ 17,734	$ 17,192	$ 17,734
343102	Ground Leases (Hilton) (3%)	$ 11,727	$ 12,078	$ 12,078	$ 12,078
343620	Fuel Tax	$ 5,746	$ 6,000	$ 5,615	$ 5,000
371010	Investment Earnings	$ 1,315	$ 2,000	$ 646	$ 500
	Total Revenue	$ 77,127	$ 79,222	$ 78,640	$ 73,822
	Total Available	$241,277	$190,572	$189,990	$175,079
EXPENDITURES					
	Airport Operations	$69,210	$77,295	$88,733	$68,078
	Capital Improvements	$60,717	$23,262	$0	$0
	Depreciation	$100,832	$100,832	$100,832	$97,918
	Total Expenses	$230,759	$201,389	$189,565	$165,996
	add back unfunded depreciation	$100,832	$100,832	$100,832	$97,918
ENDING CASH					
10100	Cash: Operating	$93,088	$90,015	$77,995	$78,739
10120	Cash: Designated Capital Improvements	$18,262	$0	$23,262	$28,262
	Total Cash	$111,350	$90,015	$101,257	$107,001

($5,000 designated annually from Operating cash account to Designated-Capital Improvements account.)

AIRPORT ENTERPRISE FUND-operations

FUND: 5160-430-430310

EXPENSE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services: FTE's	0.50	0.50	0.50	0.00
110	Salaries	$ 32,421	$ 20,898	$ 29,331	$0
121	Seasonal salary	$ 2,075	$ 3,420	$ 1,066	$0
153	Health Insurance	$ 7,289	$ 7,308	$ 3,648	$0
155	Retirement	$ 2,179	$ 2,591	$ 1,669	$0
	Subtotal	$ 43,964	$ 34,218	$ 35,714	$0
	Maintenance & Operations:				
210	Supplies, postage, small equip	$ 851	$ 3,000	$ 277	$ 1,000
341	Electricity	$ 1,741	$ 1,500	$ 1,836	$ 1,500
345	Telephone/ cell	$ 842	$ 800	$ 622	$ 180
354	Contract Services - Airport Management	$ 3,865	$ 18,780	$ 19,024	$ 36,000
356	Contract Services - Other	$ 1,710	$ 5,000	$ 8,504	$ 5,000
362	Repair & Maintenance - Equip/Lights, etc	$ 2,472	$ 2,000	$ 281	$ 2,000
373	Dues & Training	$ 200	$ 500	$ 488	$0
390	Equipment Rental	$ 2,048	$ 2,500	$ 1,488	$ 2,500
510	Property & Liability Ins.	$ 4,134	$ 1,023	$ 12,523	$ 13,000
522	Administrative Transfer	$ 4,398	$ 4,326	$ 4,326	$ 5,469
528	Information Tech Transfer	$ 2,985	$ 3,650	$ 3,650	$ 1,429
	Subtotal	$ 25,246	$ 43,079	$ 53,019	$ 68,078
	Improvements from Capital Imp. $:				
357	Contract Services - Legal	$ 56,060	$0	$0	$0
950	Construction Projects	$ 4,657	$ 23,262	$0	$0
		$ 60,717	$ 23,262	$0	$0
820	Depreciation (unfunded)	$ 100,832	$ 100,832	$ 100,832	$ 97,918
	Total	$ 230,759	$ 201,390	$ 189,565	$ 165,996

WATER
ACCOUNT # 5210-447

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

To provide safe, potable and palatable water for the needs of the domestic, commercial and industrial consumers.

DEPARTMENT PERSONNEL: (14.80 FTE)

.20 Public Works Director/City Engineer
.25 Senior Civil Engineer
.15 Budget Resource Manager
.25 Construction Manager
.20 Administrative Coordinator
.20 Project Manager
.05 Road and Fleet Superintendent
.20 Administrative Assistant
.10 General Laborer
.60 Utility Management Superintendent
.40 Assistant Civil Engineer
.25 Engineering Tech/GIS/IT Support

1 Water Meter Maintenance Supervisor
1 Water Meter Maintenance Technician
1 Water Maintenance Supervisor
4 Water Maintenance Operators
1 Water Production Supervisor
2 Water Production Operators
.50 Meter Reader
1 Utility Billing Clerk
.25 Finance Director
.15 City Accountant
.05 Assessment Coordinator

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. To operate the distribution and production facilities to meet Public Drinking Water Standards.
2. Provide drinking water that is safe to drink and palatable.
3. Maintain the system to achieve adequate pressure, minimize leaks, and flows for fire emergencies.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

This years budget presents a plan to maintain the water system that meets the city's current demands through routine and specialized system improvements. The budget also addresses several larger improvements and replacements to the water system infrastructure needed to improve reliability and ensure proper non wasteful delivery of safe water. Equipment will be purchased to improve mixing and prevent stratification at sheepherder tank in order to promote proper usage and palatable water for consumers.

WATER FUND (Operations & Billing)

FUND: 5210-447-430550

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Operating Cash	$2,694,679	$2,837,396	$2,837,396	$3,328,857
10120	Impact Fee Cash	$472,801	$584,601	$584,601	$887,470
10125	Meter Replacement Cash	$263,273	$227,709	$227,709	$205,975
10127	Capital & Emergency Reserve-target $400,000	$370,000	$400,000	$400,000	$400,000
10130	Bond Reserves (restricted cash)	$460,119	$411,258	$411,258	$411,258
	Adj. to Cash/ A/R/Comp. Abs.				
		$4,260,872	$4,460,964	$4,460,965	$5,233,562
REVENUES					
343210	Metered Water Sales (billed) (10100)	$2,593,314	$2,800,000	$2,839,296	$2,800,000
343230	Meter Replacement Fee (10125)	$97,486	$95,000	$98,134	$95,000
343225	Impact Fees (10120) (adj for receivable- $4,094)	$251,221	$190,000	$437,219	$266,000
343365	Impact fee Admin (10100)	$13,845	$10,000	$23,011	$14,000
343260	Misc.-Installation/Reconnect/Tag fees (10100)	$49,712	$40,000	$66,498	$40,000
371010	Interest Earnings (10100)	$30,502	$27,000	$23,669	$22,500
	Interest Earnings - Impact Fee Cash (10120)	$4,129	$3,000	$4,000	$2,500
	Total Revenue	$3,040,209	$3,165,000	$3,491,827	$3,240,000
	Total Available	$7,301,081	$7,625,964	$7,952,792	$8,473,562
EXPENSES					
	EXPENSES FROM RATES	$2,563,517	$3,790,304	$2,466,513	$3,563,376
	Expenses from Meter cash (10125)	$133,050	$160,000	$119,868	$120,000
	Capital Outlay - from Impact Fees (10120)	$43,550	$153,600	$32,850	$110,600
	Debt Service -from Impact Fees (10120)	$100,000	$100,000	$100,000	$200,000
	Depreciation	$840,000	$840,000	$840,000	$840,000
	Total All Departments	$3,680,117	$5,043,903	$3,559,231	$4,833,976
	add back depreciation	$840,000	$840,000	$840,000	$840,000
ENDING CASH					
10100	Operating Cash	$2,837,396	$1,924,092	$3,328,857	$2,641,981
10120	Impact Fee Cash	$584,601	$524,001	$887,470	$845,370
10125	Meter Replacement Cash	$227,709	$162,709	$205,975	$180,975
10127	Capital & Emergency Reserve-target $400,000	$400,000	$400,000	$400,000	$400,000
10130	Bond Reserves (restricted cash)	$411,258	$411,258	$411,258	$411,258
	Total cash	$4,460,964	$3,422,061	$5,233,560	$4,479,584

WATER FUND SUMMARY

FUND: 5310-454-430620-630/455-430640

EXPENDITURE SUMMARY

	ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
Personal Services:				
Water billing	$101,568	$110,564	$106,400	$119,675
Water Operations	$812,102	$909,145	$875,203	$922,085
Subtotal	$913,670	$1,019,709	$981,603	$1,041,759
Maintenance & Operations:				
Water Billing services	$73,590	$87,992	$84,076	$80,233
Water Operations	$645,971	$731,743	$596,140	$730,473
Subtotal	$719,561	$819,735	$680,216	$810,706
Capital Outlay from rates:				
Water Operations	$552,114	$1,616,915	$470,749	$1,478,361
Subtotal	$552,114	$1,616,915	$470,749	$1,478,361
Debt Service from rates:				
Water	$378,172	$333,945	$333,945	$232,550
Subtotal	$378,172	$333,945	$333,945	$232,550
Total	$2,563,517	$3,790,304	$2,466,513	$3,563,376
Capital Outlay - Meter Replacement funds:(10125)	$133,050	$160,000	$119,868	$120,000
Capital Outlay - from Impact Fee funds: (10120)	$43,550	$153,600	$32,850	$110,600
Debt Service -from Impact Fees: (10120)	$100,000	$100,000	$100,000	$200,000
Depreciation (non-cash item)	$840,000	$840,000	$840,000	$840,000
Total	$3,680,117	$5,043,903	$3,559,231	$4,833,976

WATER OPERATIONS

FUND: 5210-447-430550

EXPENSE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	**12.90**	**12.80**	**12.80**	**12.80**
110	Salaries & Wages		$609,755	$658,470	$646,176	$704,454
111	Seasonal Salaries		$3,849	$5,000	$2,996	$5,000
112	Severance		$3,665	$33,000	$28,016	$0
121	Overtime/Call Outs		$15,371	$20,000	$18,301	$20,000
153	Health Insurance		$140,364	$151,732	$132,153	$143,485
155	Retirement - PERD		$39,097	$40,940	$47,560	$49,146
	Subtotal		$812,101	$909,143	$875,203	$922,085
	Maintenance & Operations:					
210	Office Supplies/Equip/Computers/ GIS		$9,025	$10,000	$8,093	$11,000
218	Equip. (non-capital)/Safety Equip & Supplies		$9,691	$8,500	$8,184	$8,500
226	Chlorine & Chemical		$35,851	$38,000	$27,668	$38,000
229	Other Supplies/janitorial/consumable tools		$3,896	$4,500	$3,356	$4,500
231	Gas & Oil		$30,532	$36,000	$33,532	$36,000
312	Postage & printing		$364	$4,000	$3,622	$4,000
336	Public Water Supply Fee		$16,470	$18,000	$17,169	$18,000
341	Electricity		$126,194	$139,000	$129,235	$139,000
344	Natural Gas		$10,516	$13,000	$13,102	$13,000
345	Communications		$8,291	$8,000	$9,477	$9,000
349	Lab Services		$16,383	$22,000	$16,293	$22,000
353	Auditing		$3,000	$5,000	$5,000	$5,000
354	Contract Services		$39,585	$55,000	$33,504	$55,000
356	Consultants-Wtr Rights Acquisition/Wtr Modeling		$26,100	$25,000	$683	$25,000
357	Facility Plan /Rate Study /Impact Review		$8,407	$0	$0	$0
362	Repair & Maint./Equip. maint./radios/equip rental		$15,404	$15,000	$13,434	$15,000
366	Building Maintenance		$4,683	$12,000	$1,430	$12,000
373	Dues & Training		$5,882	$9,000	$7,008	$9,000
388	Medical/Drug Testing		$549	$700	$1,199	$800
410	Construction Materials		$35,131	$32,000	$36,651	$35,000
422	Hydrants		$6,097	$9,000	$4,038	$6,000
423	Materials - Mains		$4,685	$10,000	$10,597	$10,000
424	Materials - Service lines		$11,400	$14,000	$13,274	$14,000
425	Materials - Wells/Pumps		$46,462	$40,000	$13,541	$45,000
510	Property & Liability Ins.		$33,367	$38,234	$38,234	$30,000
512	Uninsured Loss-Deductible & Goodwill Expenditures		$0	$24,000	$6,382	$15,000

WATER OPERATIONS

5210-447-430550

EXPENSE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Maintenance & Operations-continued:				
521	Central Garage Transfer	$8,000	$12,398	$12,398	$14,248
522	Administrative Transfer	$96,825	$90,775	$90,775	$104,561
528	Information Tech. Transfer	$24,365	$29,798	$29,798	$22,864
532	Office Rent/Lease Pymnt (Silverbrook Well)	$8,816	$8,838	$8,462	$9,000
	Subtotal	$645,971	$731,743	$596,140	$730,473
490200	Debt Service- ALL BONDS & LOANS:				
610/620	Principal, Interest, fiscal fees	$478,172	$433,945	$433,945	$432,550
	Capital Outlay:				
	Capital Outlay: Operating funds (RATES)				
935	Armory Generator FY13; Sheepherders Tank Mixer	$62,058	$0	$0	$20,000
936	Noffsinger Spring Generator CARRYOVER	$0	$90,000	$0	$90,000
937	Sheepherder Backup Power CARRYOVER	$0	$16,000	$149	$15,851
938	Lower Zone Reservoir Imprvmnts CARRYOVEI	$0	$120,000	$68,303	$51,697
940	Machinery & Equipment	$66,744	$16,375	$13,393	$0
941	Utility Asset Management Program	$25,201	$0	$0	$0
944	Water Maintenance Vehicle	$0	$30,000	$26,511	$0
947	US 93 N. Utility Relocate CARRYOVER	$0	$77,000	$49,657	$27,343
950	4th Ave EN Wtr Main Replc CARRYOVER	$0	$800,000	$5,530	$794,470
951	SCADA Upgrades	$0	$25,861	$7,954	$15,000
958	Loop Projects FY13; 2nd Ave. E. Main Upsize	$214,890	$0	$0	$174,000
962	S. Woodland Dr. System Imprvmnts	$942	$310,958	$290,286	$0
963	Abandon 2" water line	$0	$45,000	$4,986	$0
964	2nd Ave WN Waterline Replacement	$162,279	$85,721	$3,979	$0
965	E. Arizona Pipe Up-Size	$20,000	$0	$0	$0
967	2nd Ave WN Main Replc from MT to WA St.	$0	$0	$0	$275,000
968	Depot Well Revitalization	$0	$0	$0	$15,000
	Subtotal	$552,114	$1,616,915	$470,749	$1,478,361
430555	Capital Outlay-Impact Fee Funds (010120)				
941	Meters	$43,550	$35,600	$31,856	$35,600
930	Contract Main Upsize (Impact fee Acct)	$0	$75,000	$0	$75,000
953	Develop Wtr Supply Section 36 Well	$0	$43,000	$994	$0
	Subtotal capital from Impact Investment fees	$43,550	$153,600	$32,850	$110,600

WATER OPERATIONS

5210-447-430550

EXPENSE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Capital Outlay:					
430550	Capital Outlay-Meter Funds (010125)					
411	Meter Pit - Materials		$4,095	$0	$0	$0
948	Meters -Replacement $ subtotal		$128,955	$160,000	$119,868	$120,000
	Subtotal		$133,050	$160,000	$119,868	$120,000
510400	Depreciation					
831	Depreciation expense		$840,000	$840,000	$840,000	$840,000
	Total Water Facilities		$3,504,958	$4,845,346	$3,368,755	$4,634,069
430560	Water Billing:					
	Personal Services:	FTE's	2	2	2	2
110	Salaries & Wages		$78,133	$86,192	$83,117	$88,558
153	Health Insurance		$18,368	$18,796	$17,159	$24,590
155	PERD		$5,067	$5,577	$6,123	$6,527
	Subtotal		$101,568	$110,565	$106,400	$119,675
	Maintenance & Operations:					
210	Office Supplies/computers		$143	$2,500	$1,052	$2,000
353	Auditing		$1,500	$2,020	$2,020	$2,020
354	Contract Services		$1,073	$2,000	$430	$1,500
355	Postage/Other Billing Costs		$30,998	$35,000	$34,231	$35,000
373	Dues & Training		$570	$1,500	$1,371	$1,500
522	Administrative Transfer		$7,103	$7,336	$7,336	$7,511
528	Information Tech. Transfer		$24,365	$29,798	$29,798	$22,864
532	Office rent		$7,838	$7,838	$7,838	$7,838
	Subtotal		$73,590	$87,992	$84,076	$80,233
	Total		$175,158	$198,557	$190,476	$199,908
	Grand Total Water Fund		**$3,680,117**	**$5,043,903**	**$3,559,231**	**$4,833,976**

WATER OPERATIONS

FUND: 5210-447-430550/560

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail: Water Fund

354 Contract Services - $55,000

This line item covers the cost of annual contracts, i.e., U-dig fees, generator testing and maintenance, coveralls, and estimated electrical and system repairs.

425 Materials - Wells/Pumps - $45,000

This line item increase is attributed to the rising costs of pump and well materials during failures. Last year's increase to materials was estimated at 20% due to new no lead requirements through the Environmental Protection Agency.

Capital Outlay: Operating Funds (Rates)

935 Sheepherders Tank Mixer - $20,000

Low water turnover and thermal stratification lead to low chlorine residuals at this site. Complete mixture of the 2MG structure would improve palatable quality and allow operators more options for water system configurations (W-EX-166).

936 Noffsinger Spring Emergency Generator Replacement - CARRYOVER $90,000

Replace the old emergency generator which is currently inside the shop area, with a new emergency generator located outside and above flood stage elevation. During our 2010 safety/building/fire audit many deficiencies were pointed out about the generator being at its current location, with no containment area for either the generator or the fuel system, proper venting is a large problem, no seismic bracing to prevent roll over, fire protection and accessibility. The age of the generator make it more and more difficult to find replacement parts. By replacing this generator it reduces chances of fire and safety of workers from inside the shop area and meets the Fire Department safety audit requirements. A new generator also increases efficiency and reliability. A Grant application has been submitted to supplement the funding of the replacement generator. The Emergency Backup Grant, if received, will contribute 75% of the replacement cost (W-EX-160).

937 Sheepherder Tank Backup Power - CARRYOVER $15,851

Provide backup power for the SCADA system at Sheepherder Reservoir. Currently there is no backup power at Sheepherder Reservoir. Power frequently goes out at this location, when the power is out the water level in the tank is unknown and signals are not being sent to activate pumps. A Grant application has been submitted to supplement the funding of the replacement generator. The Emergency Backup Grant, if received, will contribute 75% of the replacement cost (W-EX-161).

938 Lower Zone Reservoir Improvements - CARRYOVER $51,697

An inspection of the lower zone reservoirs identified structural and potential water quality risk inadequacies. The structural improvements include pressure epoxy injection for the vertical cracking in perimeter walls. Surface concrete improvements involve replacing and sealing areas of extreme spalling, chipping, and voids/gaps to the outside. Eaves and screen venting will be improved to meet DEQ Standards and prevent degradation of the roof structure (W-EX-158).

FY 2015 BUDGET HIGHLIGHTS - con't.

Line Item Detail: continued

Capital Outlay: Operating Funds (Rates) Cont.

947 US 93 North Utility Relocate Design & Construction - CARRYOVER $27,343

This project replaces approximately 1,600 feet of 12" PVC water main with a combination of 12" PVC and 16" HDPE water main. Currently, this main is the only major water transmission main connecting the areas west of the proposed bypass to the rest of the City water distribution system. This project was necessitated by the revision of Three Mile Drive as it relates to the proposed Highway 93 Bypass. MDT placed this new intersection as a top priority and plans on constructing it with their next round of available funding, requiring design to be completed and ready for 2013 construction. All water main relocated under the proposed bypass will be replaced with 16" HDPE. 16" HDPE has the same inside diameter as 12" PVC, so it will function the same as the existing main. The overall project also includes the replacement of a sanitary sewer force main. Costs associated with the sewer main are not included in this line item. Project will be completed by June 30, 2014, carryover is for unanticipated change orders. 100% of this project will be paid for by water rates (W-EX-162).

950 4th Avenue East North Water Main Replacement - CARRYOVER $798,620

This project replaces approximately 2,000 feet of 12" CIP water main with 12" PVC water main. The new main will provide reliability for system stresses associated with fire flows, and limit liability associated with claims from private properties and transportation system right-of-ways arising from main breaks. The existing 12" cast iron water main within the limits of this project was installed in 1925 and has had 8 recorded water main breaks/repairs resulting in an estimated $32,700 in time and materials for the repair. The project includes installation of 24" steel bore and jack pipe casing under the railroad north of center street and 12" HDPE under Highway 2 (Idaho Street). This project will be paid for by water rates.

951 SCADA System Upgrade/Improvements - $15,000

System improvements to include installing programmable logic controllers which monitor and control individual well sites in conjunction with the SCADA system. City operators will be able to review the recorded well activities and corresponding daily water level data, and perform long term trend analysis essential to the City's water operations. Project also includes replacement of the windows XP computer and the wonderware operating system.

958 2nd Ave East Main Replacement & Upsize - $174,000

This project replaces an undersized 2" dead end water main with approximately 800' of 8" PVC water main. The proposed water main will continue from the dead-end and loop to 3rd Ave E. providing added fire hydrants and increase fire flows to the area (W-EX-40).

967 2nd Ave WN Water Main Replacement Montana to Washington - $275,000

This project replaces approximately 750 feet of 8" CIP water main with 8" PVC water main. The new water main will provide reliability for system stresses associated with fire flows, and limit liability associated with claims from private properties and transportation system right-of-way arising from main breaks. The existing 8" cast iron water main within the limits of this project was installed in 1926 and has had 4 recorded water main ruptures in 4 years. The project includes installation of 10" HDPE under Highway 2 (Idaho Street) (W-EX-164).

FY 2015 BUDGET HIGHLIGHTS - con't.

Line Item Detail: continued

Capital Outlay: Operating Funds (Rates) Cont.

968 Depot Well Revitalization Project - $15,000

Depot Well control and pipe revitalization project includes installation of new pump control equipment, meter, and interior piping. No replacement kit is available for the operation valve and it is showing signs of wear. This project replaces the operation valve and aligns the strainer, meter, piping and Chlorine injector in the proper sequence for efficient operation of this pumping facility (W-EX-167).

Capital Outlay - Impact Fee funds (10120)

930 Contract Main Upsize - $75,000

$75,000 - Funds required for small city requested upsizing of private development infrastructure (W-EX-119).

941 Meters - $35,600

New Services

Capital Outlay - Meter funds (010125)

948 Meters - $120,000

Replacement Meters

SEWER DEPARTMENT
ACCOUNT # 5310

PURPOSE OF THIS DEPARTMENT: Why does this department exist?
To maintain and operate the wastewater collection and treatment facility to have a minimum impact on the environment and enhance the quality of life for the community.

WWTP DEPARTMENT PERSONNEL: (7.55 FTE)

.20 Public Works Director/City Engineer
.10 Senior Civil Engineer
.15 Budget Resource Manager
.10 Administrative Coordinator
1 WWTP Manager
4 WWTP Operators
2 WWTP Chemists

SEWER DEPARTMENT PERSONNEL: (6.05 FTE & 1 Unfunded FTE)

.15 Public Works Director/City Engineer
.15 Senior Civil Engineer
.15 Budget Resource Manager
.25 Construction Manager
.20 Administrative Coordinator
.20 Project Manager
.20 Administrative Assistance
.05 Road and Fleet Superintendent
.25 Engineering Tech/GIS/IT Support
2.5 Sewer Maintenance Technician
1 Vacant/Unfunded Swr Maint. Technician
.50 Storm/Sewer Maintenance Supervisor
.05 Assessment Coordinator
.50 Meter Reader
.50 Utility Billing Clerk
.25 Finance Director
.15 City Accountant

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

WWTP

1. To protect the health of the community by discharging wastewater that meets state and federal regulations.
2. Economically maintain facilities to ensure maximum operational functions and equipment longevity.
3. Maximize secondary use of treatment biosolids.

SEWER COLLECTION

1. To ensure conveyance of wastewater in the community to the WWTP
2. Economically maintain facilities for maximum operational functions and equipment longevity.
3. Preform preventative maintenance on sewer conveyance and facilities to ensure optimum system

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INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The FY15 wastewater budget provides for routine maintenance and replacement of equipment within the collection system and treatment plant. The budget also provides for several improvements to the collection system infrastructure needed to improve lift station communications and data logging, collection system reliability, and increase capacity to meet future growth demands.

SEWER - SANITARY OPERATIONS, BILLING, WASTEWATER TREATMENT

FUND: 5310

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Operating	$353,471	$809,505	$809,505	$1,512,153
10123	SANITARY Sewer Impact Fee Inv. Account	$1,862,927	$1,998,140	$1,998,140	$2,184,570
10124	WWTP Impact Fee Inv. Account	$334,230	$314,166	$314,166	$409,413
10125	WWTP Equipment Repl/Evergreen	$969,880	$1,252,082	$1,252,082	$1,531,873
1013x	Bond Reserves/ Operating reserve	$1,522,469	$1,299,313	$1,299,313	$1,384,603
	Adjmts to Cash (comp abs., receivables, bond reserve)	$0	$0	$0	$0
		$5,042,977	**$5,673,206**	**$5,673,206**	**$7,022,612**
REVENUES					
343310	SEWER SERVICE-billed (10100)	$4,143,222	$4,200,000	$4,127,594	$4,200,000
343360	Misc. ; (10100)	$8,531	$5,000	$11,690	$5,000
343330	Impact Fee/Hookup-Sanitary (10123)	$145,754	$142,500	$197,819	$152,000
343330	Admin Impact Fees Sanitary (10100)	$7,671	$7,500	$10,412	$8,000
343335	Impact Fee/Hookup-WWTP (10124)	$201,741	$190,000	$274,453	$209,000
343335	Admin Impact Fees WWTP (10100)	$10,618	$10,000	$14,138	$11,000
	Bonded Debt	$132,483	$1,138,517	$1,087,682	$0
371010	Interest-operations (10100)	$14,352	$16,000	$12,925	$14,000
	Interest-WWTP/Evergreen (10125)	$9,470	$7,000	$8,760	$5,000
	Interest-WWTP Impact Fee Acct. (10124)	$3,195	$1,000	$1,500	$500
	Interest-Sanitary Impact Fee Invest. Acct. (10123)	$14,459	$16,000	$14,000	$14,000
	Total Revenue	$4,691,496	$5,733,517	$5,760,973	$4,618,500
	Total Available	**$9,734,473**	**$11,406,723**	**$11,434,179**	**$11,641,112**
EXPENSES					
	EXPENSES FROM RATES	$3,837,519	$4,009,992	$3,648,467	$4,412,403
	Capital Outlay City/Evergreen Funds (10125)	$138,867	$966,716	$140,568	$978,664
	Capital Outlay / Bonded Debt	$246,480	$1,024,520	$770,160	$45,000
	Capital Outlay - from Impact Fee funds:				
	Capital from impact fee funds Sanitary (10123)	$0	$479,400	$13,971	$1,005,640
	Debt Service From Impact fees:				
	Portion of debt from impact Sanitary (10123)	$25,000	$25,000	$25,000	$95,000
	Portion of debt from impact WWTP (10124)	$225,000	$225,000	$225,000	$225,000
	Depreciation (non cash expense)	$2,245,000	$2,245,000	$2,245,000	$2,245,000
	Total Expenses	**$6,717,866**	**$8,975,628**	**$7,068,166**	**$9,006,707**
	Add depreciation to cash	$2,245,000	$2,245,000	$2,245,000	$2,245,000
	Add cash distribution to Evergreen/City 10125 from 10100	$411,599	$411,599	$411,599	$411,599
ENDING CASH					
10100	Operating	$809,505	$1,066,720	$1,512,153	$1,292,750
10123	SANITARY Impact Fee Inv. Account	$1,998,140	$1,652,240	$2,184,570	$1,249,930
10124	WWTP Impact Fee Inv. Account	$314,166	$280,166	$409,413	$393,913
10125	WWTP Equipment Replacement/Evergreen	$1,252,082	$703,965	$1,531,873	$969,808
1013x	Bond Reserves (restricted funds)	$1,299,313	$1,384,603	$1,384,603	$1,384,603
		$5,673,206	**$5,087,694**	**$7,022,612**	**$5,291,004**

SEWER - WWTP - BILLING FUND SUMMARY

FUND: 5310-454-430620-630/455-430640

EXPENSE SUMMARY

	ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
Personal Services:				
Sewer billing	$83,496	$87,734	$85,304	$96,642
Sanitary Sewer	$283,294	$329,081	$300,511	$329,883
WWTP & LAB	$587,285	$620,276	$589,545	$648,549
Subtotal	$954,075	$1,037,091	$975,360	$1,075,075
Maintenance & Operations:				
Sewer Billing services	$72,408	$88,400	$82,930	$80,729
Sanitary Sewer	$406,011	$385,501	$384,931	$398,054
WWTP & Lab	$668,593	$824,087	$735,197	$890,625
Subtotal	$1,147,012	$1,297,988	$1,203,058	$1,369,408
Capital Outlay from rates:				
Sanitary Sewer Operation	$13,239	$253,475	$81,661	$563,567
WWTP & Lab	$65,786	$65,214	$46,626	$119,000
Subtotal	$79,025	$318,689	$128,287	$682,567
Debt Service from rates:				
Sanitary Sewer	$73,767	$71,910	$71,610	$2,189
WWTP	$1,172,041	$872,715	$858,553	$871,565
Subtotal	$1,245,808	$944,625	$930,163	$873,754
City/Evergreen Replacement funded from rates:	$411,599	$411,599	$411,599	$411,599
Total	$3,837,519	$4,009,992	$3,648,467	$4,412,403
Capital Outlay - Other funds:				
WWTP Bonded Debt	$246,480	$1,024,520	$770,160	$45,000
WWTP (10125) City/Evergreen account	$138,867	$966,716	$140,568	$978,664
Capital Outlay - from Impact Fee funds:				
Sanitary Sewer (10123)	$0	$479,400	$13,971	$1,005,640
Debt Service -from Impact Fees				
Sanitary Sewer (10123)	$25,000	$25,000	$25,000	$95,000
WWTP (10124)	$225,000	$225,000	$225,000	$225,000
Depreciation (non-cash item)				
Sanitary	$820,000	$820,000	$820,000	$820,000
WWTP	$1,425,000	$1,425,000	$1,425,000	$1,425,000
Total	**$6,717,866**	**$8,975,628**	**$7,068,166**	**$9,006,707**

SEWER - OPERATIONS

FUND: 5310-454-430630

EXPENDITURE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	**5.50**	**5.55**	**5.55**	**5.55**
110	Salaries & Wages		$211,935	$244,316	$230,040	$267,495
112	Severance		$1,038	$2,500	$0	$0
121	Overtime		$802	$7,500	$1,802	$5,500
153	Health Insurance		$56,086	$59,434	$52,080	$56,777
155	Retirement - PERD		$13,433	$15,332	$16,588	$17,852
	Subtotal		$283,294	$329,081	$300,511	$347,624
	Maintenance & Operations:					
210	Office Supplies/equip/ computer supplies/GIS		$5,909	$7,200	$5,248	$9,200
218	Equipment (Non Capital)/Safety equip & supplies		$6,385	$6,500	$3,789	$6,500
229	Other Supplies/Janitorial/consumable tools		$942	$2,000	$1,380	$2,000
231	Gas & Oil		$9,651	$10,000	$10,650	$11,500
312	Postage & Shipping / Printing		$360	$300	$593	$400
341	Electricity		$45,777	$54,500	$48,604	$54,500
344	Natural Gas		$12,770	$13,500	$13,847	$14,500
345	Telephone & Comm., alarms		$20,886	$20,000	$26,520	$23,000
353	Auditing		$2,000	$3,000	$3,000	$3,000
354	Contract Services		$18,584	$21,000	$41,955	$24,000
356	Consultants		$7,858	$11,500	$10,807	$8,000
357	Impact Fee Study/Review Impact Fees		$8,407	$9,600	$2,155	$0
362	Equipment Maintenance/buildings & radios		$1,401	$5,000	$2,230	$5,000
373	Dues & Training, licenses		$1,401	$3,000	$2,725	$3,000
388	Medical Services		$305	$800	$991	$800
410	Construction Materials		$3,569	$9,000	$7,670	$9,000
425	Materials - Pumps/Lift Stations		$30,831	$35,000	$36,933	$50,000
510	Property & Liability Ins		$82,706	$37,848	$37,848	$67,891
512	$5,000 Uninsured loss/$15,000 goodwill expenditures		$30,320	$20,000	$9,874	$20,000
521	Central Garage Transfer		$2,500	$6,259	$6,259	$7,288
522	Administrative Transfer		$61,533	$53,670	$53,670	$29,205
528	Information Tech. Transfer		$16,751	$20,486	$20,486	$11,432
532	Office Rent		$7,838	$7,838	$7,838	$7,838
535	Usage charge for 100,000 gallons -Trumble Creek		$27,327	$27,500	$29,858	$30,000
	Subtotal		$406,011	$385,501	$384,931	$398,054
	Capital Outlay: from rates (10100)					
920	Install Lift Station Enclosure		$4,850	$23,000	$4,920	$23,000
940	Machinery & Equipment		$0	$24,875	$16,714	$0
947	Hwy 93 N Bypass Utility Relocate CARRY		$0	$33,600	$18,986	$2,067

SEWER - OPERATIONS & Billing

FUND: 5310-454-430630

EXPENDITURE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Capital Outlay: from rates (10100)				
950	Back Up Generator for L.S. 11 CARRYOVER	$0	$40,000	$17,741	$22,259
951	1st Alley EN Pipe Upsize (34% rate 66% impact fees)CARRY	$0	$107,000	$0	$107,000
952	Peterson School Alley Replacement	$0	$0	$0	$119,000
953	By-Pass Pump Grandview Lift Station	$0	$0	$0	$62,500
954	Sanitary Liquid Disposal Site FY13	$8,389	$0	$0	$0
956	Lift Station Communication Upgrade	$0	$0	$0	$20,000
959	2nd Alley E Replacement	$0	$0	$0	$140,000
960	Manhole Rehabilitation /Sewer Main Repairs	$0	$25,000	$23,300	$50,000
	Total Capital Outlay	$13,239	$253,475	$81,661	$545,826
430635	Capital Outlay -Impact Fee funds (10123)				
951	1st Alley EN Pipe Upsize (34% rate 66% impact fees)CARRY	$0	$208,000	$0	$208,000
955	Main & Lift Station Upsize	$0	$271,400	$13,971	$247,640
957	Three Mile Drive Interceptor Design	$0	$0	$0	$145,000
958	Spring Creek Interceptor Design	$0	$0	$0	$405,000
	Total Capital from Impact fee funds	$0	$479,400	$13,971	$1,005,640
610	Debt Service -Principal, Interest, fiscal agent fees	$98,767	$96,910	$96,610	$97,189
510400					
831	Depreciation expense	$820,000	$820,000	$820,000	$820,000
	Total Sanitary Sewer Operating Budget	$1,621,311	$2,364,367	$1,697,684	$3,214,333
430620	Sewer Billing FTE's	**1.5**	**1.5**	**1.5**	**1.5**
110	Salaries & Wages	$65,819	$70,490	$68,421	$72,402
153	Health Insurance	$13,418	$12,707	$11,852	$18,916
155	Retirement - PERD	$4,259	$4,537	$5,030	$5,324
	Subtotal	$83,496	$87,734	$85,304	$96,642
	Materials and Services:				
215	Office supplies/computers	$141	$2,500	$1,005	$2,000
353	Auditing and other contract services	$1,500	$5,350	$2,450	$4,850
355	Billing Costs/postage	$31,878	$35,000	$34,048	$35,000
373	Dues & Training	$313	$1,500	$1,377	$1,500
522	Administrative transfer	$6,373	$6,414	$6,414	$6,677
528	Information Tech. Transfer	$24,365	$29,798	$29,798	$22,864
532	Office Rent	$7,838	$7,838	$7,838	$7,838
	Subtotal	$72,408	$88,400	$82,930	$80,729
	Total Sanitary Sewer Billing Budget	$155,904	$176,134	$168,234	$177,371

SEWER - OPERATIONS

FUND: 5310-454-430630

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail: SANITARY SEWER

354 Contract Services -$24,000

Covers the cost of annual contracts, i.e., U-dig fees, generator testing and maintenance, coveralls, and estimated system repairs.

425 Materials - Pumps/Lift Stations - $50,000

The City maintains 40 sewer lift stations which contain 80 pumps and motors, numerous drives, check valves and controls. During FY 13/14 staff endured unexpected repairs to 5 different lift stations. In addition to routine maintenance, repairs were mostly associated with pump and motor failures, or level transmission and control malfunctions. Many of our pumps have reached the end of their service life cycle. This project budgets an additional $15,000 to accommodate 5-6 major pump replacements a year.

Capital Outlay: from rates (10100)

920 Sanitary Lift Station Enclosure - $23,000

Three (3) lift station building structures to protect lift station equipment. Enclosures provide weather protection and covering during winter maintenance activities, as well as reduces heating costs. Covered lift stations protect the equipment and allows maintenance to be performed efficiently and in a safer environment (SEW-63).

947 Hwy 93 N Bypass Utility Relocate (3 Mile Dr) - CARRYOVER $2,067

This project replaces approximately 900 feet of existing 6" PVC force main with approximately 800 feet of 8" HDPE force main and 100 feet of 12" PVC gravity main. This project was necessitated by the revision of Three Mile Road as it relates to the proposed Highway 93 Bypass. MDT placed this new intersection as a top priority and plans on constructing it with their next round of available funding, requiring design to be completed and ready for 2013 construction. All of the existing 6" PVC sewer force main relocated under the proposed bypass will be upsized to 8" HDPE to allow additional flow capacity and reduced head losses. The overall project also includes the replacement of a water main. Costs associated with the water main are not included in this item. The new 8" HDPE force main enables 44% more flow capacity. This project will be paid for by sewer rates (56%) and impact fees (44%). Total project cost $60,000.

950 Back Up Generator for E. Nicklaus Dr. Lift Station (#11) - $22,259 CARRYOVER

Currently no emergency back-up power exists at the East Nicklaus Lift Station (#11), that serves 37 homes. Back-up power would facilitate the sustainability of facilities during power outages.

952 Peterson School Alley Pipe Replacement - $119,000

This project replaces approximately 600 feet of 4", 6" and 8" concrete sewer pipe with 8" PVC gravity sewer main. Root intrusion in the existing sewer main requires constant maintenance to reduce sewer back up incidents. This project improves service to approximately 20 different properties (SEW-15).

953 By-Pass Pump Grandview Lift Station - $62,500

Lift Station bypass pumps are necessary at facilities during times of pump failures and maintenance. As Grandview Lift Station is the City's largest conveyor of sanitary sewer, it is necessary to have redundant systems to maintain service in this collection area (SEW-54).

956 Lift Station Communication Upgrade - $20,000

This multi-year project replaces lift station landline based alarm systems with cell phone web based alarm and data collection. Currently, operators are alerted of lift station failures through landline phones. The proposed Mission Communication System collects necessary facility data that is published through a web based program reviewed daily by operators. 4 mission units are currently installed and additional units will be purchased and phased into the operational system over the next 7 years (SEW-72).

SEWER - OPERATIONS

FUND: 5310-454-430630

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail: SANITARY SEWER

Capital Outlay: from rates (10100) Cont.

959 2nd Alley E. Pipe Replacement from 5th St. East to 7th St. East - $140,000

This project replaces approximately 700 feet of 1930's era 8" clay sewer with 8" PVC gravity sewer main. The existing sewer main was found to be cracked and could pose a serious problem if pipe conditions continue to deteriorate. This project would improve services to approximately 30 different residences (SEW-14).

960 Manhole & Sewer Main Rehabilitation & Replacement - $50,000

This project would allow for the reconstruction or replacement of sanitary sewer manholes and mains that have deteriorated and are approaching a potential failure. The sewer crews review and record the function of manholes and mains. During this review, the crews prioritize the potential projects according to the severity of the deterioration (SEW-33).

Capital Outlay - Impact Fee funds (10123)

955 Main & Lift Station Upsize -$247,640

$45,000 Misc. sewer contract main upsize, and or facility enlargements. $200,000 Regional Lift Station (SEW-52).

$2,640 - CARRYOVER Funds to upsize sewer main for US 93 North Bypass (SEW-66)

Capital Outlay - $107,000 from rates (10100) and $208,000 from impact fee funds (10123)

951 1st Alley EN Pipe Upsize - CARRYOVER $315,000

This project replaces 1,110 ft of 8" gravity sewer main with a 12" sewer main from E Nevada St to E Washington. The pipe increase will eliminate the current surcharging and main backage created from upstream development's increase flow to the down gradient sewer conveyance system. The existing 8" gravity sewer main is downstream of the large sewage flow basin associated with the Buffalo Hill Lift Station (LS 9). The force main from LS 9 was upsized from an 8" to a 10" diameter pipe in 2007. The force main upsize allows more wastewater flow when the pumps are running. The force main outlets into the gravity conveyance system approximately 4 blocks north of the beginning of 1st Ave E Alley Sewer Replacement project. The project cost will be paid for by sewer rates and impact fees. The new 12" pipe enables 66% more wastewater flow through the upsized conveyance section. (SEW-47)

957 Three Mile Drive Interceptor Design - $145,000

This item is for the design engineering for a project to install approximately 5,500 feet of large sanitary sewer main, continuing construction of the West Side Interceptor from the point where the Spring Creek Interceptor is proposed to connect at Three Mile Drive. The design for the project will include growth forecasts; sanitary sewer modeling; topographic, property, and utility surveys; development and negotiations for easements and land acquisition; development of project design plans and specifications; and bidding and negotiation services.

958 Spring Creek Interceptor Design - $405,000

This item is for the design engineering for a project to install a large sanitary sewer lift station, approximately 2,000 lineal feet of sanitary force main, approximately 12,500 lineal feet of sanitary gravity main, a railroad crossing, a highway crossing, and other related items. This is the proposed first phase of the West Side Interceptor, extending new main from a connection at 10th Street West and 5th Avenue West, west and then north to Three Mile Drive. The design for the project will include growth forecasts; sanitary sewer modeling; topographic, property, and utility surveys; development and negotiations for easements and land acquisition; development of project design plans and specifications; and bidding and negotiation services.

WASTEWATER TREATMENT PLANT

FUND: 5310-455-430640

EXPENSE DETAIL

			ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE's	**5.55**	**5.55**	**5.55**	**5.55**
110	Salaries & Wages		$332,184	$354,909	$337,210	$384,625
111	Seasonal Salaries		$3,562	$5,000	$2,996	$5,000
121	Overtime		$20,672	$21,000	$21,554	$21,500
153	Health Insurance		$64,742	$64,629	$60,268	$65,237
155	Retirement - PERD		$22,212	$22,025	$25,704	$26,065
	Subtotal		$443,372	$467,563	$447,732	$502,427
	Maintenance & Operations:					
210	Office Supplies/equip/computers		$4,067	$5,000	$3,215	$10,000
218	Safety Equipment & Supply		$1,372	$2,500	$1,961	$2,700
225	Alum		$0	$20,000	$18,343	$20,000
226	Chemicals		$9,390	$13,000	$15,458	$16,000
229	Other Supplies/janitorial/consumable tools/equip rental		$4,448	$7,000	$6,482	$7,000
231	Gas & Oil		$13,421	$15,500	$14,677	$18,500
312	Postage & Shipping		$308	$350	$227	$350
336	Licenses and Fees		$12,630	$11,000	$5,712	$11,000
341	Electricity		$158,951	$170,000	$166,524	$172,000
342	Water		$6,115	$6,000	$5,238	$6,150
344	Natural Gas		$44,483	$55,000	$58,626	$55,000
345	Telephone & Alarms		$4,469	$5,000	$4,566	$5,000
353	Auditing		$2,500	$4,000	$4,000	$4,000
354	Contract Services-Glacier Gold		$123,871	$115,000	$121,130	$124,000
355	Other Contract Services		$27,211	$30,000	$25,103	$30,000
356	Consult-Elec Eng/Permit Asst /Optimization & Bio Solid Studies		$3,976	$65,000	$18,634	$95,000
358	Consultant - TMDL		$0	$15,000	$0	$15,000
360	Maintenance Service -misc.		$15,571	$30,000	$26,353	$30,000
366	Building Maintenance		$1,980	$3,000	$2,192	$30,000
373	Dues, Training & Training Materials		$4,246	$7,500	$5,516	$7,500
388	Medical Services		$586	$600	$444	$600
510	Property & Liability Insurance		$43,575	$40,625	$40,625	$38,320
521	Central Garage Transfer		$5,500	$19,161	$19,161	$17,519
522	Administrative Transfer		$126,734	$117,592	$117,592	$116,638
528	Information Tech. Transfer		$20,899	$25,559	$25,560	$17,148
	Subtotal		$636,303	$783,387	$707,339	$849,425

WASTEWATER TREATMENT PLANT

FUND: 5310-455-430640

EXPENSE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
430640	**Capital Outlay: Operating Funds**				
920	Main/Digester roof FY13&14; Headworks roof & Main Bld Ligh	$65,786	$65,214	$46,626	$59,000
940	Nitrogen Removal ImprvmntFY12; Coat Equalization Basin FY15	$0	$0	$0	$60,000
	Total Outlay Funds	$65,786	$65,214	$46,626	$119,000
430644	**Capital Outlay: BONDED PROJECT**				
935	Plant inspect.FY 09/10; Constr Digester Lid	$246,480	$1,024,520	$770,160	$45,000
	Total WWTP CONSTRUCTION	$246,480	$1,024,520	$770,160	$45,000
430645	**WWTP Replacement Funds:Evg (10125)**				
362	Equipment Maintenance	$42,635	$70,000	$87,382	$100,000
933	Solids Dewatering Design & Construction CARRYOVER	$1,204	$668,796	$53,186	$615,610
940	Machinery & Equipment	$95,028	$227,920	$0	$238,000
	Total Replacement Funds	$138,867	$966,716	$140,568	$953,610
490210					
610/620	**Debt Service (see debt page)**	$1,397,041	$1,097,715	$1,083,553	$1,096,565
831	**Replacement Reserve-Evergreen**	$411,599	$411,599	$411,599	$411,599
	Depreciation expense (non cash)	$1,425,000	$1,425,000	$1,425,000	$1,425,000
	Subtotal WWTP	**$4,764,448**	**$6,241,714**	**$5,032,577**	**$5,402,626**
430646	**Labatory Operations** **FTE's**	**2.0**	**2.0**	**2.0**	**2.0**
	Personal Services:				
110	Salaries & Wages	$116,258	$125,146	$113,078	$134,177
153	Health Insurance	$20,378	$19,851	$20,676	$28,108
155	Retirement - PERD	$7,277	$7,716	$8,059	$8,891
	Subtotal	$143,913	$152,713	$141,813	$171,177
430646	Laboratory Maint. & Operations:				
210	Office Supplies/Computers/other supplies/shipping	$7,227	$4,500	$2,502	$4,500
218	Equipment	$906	$2,500	$1,452	$2,500
222	Lab Supplies	$7,697	$7,500	$8,292	$7,500
349	Lab services /Newly Mandated Pretreatment Testing	$12,445	$20,000	$9,252	$20,000
362	Equipment Maintenance	$2,074	$3,500	$5,381	$4,000
373	Dues & Training, licenses	$1,941	$2,700	$979	$2,700
	Subtotal	$32,290	$40,700	$27,858	$41,200
	Total	**$4,940,651**	**$6,435,127**	**$5,202,248**	**$5,615,003**

WASTEWATER TREATMENT PLANT

FUND: 5310-455-430640

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail - Wastewater Treatment Plant

210 Computer & Office Supplies - $10,000

Increase of $5,000 is for replacement of the WWTP server.

226 Chemicals - $16,000

Changing plant conditions have dictated the use of "DAF Poly" to produce dryer cake.

The $3,000 increase is for extra polymer use for the diffused air flocculation tanks.

355 Other Contract Services - $30,000

Rag /grit and landfill biosolids disposal fees and other contract services.

356 Consultant - Electrical Engineer, Permit Assistance & Optimization Study - $95,000

$20,000 Electrical Engineer - Continue to update the 1992 antiquated computer control programming for operations of the modernized equipment in the current plant. Ongoing trouble shooting when failures occur in communications and the computer control program.

$15,000 - Permit Assistance - Discharge permit renewal work and negotiation assistance with DEQ.

$30,000 - Optimization Study - The future implementation of numeric water quality standards and Flathead Lake TMDL by MDEQ, will limit the amount of nutrients discharged from the WWTP. There is a high potential Kalispell will not be able to meet the required nutrient limits, and will have to apply for a general nutrient standard variance as outline in SB 367. The bill requires dischargers receiving a variance to perform an optimizing study. The optimization study requires evaluation of the current facility operation to optimize nutrient reduction with existing infrastructure and shall analyzes cost-effective methods of reducing nutrient loading, including but not limited to nutrient trading without substantial investment in new infrastructure. The analysis is to include cost-effective methods of reducing nutrient loading without substantial investment in new infrastructure, there should not be structural changes, and there should not be an increase in rates. MDEQ's expectation is the study be performed by a third party professional engineer specializing in wastewater nutrient removal processes, and includes modeling of alternative plant configuration and operation scenarios to determine if operational modification could be made to achieve better nutrient removal performance. The study must also explore the feasibly of nutrient trading within the watershed.

$30,000 - Bio Solids Disposal Study - As the City approaches the capacity of the Glacier Gold Composting facility of 600 dry/tons per year we need to explore alternative means of sludge disposal. These funds would be used to research alternative disposal optio

358 Consultants - Total Maximum Daily Load (TMDL) / Permit - $15,000

The State of Montana is under Federal Court order to develop a TMDL for pollutants flowing from the Flathead basin into Flathead lake. TMDL restrictions will have some consequences for the City's historical ability to drain storm waters to Flathead tributaries and its community wastewater to Ashley creek. A TMDL that is restrictive could impair the City's ability to grow and would raise the cost of treating community wastewater and storm water discharges. We have engaged an experienced consultant to provide assistance to the City for working with MDEQ to develop a satisfactory TMDL. This budget item also includes funds for potential legal costs related to the TMDL issue.

366 Building Maintenance - $30,000

$26,000 - Main Office Building Exterior Painting - The main office building has not been repainted since original construction in 1992 and is in need of a fresh coat of paint.

WASTEWATER TREATMENT PLANT

FUND: 5310-455-430640

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail - Wastewater Treatment Plant

430640 **Capital Outlay -Operating Funds (rates)**

920 Building - $59,000

$44,000 - Headworks and Lift Station Roof Liner Replacement

Both of these 20 plus year old roof liners are leaking and in need of replacement.

$15,000 - Main Building Lower Level Lighting Improvements

The original lighting installed in 1992 utilized "High Pressure Sodium" lights. They provide inadequate lighting for the area, are costly to maintain, & they have low hour life. The installation of LED lighting will pay for its self in 6 yrs, & receive a $3,800 in rebate from FEC.

940 Coat Equalization Basin - $60,000

The walls of the EQ Basin are showing signs of concrete spalding. The original concrete was not protected by any form of coating and over the last 22 yrs the wastewater is causing the breakdown of the concrete. The application of an approved coating will provide long term protection of the walls and will stop the destruction of the concrete.

430644 **Capital Outlay -Bonded**

935 Digester Lid Construction - CARRYOVER $45,000

This project is to replace the failing Primary Digester Lid and mixing equipment. The Primary Digester Lid is bulging in cracked areas which indicate methane gases are being released. The unstable condition of the lid creates safety hazards for the WWTP Operation Staff and for surrounding facility. A consultant engineer was hired in 2011 to perform an analysis and complete the design and bid documents for the replacement lid and mixing equipment. Construction is complete and carryover is to perform one year inspection of lid and coating components.

430645 **Capital Outlay - Replacement Funds**

362 Equipment Maintenance - $100,000 - The WWT plant maintains a long list of equipment some of which includes 76 pumps, 210 valves, air compressors, gas boilers, sand filters, air blowers, fans, motors etc. The original 1992 plant is reaching the expected life span of 25 years and therefore increases in equipment replacement, rehabilitation, and maintenance is expected. Most of the smaller pump replacement costs range in $12,000 - $15,000 range. The larger digester mixer pumps cost $50,000 and an air blower replacement costs would exceed the ns. $125,000 range.

933 Solids Dewatering Design & Construction - CARRYOVER $615,610

The 2008 Facility Plan Update included $1.9 million to update the Solids Dewatering in Phase 3 of the AWWTP Expansion. The installation of 1 new screw press is a portion of the suggested improvements to replace 1 of 2 belt filter press.

940 Machinery & Equipment Replacement Fund - CARRYOVER $221,000, New Appropriation $17,000

$100,000-CARRYOVER Digester Gas Room Piping (Bid award in May, construction by August)

$41,000 - CARRYOVER Replace Fermenter Recirculation Piping

$80,000 - CARRYOVER Replace Odor Control Filter Bed Bark

$17,000 - NEW APPROPRIATION Heat Trace and Insulate Foam Separator and Gas Piping. The new Foam Separator and assoc. gas recovery system was installed new last year, but this winter the equipment froze and did not function properly. The installation of heat trace and the insulation of the foam separator will ensure proper function of this new equipment during cold weather operations.

STORM SEWER
ACCOUNT # 5349-453

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The purpose of this department is to provide for a means of conveyance of storm water to designated storm water management areas and outfalls, thus reducing the localized and undesirable occurrence of storm water ponding.

DEPARTMENT PERSONNEL: (6.20 FTE)

.10 Public Works Director/City Engineer
.25 Senior Civil Engineer
.15 Budget Resource Manager
.25 Construction Manager
.10 Administrative Coordinator
.20 Project Manager
.05 Road and Fleet Superintendent
.20 Assessment Coordinator
.60 Assistant Civil Engineer
.25 Engineering Tech/GIS/IT Support
.20 Administrative Assistance
.50 Storm/Sewer Maintenance Supervisor
2.5 Storm Maintenance
.25 Special Street Maintenance Operator
.20 General Laborer
.40 Utility Management Superintendent

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. To maintain and operate the storm water collection, detention, and treatment facilities for the conveyance of storm water.
2. Implement requirements of the Municipal Separate Storm Water Discharge Permit.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The FY15 budget for Storm Sewer recommends purchase of maintenance equipment to aid in maintaining and providing a reliable and efficient conveyance system within the city. The budget also provides for several improvements for storm water conveyance systems within the community and supports the development and implementation of the new 2015-2019 MS4 Storm Water Management Program.

STORM SEWER

FUND: 5349-453-430246

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	CASH: Operating	$1,390,822	$838,677	$838,677	$895,162
10120	Cash, Impact Fees	$671,921	$865,725	$865,725	$1,056,838
10122	Cash, Capital Reserve	$140,000	$140,000	$140,000	$140,000
10127	Cash, Emergency Reserve	$25,000	$25,000	$25,000	$25,000
10190	Cash, Designated for Equipment Replacement	$198,316	$238,102	$238,102	$54,982
10193	Cash, Designated Capital Projects	$415,844	$432,835	$432,835	$515,844
	Total Cash	$2,841,903	$2,540,339	$2,540,339	$2,687,826
REVENUES					
343370	Storm Assessments-billed (10100)	$752,104	$730,000	$744,424	$740,000
	Assessments -designated for equipment (10190)	$40,000	$40,000	$40,000	$40,000
	Assessments-designated for capital projects (10193)	$50,000	$50,000	$50,000	$50,000
334040	Petro Tank/Monitory Reimbursement (10100)	$8,354	$2,500	$8,373	$2,500
343035	Permit fees & other Charges for Service (10100)	$1,420	$1,000	$9,750	$1,000
363040	Penalty & Interest (10100)	$3,826	$3,500	$2,279	$2,000
371010	Interest (10100)	$11,858	$15,000	$13,246	$8,000
343033	Impact Fees (10120)	$193,804	$71,250	$246,695	$142,500
	Impact Fee 5% Admin (10100)	$9,788	$3,750	$12,984	$7,500
	S/T Advance to SID 345	($33,009)	$33,009	$33,009	$0
	Total Revenue	$1,038,145	$950,009	$1,160,760	$993,500
	Total Available	$3,880,048	$3,490,348	$3,701,099	$3,681,326
EXPENSES					
	EXPENSES FROM RATES (10100)	$1,339,495	$1,553,506	$722,571	$1,558,093
	Capital Outlay -impact fee (10120)	$0	$174,000	$67,582	$130,000
	Capital Equipment - replacement (10190)	$214	$226,161	$223,120	$5,500
	Depreciation (non-cash expense)	$285,000	$285,000	$285,000	$285,000
	Total Expenses	$1,624,709	$2,238,667	$1,298,273	$1,978,593
	add back depreciation	$285,000	$285,000	$285,000	$285,000
ENDING CASH					
10100	Cash, Operating	$838,677	$540,921	$895,162	$598,069
10120	Cash, Impact Fees	$865,725	$762,975	$1,056,838	$1,069,338
10122	Cash, Capital Reserve (target $140,000)	$140,000	$140,000	$140,000	$140,000
10127	Cash, Emergency Reserve (target $25,000)	$25,000	$25,000	$25,000	$25,000
10190	Cash, Designated Equipment Replacement	$238,102	$51,941	$54,982	$89,482
10193	Cash, Designated Capital Projects	$432,835	$15,844	$515,844	$65,844
		$2,540,339	$1,536,681	$2,687,826	$1,987,733

STORM SEWER

FUND: 5349-453-430246

EXPENSE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	**6.20**	**6.20**	**6.20**	**6.20**
110	Salaries & Wages	$298,070	$340,360	$323,330	$350,378
112	Severance	$1,038	$0	$0	$0
121	Overtime	$1,072	$5,000	$1,882	$4,000
153	Health Insurance	$72,321	$77,282	$68,472	$71,561
155	Retirement	$18,937	$21,382	$23,311	$25,139
	Subtotal	$391,438	$444,024	$416,995	$451,079
	Maintenance & Operations:				
210	Office Supplies/Equip./computer/GIS	$6,476	$9,100	$4,652	$10,100
218	Equipment (non capital)/ Safety Equip & Supplies	$1,601	$3,500	$3,500	$3,500
229	Other Supplies/Consumable tools	$175	$2,200	$2,281	$2,200
231	Gas & Oil	$9,694	$11,500	$9,486	$11,500
345	Telephone & Communication	$426	$800	$528	$800
353	Auditing	$600	$2,340	$2,340	$2,340
354	Contract Services	$610	$6,000	$1,892	$6,000
356	Storm water Reg Compliance Program/Permit	$5,342	$30,000	$14,185	$25,000
357	Impact Fee Update	$0	$7,500	$0	$7,500
358	Consultants	$0	$7,000	$0	$7,000
359	Consultants/TMDL / Permit	$7,893	$15,000	$0	$15,000
360	Repair & Maint. Services	$587	$2,500	$1,328	$2,500
362	Groundwater Monitoring	$7,568	$15,000	$4,436	$10,000
371	Curb & Gutter	$6,108	$5,000	$5,032	$7,000
373	Dues & Training	$947	$3,500	$2,218	$3,500
388	Medical Services	$0	$100	$0	$100
410	Construction materials	$1,236	$10,000	$637	$10,000
510	Liability Ins. $8,000; $5,500 uninsured loss)	$17,008	$8,000	$7,394	$7,982
521	Central Garage Transfer	$3,000	$6,259	$6,259	$7,287
522	Administrative Transfer	$32,704	$28,416	$28,416	$34,352
528	Information Tech. Transfer	$5,969	$7,301	$7,301	$8,574
530	Lease Payments/BNSF	$5,066	$5,500	$5,263	$5,700
532	Office rent	$7,838	$7,838	$7,838	$7,838
	Subtotal	$120,848	$194,354	$114,986	$195,773

STORM SEWER

FUND: 5349-453-430246

EXPENSE DETAIL-Con't.

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
430246	**Capital Outlay: from rates (10100)**				
840	MACI Grant Match CARRYOVER	$0	$42,264	$0	$42,264
941	Utility Asset Management Program	$24,626	$0	$0	$0
944	Vacuum Jet Truck - 38%	$0	$123,500	$124,203	$0
951	9th St. E. Stormwater Imprv CARRYOVER	$0	$200,000	$0	$200,000
952	Storm Drain Correction funds	$86,646	$100,000	$0	$100,000
953	Willows Stormwater Improvement Prj CARRYOVER	$6,636	$149,364	$66,387	$82,977
954	S. Meadows Phase 1-Fy12; Phase2-FY13,Phase3-FY14 CAI	$709,301	$300,000	$0	$300,000
955	Sylvan Drive Stormwater Repair	$0	$0	$0	$186,000
	Subtotal	$827,209	$915,128	$190,590	$911,241
430248	**Capital Outlay: Impact Fee $ (10120)**				
953	Willows Stormwater Improvement Prj	$0	$44,000	$23,929	$0
960	Stormwater Facility Upsizing	$0	$130,000	$43,653	$130,000
	Subtotal	$0	$174,000	$67,582	$130,000
430249	**Capital Outlay: from replacement $ (10190)**				
940	Machinery & Equipment	$0	$24,875	$20,474	$5,500
944	Vacuum Jet Truck - 62%	$214	$201,286	$202,646	$0
	Subtotal	$214	$226,161	$223,120	$5,500
510400	**Depreciation:**				
831	Depreciation:	$285,000	$285,000	$285,000	$285,000
	Total	$1,624,709	$2,238,667	$1,298,273	$1,978,593

STORM SEWER

FUND: 5349-453-430246

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail: STORM SEWER FUND

356 Storm Water Regulatory Compliance Program/Permit Fees - $25,000 (reduced $5,000)

The Stormwater MS4 Permit requires the City to implement a Stormwater Management Program (SWMP). The SWMP outlines and defines Best Management Practice (BMPs) and Programs the City will implement and maintain to meet the regulatory requirements. Programs to implement and/or maintain are outlined and require yearly funding, these include 1) Erosion and sediment control annual training, 2) Public education and participation handouts and advertising, 3) Storm drain ID decals, 4) Car wash equipment, 5) Good housekeeping BMPs, 6) Site inspection and enforcement for post construction structural BMPs, 7) Illicit discharge monitoring and removal, 8) Redevelopment Water Quality Implementation Assistance policy to be developed to provide financial assistance to businesses for smaller redevelopment projects.

430246 **Capital Outlay: from rates (10100)**

840 MACI Grant Match - CARRYOVER $42,264 - operating transfer to MACI grant

The State is once again proposing to provide local governments the opportunity to purchase air quality management equipment, like street sweepers, through the Montana Air & Congestion Initiative (MACI). The City is proposing to purchase a new street sweeper (replacing a 1991 model) in order to continue to support the City's Stormwater Management Program. As a permitted Municipal Separate Storm Sewer System (MS4), the City of Kalispell is required to develop controls in order to reduce or eliminate the discharge of pollutants from streets, roads, highways, municipal parking lots, maintenance and storage yards, vehicle fleet or maintenance shops with outdoor storage areas, salt/sand storage locations, and snow disposal areas operated by the permittee. As part of the Stormwater Management Program, a Street Sweeping Program has been developed to meet permit requirements. By implementing the Street Sweeping Program and performing routine street sweeping, the City is able to meet permit requirements by collecting sediments, metals, organics, and oil and grease wastes that would otherwise be transported by stormwater runoff to surface waters.

951 9th Street East between 4th and 6th Avenue East Storm Drain Improvements -CARRYOVER $200,000

This project includes new construction of approximately 1,200 feet of 12" storm main, 230 square yards of valley gutter, 3 manholes, reconstruction of 2 blocks of street surfacing, and other associated project costs. Construction of the new storm drainage system will eliminate the historical ponding problems at street intersections within the project. Mitigation of the ponding areas reduces the negative impacts to the structural integrity of the street surfacing. The project also increases pedestrian safety at street intersection crossings in the vicinity of Hedges Elementary School by keeping crosswalks visible and available for pedestrian use. This project will be paid for with storm water assessment funds. (STX-37)

952 Storm Drain Correction - $100,000

The goal of this project is to provide design and construction for areas in the City that are in need of storm drainage systems and storm drainage system upgrades. Projects include:

- Areas in sections of the City that have extensive ponding at the intersection caused from minor rain events.
- Improve curb and gutter flow to eliminate ponding and deterioration of pavement.

STORM SEWER

FUND: 5349-453-430246

FY 2015 BUDGET HIGHLIGHTS

430246 **Capital Outlay: from rates (10100) Cont.**

953 Willows Stormwater Improvement Project - $82,977 CARRYOVER

This project includes improvements to the stormwater conveyance system including flood control and water quality treatment for the Willows Subdivision. The project includes the installation of a hydromechanical stormwater treatment system; capacity increase for approximately 1,250 feet of storm main; and installation of erosion control measures for the outfall into the Stillwater River. Completion of this project will help mitigate main surcharges during major storm events, reduce the likelihood of associated property damage, and size the downstream main(s) to appropriately convey contributing flows. Project is at substantial completion; outfall erosion requires more stabilization - will mitigate in 2014. Total Project costs $428,000 - $228,000 funded through an SID.

954 South Meadows Phase 3 - CARRYOVER $300.000

The purpose of this project is to relieve compounding drainage issues due to drainage areas (ditches, swales, outfalls) being eliminated by residential use. This is phase III of a three phase project that when completed will relieve the flooding and ponding in the subdivision. Engineering and partial construction of the project have were completed in 2012. A total of 1,515 L.F. of 12" pipe as well as 1,410 L.F. of ditch regrading is left to be completed for the three remaining additive alternates no previously awarded.
The project will be bid and constructed in the spring/summer of 2014.

955 Sylvan Drive Stormwater Repair - $186,000

This project is necessitated due to severe corrosion of the invert section of 750' of corrugated metal pipe. Proposed repair includes installation of a CIPP liner through the pipes entire length. The existing storm water main was installed in 1981 and has reached the end of its expected life cycle. This is a large sub-drainage area, serving east Kalispell (STX-39).

Capital Outlay from Replacement (10190)

940 Machinery & Equipment - $5,500

$5,500 Small Diameter Chain Cutter

430248 **Capital Outlay: from impact fees (10120)**

960 Stormwater Facility Upsizing - $130,000

$130,000 - Misc. Stormwater contract main upsize, and or facility enlargements. Increase due to new development in Section 36 and Highway 93 South.

SOLID WASTE
ACCOUNT # 5510-460

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The Solid Waste Department collects and disposes of solid waste material from residential and commercial entities to provide a cleaner and healthier condition for the City of Kalispell.

DEPARTMENT PERSONNEL: (7.40 FTE)

.10 Public Works Director/City Engineer
.15 Budget Resource Manager
.20 Assessments Coordinator
.20 Administrative Coordinator
.30 Road and Fleet Superintendent
.20 Administrative Assistant
.15 Project Manager
5 Solid Waste Operators
1 Solid Waste Supervisor
.10 General Laborer

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. Collect, handle, and transport solid waste in a safe and effective manner.
2. Provide solid waste services to the community of Kalispell in a respectable and reliable manner.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The FY15 recommends the routine replacement of equipment for the collection, transport, and disposal of refuse accumulated within the City. Part of this replacement includes the trial of a new refurbishment program that is intended to extend the life of the Sidearm Garbage Trucks by 4 years, resulting in definable savings to the City of Kalispell.

SOLID WASTE

FUND: 5510-460-430840;430845

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	Cash: operating	$573,376	$660,849	$660,849	$754,474
10120	Replacement Account	$130,241	$245,547	$245,547	$114,937
	Total Cash	$703,617	$906,396	$906,396	$869,411
REVENUES					
343410	Assessments	$876,114	$868,000	$923,504	$920,000
343420	garbage collections billed (part year)	$28,672	$18,000	$24,698	$20,000
363040	Penalty & Interest	$4,798	$4,500	$2,745	$2,500
371010	Interest Earnings	$5,199	$4,000	$4,478	$3,000
	BOI - Inception of Loan	$0	$200,000	$172,988	$200,000
	Misc.	$0	$0	$1,873	$0
	Total Revenue	$914,783	$1,094,500	$1,130,286	$1,145,500
	Total Available	$1,618,400	$2,000,896	$2,036,682	$2,014,911
EXPENSES					
	Total Expenses from Rates (10100)	$677,310	$980,431	$886,661	$874,162
	Capital Outlay -replacement (10120)	$34,694	$293,275	$280,610	$96,369
	*Depreciation/Replacement Fund	$150,000	$150,000	$150,000	$150,000
	Total Expenses	$862,004	$1,423,706	$1,317,271	$1,120,531
	add back transfer to replacement account	$150,000	$150,000	$150,000	$150,000
ENDING CASH					
10100	Operating	$660,849	$624,919	$754,474	$875,812
10120	Replacement Account	$245,547	$102,272	$114,937	$168,568
	Total Cash	$906,396	$727,191	$869,411	$1,044,380

SOLID WASTE

FUND: 5510-460-430840;430845

EXPENSE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services: FTE's	**7.35**	**7.40**	**7.40**	**7.40**
110	Salaries & Wages	$343,176	$382,573	$369,765	$401,583
112	Severance	$18,689	$0	$0	$0
121	Overtime/Call outs	$4,235	$5,000	$4,538	$5,500
153	Health Insurance	$82,534	$88,081	$81,713	$85,694
155	Retirement - PERD	$22,033	$23,856	$26,503	$28,541
	Subtotal	$470,667	$499,510	$482,519	$521,318
	Materials and Services:				
213	Office Equip/ computer equip & supplies	$3,124	$5,500	$5,524	$9,500
218	Non Capital Equip.- Garbage Containers	$34,285	$35,000	$29,297	$35,000
229	Other Supplies/Safety equip/Consumable too	$3,543	$5,500	$3,646	$5,500
231	Gas and Oil	$47,049	$52,000	$57,372	$59,000
341	Electricity	$1,511	$1,850	$1,555	$1,900
344	Natural Gas	$2,871	$4,000	$4,203	$4,200
345	Telephone	$840	$700	$906	$850
354	Contract Services	$6,805	$9,000	$9,204	$9,000
362	Equipment Maint. & Supplies/radios	$6,618	$5,700	$1,319	$5,700
366	Building Maintenance	$331	$2,500	$257	$2,500
373	Dues & Training	$2,273	$3,500	$1,119	$3,500
388	Medical services	$604	$600	$623	$650
510	Property & Liability Ins.	$13,666	$15,246	$15,246	$10,600
512	Uninsured Loss - Deductible	$0	$6,500	$75	$6,500
521	Central Garage Transfer	$28,500	$47,140	$47,140	$59,786
522	Administrative Transfer	$27,753	$27,760	$27,760	$33,484
528	Information Tech. Transfer	$7,614	$9,312	$9,312	$8,574
532	Office Rent	$7,838	$7,838	$7,838	$7,838
600	Debt Service		$25,875	$0	$22,000
	Subtotal	$195,225	$265,521	$222,396	$286,082
430845	Wash bay/Materials & Services				
224	Janitorial Supplies	$201	$200	$0	$250
341	Electricity	$3,511	$3,700	$3,907	$4,000
342	Water	$412	$500	$315	$500
344	Natural Gas	$3,395	$7,500	$4,323	$6,500
360	Repair & Maint Services/building maint	$3,899	$3,500	$213	$3,500
	Subtotal	$11,418	$15,400	$8,758	$14,750

SOLID WASTE

FUND: 5510-460-430840;430845

EXPENSE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
430840	**Capital Outlay: (Financed 5 yr)**				
944	Garbage Truck CARRYOVER	$0	$200,000	$172,988	$27,012
		$0	$200,000	$172,988	$27,012
430840	**Capital Outlay:**				
820	Alley Paving - transfer to Gas Tax	$0	$0	$0	$25,000
		$0	$0	$0	$25,000
430840	**Capital Outlay: Replacement funds (10120)**				
940	Machinery & Equipment	$34,694	$3,275	$2,679	$0
944	Garbage Truck CARRYOVER/NEW	$0	$290,000	$277,931	$96,369
	Subtotal	$34,694	$293,275	$280,610	$96,369
510400	**Depreciation (fund Replacement account $150,000)**				
831	Depreciation expense	$150,000	$150,000	$150,000	$150,000
	Total	$862,004	$1,423,706	$1,317,271	$1,120,531

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail : Solid Waste Fund

231 Gas & Oil - $59,000

Increased $7,000 due to additional service areas added to routes which also increases the trips to the landfill.

Capital Outlay:

944 Machinery & Equipment - CARRYOVER $27,012

25 Yard Rear Loader Garbage Truck - Replacing a 1997 rear loader, newer units have more capacity, reducing trips to the landfill and enabling us to continue to improve on our efficiency and time savings. The rear loader is used primarily for alley clean-up and commercial steel bin containers.

957 Alley Paving - $25,000

Pave approximately seven alleys. Paved alleys enable garbage trucks better access to containers, the alleys are easier to maintain in the winter months, improving operation efficiency.

Capital Outlay: Replacement funds (10120)

944 Machinery & Equipment - CARRYOVER $12,069 New Appropriation $84,300

Carry -$12,069 - 27 yard Sidearm Garbage Truck - Replacing a 2002 Sidearm that has reached the end of its life cycle and has had repeated mechanical failures.

New $84,300 - Refurbish 2010 Sidearm Garbage Truck (#329)

INTERNAL SERVICE FUNDS

Page	Fund	Dept		
1-3	6010		Central Garage	$ 483,170
4-6	6030		Information Technology	$ 522,062
			Total Internal Service Funds	$ 1,005,232

CENTRAL GARAGE

ACCOUNT # 6010-410

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

The Central Garage provides an internal customer service response for the proper maintenance and service of the city's fleet of vehicles and equipment.

DEPARTMENT PERSONNEL: (3 FTE)

1 Mechanic Supervisor

2 Mechanics

GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. Provide cost effective and efficient operation for fleet maintenance services.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES

The FY 15 Central Garage budget represent a plan to continue the internal repair and maintenance operation of the municipal fleet. Additional expenditures are being proposed in the Capital Plan to replace the service truck with a new used service truck and crane. The crane will be utilized to safely lift and manipulate heavy mechanical components of large vehicles and equipment.

CENTRAL GARAGE

FUND: 6010

PROJECTED REVENUE AND FUND SUMMARY

	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH			
10100 CASH: operating	$0	$0	$4,171
Total Cash (beginning of year)	$0	$0	$4,171
REVENUES			
342050 Fees for Services	$454,790	$454,871	$489,770
371010 Investment Earnings	$0	$264	$200
Total Available	$454,790	$455,135	$494,141
EXPENSES			
Personal Services	$191,040	$186,024	$202,204
M & O	$225,750	$220,113	$235,966
Capital Outlay	$38,000	$44,827	$45,000
Total Expense	$454,790	$450,964	$483,170
ENDING CASH			
Operating cash available	$0	$4,171	$10,971

CENTRAL GARAGE

FUND: 6010-410-431330

EXPENDITURE DETAIL

			General Fund ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	Personal Services:	FTE'S	3	3	3	3
110	Salaries and payroll costs		$146,378	$151,850	$152,049	$161,690
121	Overtime		$2,353	$2,000	$882	$2,000
153	Health Insurance		$30,130	$27,840	$22,523	$27,132
155	Retirement		$9,167	$9,350	$10,569	$11,383
	Subtotal		$188,027	$191,040	$186,024	$202,204
	Maintenance & Operations:					
210	Office supplies, computers & Software		$783	$1,200	$866	$7,250
229	Equipment (Non Capital);safety equip, other supplies		$9,793	$9,500	$9,080	$7,500
230	Oil		$166,696	$27,000	$15,137	$25,000
231	Gas		$0	$3,000	$1,989	$3,000
232	Motor Vehicle Parts		$78,889	$91,000	$103,030	$91,000
233	Tires		$32,551	$35,000	$33,339	$35,000
238	Filters		$7,472	$7,700	$6,855	$7,700
241	Consumable Tools, Books		$1,579	$2,000	$2,370	$2,000
341	Electricity		$1,740	$1,900	$1,735	$1,900
344	Natural Gas		$6,946	$7,400	$9,195	$7,400
354	Contract Services-Repairs		$22,568	$31,000	$26,949	$31,000
362	Equipment Maint., Radios, Building Maint.		$1,905	$2,000	$1,042	$2,000
373	Dues & Training		$1,248	$2,700	$4,135	$6,200
388	Medical Services		$275	$350	$570	$300
510	Insurance		$0	$4,000	$3,820	$3,000
528	Information Tech. Transfer		$0	$0	$0	$5,716
	Subtotal		$332,445	$225,750	$220,113	$235,966
	Capital Outlay					
920	Building Remodel CARRYOVER		$0	$38,000	$44,827	$0
944	Vehicle-Service Truck		$0	$0	$0	$45,000
			$0	$38,000	$44,827	$45,000
	Total		$520,472	$454,790	$450,964	$483,170

CENTRAL GARAGE

FUND: 6010-410-431330

FY 2015 BUDGET HIGHLIGHTS

Line Item Detail: CENTRAL GARAGE

210 Office/Computers & Software - $7,250

Computer replacements and annual software licenses in the past were included in the Information Technology fund. Central Garage is now an internal transfer fund and the line item increase is to pay for computer replacements and annual software licenses previously budgeted in the IT fund.

373 Dues & Training - $6,200

It is necessary to travel out of state for specialized training for the City's fire apparatus, large construction equipment, sweepers, and vac-trucks.

920 Building Remodel - Carryover $19,000

Remodel restroom and current office/storage area into a two floor facility, utilizing the same square footage of area for a parts room with sufficient shelving which allows for better control and organization of parts inventory. This is a high priority item, the current restroom facilit is unsuitable for use and the storage area is inadequate.

944 Vehicle - $45,000 Used Service Truck with Crane

Used Service Truck w/Crane - Replacing a 1987 service truck with no crane.

INFORMATION TECHNOLOGY
ACCOUNT # 6030

PURPOSE OF THIS DEPARTMENT: Why does this department exist?

Information technology provides technology systems to City staff for their respective provision of services to the City of Kalispell. Additionally, the IT department provides a means to distribute public information through IT services such as the City website, broadcast of public meetings, email and the electronic document repository.

DEPARTMENT PERSONNEL: one Information Technology Director; one part-time Information Technology Support Specialist; .55 Media Specialist

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GOALS OF THIS DEPARTMENT: What are the departmental goals that support the purpose?

1. Maintain computer systems for the provision of municipal services
2. Maintain external communication systems for the dissemination of information to the public.

INTENDED OUTCOMES FROM BUDGET EXPENDITURES:

The department's 2015 budget contains computer and server replacements for staff on a four year replacement schedule. Servers containing Windows Server 2003 operating systems will be replaced in advance of Microsoft's end of support date of 7/14/15.

The FY15 budget provides the addition of two LaserFiche retrieval licenses, allowing two more concurrent users to read information from the City's electronic repository. The retrieval licenses are needed based on the increased use of LaserFiche from staff and the public. Upgrades to a conference room electronic equipment will provide an improved environment for presentations and training at City Hall.

This years budget also provides for improvements in the audio video system by replacing a failing video edit system that creates content played on the City's broadcast channel.

INFORMATION TECHNOLOGY FUND

FUND: 6030-403-410580;410585

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH					
10100	CASH: Operating	$ 57,868	$ 52,527	$ 52,527	$ 155,993
10120	Cash, Replacement account	$ 33,587	$ 38,587	$ 38,587	$ 43,587
		$ 91,455	$ 91,114	$ 91,114	$ 199,580
REVENUES					
393000	Charge for service-other Funds	$ 159,361	$ 191,174	$ 191,175	$ 155,763
335230	Entitlement (General Fund share)	$ 85,000	$ 175,000	$ 175,000	$ 70,000
341027	Bresnan/Optimun Franchise Fees (moved from Gener:	$ 176,562	$ 165,000	$ 171,266	$ 170,000
371010	Interest	$ 1,440	$ 1,200	$ 821	$ 1,000
364030	Misc./ sale	$ 235	$ 250	$ 23	$ 100
14130	Prepaid maint./ Comp. Abs.		$ -		
	Total Revenue	$ 422,598	$ 532,624	$ 538,285	$ 396,863
	Total Available	$ 514,053	$ 623,738	$ 629,399	$ 596,443
EXPENDITURES					
	Data Processing	$ 382,974	$ 451,679	$ 391,979	$ 421,563
	Equipment	$ 39,965	$ 70,290	$ 37,840	$ 56,999
	Equipment from Replacement $				$ 38,500
	Depreciation/Replacement reserve	$ 5,000	$ 5,000	$ 5,000	$ 5,000
	Total expenses	$ 427,939	$ 526,969	$ 434,819	$ 522,062
	add back depreciation cash	$ 5,000	$ 5,000	$ 5,000	$ 5,000
ENDING CASH					
10100	CASH: Operating	$ 52,527	$ 58,182	$ 155,993	$ 69,294
10120	Cash, Replacement account	$ 38,587	$ 43,587	$ 43,587	$ 10,087
	Total Cash	$ 91,114	$ 101,769	$ 199,580	$ 79,381

INFORMATION TECHNOLOGY FUND

FUND: 6030-403-410580;410585

EXPENDITURE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
401	Computer & TV Media Specialist				
410580	Personal Services: FTE's	**2.28**	**2.28**	**2.28**	**2.18**
110	Salaries & payroll costs	$ 139,002	$ 143,483	$ 131,514	$ 140,566
121	Overtime, Call Outs	$ -	$ 5,000	$ 85	$ 2,500
153	Health	$ 28,174	$ 27,962	$ 26,784	$ 32,454
155	Retirement	$ 9,151	$ 9,423	$ 9,906	$ 10,538
	Subtotal	$ 176,327	$ 185,868	$ 168,288	$ 186,060
403	Maint. & operations:				
215	Computer, Office Supplies, Ship & Recycle	$ 1,374	$ 2,370	$ 2,324	$ 2,400
218	Equipment-(non capital)	$ 13,113	$ 15,550	$ 20,356	$ 16,907
325	Website hosting & Gateway fees	$ 2,415	$ 2,200	$ 3,568	$ 3,000
345	Telephones - Cellular & Pager	$ 1,139	$ 2,600	$ 121	$ 2,245
346	SummitNet & State of MT ISP	$ 7,854	$ 6,400	$ 4,699	$ 6,638
353	LaserFiche maint. contract & licensing	$ 3,574	$ 3,300	$ 3,300	$ 4,200
354	Maintenance - contracts & warranties	$ 1,331	$ 37,420	$ 14,026	$ 30,435
355	Software & Licenses	$ 47,596	$ 54,350	$ 30,114	$ 15,300
357	Granicus streaming	$ 6,000	$ 6,000	$ 8,300	$ 7,200
358	Hosted Exchange E-mail & Email Services	$ 14,415	$ 9,530	$ 8,030	$ 10,000
373	Training/school/memberships	$ 1,113	$ 5,100	$ 225	$ 5,950
510	Insurance	$ 2,648	$ 3,300	$ 2,640	$ 1,778
410583-218	TV-Video Equipment & programming	$ 1,998	$ 7,500	$ 10,291	$ 3,950
410583-354	TV-Video Contract Services	$ 2,430	$ 2,500	$ 2,600	$ 2,500
410585	Copiers, Fax, office machines, phones				
229	Supplies (leased equip. supplies, paper, etc.)	$ 3,306	$ 12,690	$ 10,913	$ 23,000
532	Copier Rentals (8)	$ 31,992	$ 25,000	$ 22,462	$ 20,000
345	Phone -leased lines (moved from General)	$ 64,349	$ 70,000	$ 79,723	$ 80,000
	Subtotal	$ 206,647	$ 265,810	$ 223,691	$ 235,503

INFORMATION TECHNOLOGY FUND

FUND: 6030-403-410580;410585

EXPENDITURE DETAIL

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
410588	Equipment: DEPT.				
940	Network Equipment Capital	$ -	$ 7,800	$ -	$ 27,244
410585-942	Servers -capital	$ 8,599	$ 23,000	$ 2,672	$ 38,500
218	Network Fiber installation & equipment	$ -	$ -		$ -
218	Police Dept. (413)	$ 6,228	$ 20,280	$ 17,460	$ 15,755
218	Park's Dept. (436)	$ 4,150	$ 4,500	$ 4,243	$ 5,310
218	Public Works (410)	$ 4,222	$ 3,490	$ 2,645	$ 2,725
218	Attorneys (404)	$ 3,688	$ 2,200	$ 2,667	$ -
218	Fire Department (416)	$ 3,083	$ 4,880	$ 5,016	$ 5,065
218	MGR/HR/Mayor/Clerk(401)	$ 1,419	$ 2,200	$ 1,640	$ -
218	Community Economic & Development				$ 900
218	Planning & Zoning (420)	$ 8,576	$ 1,940	$ 1,497	$ -
	Subtotal	$ 39,965	$ 70,290	$ 37,840	$ 95,499
510400					
831	Depreciation / Replacement reserve	$ 5,000	$ 5,000	$ 5,000	$ 5,000
	Total	$ 427,939	$ 526,969	$ 434,819	$ 522,062

COMPONENT UNITS

Page	Fund	Dept			
1-22			TBID Annual Marketing Plan		
23	7855		Tourism Business Improvement District	$	550,000
24-27	2700		Business Improvement District	$	169,036
			Total Component Units	$	719,036

FY'15 ANNUAL MARKETING PLAN AND BUDGET

Kalispell TBID and Bed Tax

Kalispell
MONTANA | Discovery in Every Direction

Marketing Kalispell Our marketing strategy identifies a mix of advertising, sales and service programs to deliver a consistent brand message and outstanding experiences through a cohesive allocation of bed tax and TBID funds. Key strategies are designed to make a measurable impact on visitations during the shoulder and winter months. Our target market consists of adventure travelers and Geotravelers who like to mix their outdoor adventure with culture, history and a charming small town experience. Today's traveler is looking for unique experiences that connect them with the destination in a way that is authentic. Glacier National Park, Flathead Lake, and the vast availability of outdoor recreation in NW Montana offers unlimited adventure. In the center of it all lies Kalispell, a friendly community with historic charm, affordable experiences and soul-stirring beauty.

Key Accomplishments in 2012-2013

- ✓ Montana Dragon Boat Festival – Awarded the 2012 Montana Tourism Event of the Year
  Year 2 = 93 teams, 43% out of market, $2,049,277 economic impact
- ✓ Montana Spartan Race – 4200 participants, 64% out of market, $1,147,612 economic impact
- ✓ Montana Pond Hockey Classic – 51 teams, 90% out of market
- ✓ Website redesign including mobile compatibility
- ✓ Produced destination video: Kalispell Montana Discovery In Every Direction
- ✓ Hosted travel media FAM to generate press coverage promoting fall travel
- ✓ Kalispell VIC achieved a 10% increase in total inquiries over previous year
- ✓ TBID collections – 5% increase in revenue per year / 23% increase in room nights during shoulder and winter seasons
- ✓ Bed Tax collections – 2012 = 16% increase in collections / 34% increase since 2010

Kalispell Chamber of Commerce/Convention & Visitor Bureau
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KALISPELL
Chamber of Commerce
Convention & Visitor Bureau

Kalispell
MONTANA

www.discoverkalispell.com

NARRATIVE

Describe your destination. How does your destination align with Montana's brand pillars?

Kalispell is a friendly small town where discovery lies in every direction. Located just a few miles from the entrance to Glacier National Park and Flathead Lake, Kalispell serves as a jumping-off point to experience the best that Montana has to offer — epic hikes, peaceful sailing, fantastic fly fishing, life-list birding -- you name it. Kalispell also offers affordable shopping, fine dining, excellent cultural attractions and warm hospitality—all with a sense of Montana sophistication that visitors find both surprising and comforting. That makes Kalispell a perfect destination for people who like a little city comfort mixed in with their outdoor wonder.

- We are in the MIDDLE of what people come to Montana for: iconic natural wonders of Glacier National Park and Flathead Lake and a variety of recreation opportunities.
- We are nonstop DISCOVERY: there's something new to see and do in every direction.
- We are BALANCE for an outdoor-centric trip: from national brand stores to fun boutiques, from symphony concerts to farmers' markets, from blue plate specials to four-star gourmet.
- We are GENUINE hospitality: Kalispell is a real town with community events and warm, welcoming people who are enthusiastic about sharing the place they live.
- Kalispell is the location of larger meeting and convention space and event facilities and more guest rooms than other locations in the Valley.
- The regional trade center for retail, health care, business and education.

Our audience consists of adventure travelers and Geotravelers who like to mix their outdoor adventure with culture, history and a charming small town experience. Kalispell's audience is not united by age or demographic or by their reason for visiting (vacation vs. business). What our visitors share is that they're looking for a taste of outdoor adventure – hiking, boating, rafting, wildlife viewing, skiing, fishing, hockey – with the opportunity to experience culture, history and an affordable variety of lodging, dining and shopping.

Challenges:

Transportation: Costs and availability of air travel continue to be a barrier for Kalispell to effectively increase visitations from some markets. Higher costs and continual downgrading of services on airlines is creating frustration with travelers. There is a local effort in place to capture more direct flights (Glacier AERO). New markets actualized to date include Portland, Los Angeles and San Francisco Bay Area. Amtrak passenger rail transportation has been negatively affected due to increasing oil freight on the line. Passengers are experiencing significant delays and cancellations. Amtrak recently made a schedule change for the Empire Builder line which takes effect in April 2014.

Public Assembly venues: Kalispell CVB will continue to work with community leaders and public officials to find opportunities to improve our public assembly venues which are limited due to size and condition.

Glacier National Park: KCVB will continue to increase awareness of year-round activities in Glacier Park to decrease the impact on the local economy due to the opening and closing of the Going To The Sun

Road. As the major road reconstruction winds down, the Kalispell CVB will work with Xanterra, the National Park Service and other community leaders to push for an extended season at the park.

How will your marketing plan address the three-phase travel decision process of Inspiration, Orientation and Facilitation?

The **Inspiration phase** is one in which the traveler is made aware of the general product and develops a desire to visit the destination. Kalispell's marketing plan and initiatives leverage the Montana brand awareness achieved by MTOT then connects with our target markets to provide inspiration about our destination through compelling imagery, engaging text and strong incentives to travel. Potential visitors connect with Kalispell's iconic natural resources (Glacier National Park and Flathead Lake) while gaining a sense of the welcoming small town and lifestyle. It's important to connect with those that already love you and talk about you, which includes the locals, as they can be your best spokespersons. That's where social media plays an important role. The media primarily used during this stage is DiscoverKalispell.com, print and online advertising, video, social media, emarketing, collateral, travel shows, signature events and publicity.

In the **Orientation phase** travelers begin to figure out the details of the trip. This phase focuses on the route the traveler will take, stops to make along the way, and what activities and attractions best fit their lifestyle and travel group. Media used to help orient the visitors to the offerings of our destination include DiscoverKalispell.com, Trip Advisor, social media, online advertising that points to associated landing pages, collateral, PR, and emarketing targeted to specific interests and other demographic factors. At this stage we offer suggested day trips and tours, consumer reviews, niche brochures such as Brews, Wines and Spirits, story pitches and packages.

In the **Facilitation phase** travelers drill down and select specific activities and make reservations for transportation, lodging and activities. This would include looking at day trips and tours outside of the primary trip purpose (i.e. Glacier Park vacation: what are other activities for days outside of the park). The resources Kalispell provides to the visitor at this phase of the planning cycle is DiscoverKalispell.com – including superior mobile compatibility, visitor information center, signage, lodging packages, maps, Trip Advisor for dining and activity suggestions.

Who is your market?

a. *Primary Market*

Geographic:	Drive markets: Alberta and Southeastern British Columbia, Washington, Oregon, Montana Direct Flight Markets: Seattle, Portland, Minneapolis, Chicago, Denver, Los Angeles area, San Francisco area
Demographics:	35-64 years old; couples and younger families; business travelers
Trip Type:	Shoulder and winter seasons - business, groups, leisure short getaway/extended weekend Summer - base camp and/or pre-post stay for Glacier National Park week-long summer/ early fall vacations.

The first time visitor is primarily here for Glacier National Park, and specifically to experience the Going To The Sun Road. Travelers will choose Kalispell as the base camp for their trip because we offer a

central location to a number of activities and provide affordable vacation options, particularly for families. The repeat visitor is less dependent on availability of all areas of Glacier Park and branches out to the other attractions such as Jewel Basin, Lone Pine State Park, and partakes in local culture such as the historic walking tour of downtown Kalispell. Kalispell also supports a strong business and group repeat market.

The Canadian market predominantly visits for shopping, particularly around Canadian holiday weekends. They also participate in sports such as skiing and golf as the prices are lower than similar venues in Canada.

Kalispell supports and leverages the brand awareness that the Montana Office of Tourism has achieved in the key markets of Seattle, Chicago and Minneapolis through participation in coop campaigns and social media campaigns. The KCVB directs consumer marketing funds to the Provinces of Alberta and southeastern British Columbia and Kalispell's drive, direct flight and Amtrak markets.

b. Emerging markets

Geographic:	Markets identified through our signature event participants; new direct flight markets
Demographic:	30-45 years old; friends, couples, multi-generational groups
Trip Type:	Extended weekend, 5-7 days centered around events and activities (shoulder and winter)

Millennials are a growing importance to the travel industry. Young travelers look for active adventures both for excitement and as a form of conspicuous consumption and share their trips on social networks and read and write online reviews. (CTC News) According to recent research by Expedia, travelers aged 18-30 take an average of 4.7 trips a year, exceeding the 3.6 trips by those aged 30-45 and 2.9 trips by those aged 46-65. Kalispell CVB reaches this segment through online and social media marketing as well as our signature events which promote a youthful and adventurous side of our destination.

The Senior travel segment will continue to grow as approximately 10,000 baby boomers retire each day and travel is on the top of their lists (U.S. News and World Report). In their travels they seek out good customer service and affordable and memorable experiences, which is a perfect fit for Kalispell. This group tends to take trips with their extended family – multigenerational travel – building memories as a family. As a destination we need to provide suggested itineraries and activities that appeal both to 6- and 66-year olds.

Research that supports target marketing

The largest segment of visitors to DiscoverKalispell.com are between 25-34 years old; 54% male; with a strong interest in sports.

According to ITRR Nonresident Traveler Expenditure report for Flathead County visitors spend an average of $290.4M annually. The largest expenditure sector is retail sales – largely supported by the Canadian visitors.

2013 Institute for Tourism and Recreation Research non-resident survey on travelers spending at least one night in Flathead County:

28% of groups have all first time visitors	89% visited Glacier National Park
52% of groups with all repeat visitors	91% brought wireless technology
21% flew on a portion of their trip	Average group size: 2.43
67% used auto/truck as travel mode to enter MT	Average age: 56

Top 5 residency of origin: Alberta, WA, CA, British Columbia, MN
69% gave Vacation/recreation/pleasure as primary reason for visiting the area
Top activities include: scenic driving (73%), day hiking (55%), nature photography (45%), wildlife watching (42%) and recreational shopping (38%).

Consumers want memorable experiences, quite often through activities that take them out of their comfort zone. According to the 2013 Adventure Tourism Market Survey, the average yearly increase in adventure travel was 65 percent from 2009 to 2012. The trend reflects a growing desire to experience travel activities that are transformative and engaging rather than safe and expected.

Travel Market Report states several trends that the travel industry should be aware of. One was the "rise of conspicuous leisure". This is defined as presenting a social status through consumption of experiences rather than consumer goods. Another trend is the growth of "Creative Tourism". This is defined by the Travel Market Report as travel directed toward an engaged and authentic experience, connecting with those who reside in the destination. The Montana tourism industry recognizes this as Geo Tourism. This report of recent trends reinforces that our destination brand messaging is on track.

Mobile Devices: 91% of the adult population now owns some kind of cell phone. Adoption of that technology varies by age and household income but 56% of *all* American adults are now smartphone adopters. Every major demographic group experienced significant year-to-year growth in smartphone ownership between 2012 and 2013, although seniors—defined as those 65 and older—continue to exhibit relatively low adoption levels compared with other demographic groups. (Pew Research Internet Project, Smartphone Ownership 2013.) Kalispell retrofitted DiscoverKalispell.com to responsive web design in FY'14. In FY'15 we'll continue to monitor and improve the resources available for trip planning and use during their trip from mobile devices. To accommodate those 65 and older and other slower adopters of smartphone technology, Kalispell will continue to offer superior visitor services at the VIC, comprehensive printed maps and materials as well as easy to navigate online resources.

Social Media: Some 73% of online adults now use a social networking site of some kind. Facebook is the dominant social networking platform in the number of users, but a striking number of users are now diversifying onto other platforms. Middle-aged and older adults place a relatively high value on social media as a tool to connect with others around a hobby and interest. Sixteen percent of 30-49 year olds and 18% of 50-64 year olds cite "connecting with others with common hobbies or interests as a major reason they use social networking sites". Additionally, men are a bit more likely than women to use these sites to connect around a hobby or interest—56% of male users say that this is either a major or minor reason for their usage of these sites, compared with 44% of female users. This is an important distinction for a DMO. (Pew Research Internet Project, Social Networking Fact Sheet)

Economy Services: A growing trend is the alternative lodging resources such as Airbnb, HomeAway, VRBO, and specialized lodging associated with a particular activity such as a bike hostel. It will be important for the KCVB to find ways to acknowledge that trend while continuing to highlight the affordable variety of lodging found in Kalispell.

GOALS AND OBJECTIVES

Overall Goals

a. Connect with potential and repeat visitors as demonstrated through increased usage of our key platforms (website, social media, and newsletter subscriptions).
b. Grow winter season visitations.
c. Work cooperatively with other local organizations to promote local events.
d. Increase earned media placement for Kalispell in travel publications.
e. Expand and improve resources at the Visitor Information Center.
f. Identify a fourth Signature Event to take place between November and April.
g. Provide sponsorships to identified events and sports tournaments that have long term growth potential during shoulder and winter seasons.
h. Connect with active meeting planners in drive market.
i. Play an active role as a voice for tourism in the state and the community through positive publicity and outreach.

Objectives

Consumer Travel

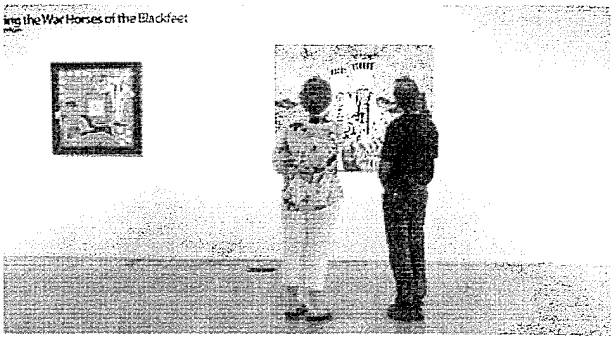
a. Increase total unique visitors to website by 20% over FY'14
b. Increase visits to website from mobile devices by 17%
c. Increase occupancy at TBID hotels between November and February by 2%
d. Generate 6 media stories in target markets through public relations efforts
e. Promote Kalispell at 3 consumer travel shows
f. Host travel media
g. Expand VIC hours to 7 days a week between June 1 and Sept 1
h. Improve methods to capture database of VIC walk-ins and create follow up program

Events and Sports Tournaments

a. Successfully produce established signature events: on budget and increased economic impact to community.
b. Establish sponsorship for two other events or sports tournaments that have long term growth potential during off-season.
c. Create policy on host hotels and ancillary event revenues.

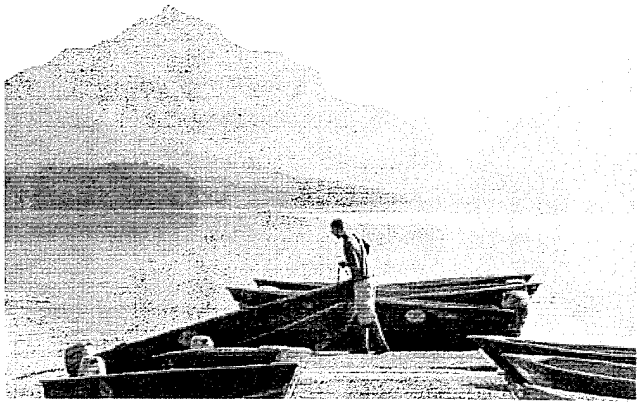
Meetings & Conventions

a. Establish Customer Relationship Management program and Lead Generation Service to improve communication with identified meeting planners in drive market.
b. Create marketing program for local and out of market use to promote Kalispell as meetings/convention destination.
c. Create a comprehensive database and recruitment program of all active regional planners.



SO happy, you guys helped me so much when I travelled to Kalispell, will never forget you guys nor the sights, sounds, and tastes of Kalispell. LOVE you guys and Discover Kalispell!!!!!
Sunil – Discover Kalispell Facebook

I hope and pray that when I get to heaven it is exactly like Montana with the beautiful Rocky Mountains and the air thick with the smell of evergreens. Montana is surely therapy for my soul. Kathy – Discover Kalispell Facebook



Marketing Segment: Website

Method: Website Enhancements, Maintenance and SEM

Describe Method: Refreshing content and imagery including M&C section of site. Continue to monitor and refine how viewers from mobile devices interact with the site. Continue search engine marketing – Google Ad words based on prominent key words. Improve the calendar of events display and functionality.

Provide a brief rationale: All of our promotions direct consumers to our website to engage with our destination, plan the details of the trip, purchase lodging packages, watch videos and connect with our social channels to read consumer reviews.

How do you plan to measure success? In FY'13 DiscoverKalispell.com had 60,345 overall unique visits including 16,880 sessions from mobile and tablet. Increase total unique visits to website by 20% over FY'14. Increase visits to website from mobile devices by 17%.

Estimated budget for method: $21,500 *Funding*: TBID

Marketing Segment: Fulfillment

Method: Fulfillment

Describe Method: Phone, postage and supplies to fulfill visitor information requests through the Kalispell VIC. Fulfillment piece is the Kalispell Visitor and Community Guide and other niche brochures as requested.

Provide a brief rationale: A visitor information center is the first point of contact for many consumers. It is important to have the process and staffing in place to answer questions and send the proper information to keep the potential traveler engaged with our destination.

Describe supporting research/statistics: In 2013 1,617 visitor packets were requested, a 6% increase over 2012. ITRR Quarterly Non-Resident survey for Flathead County shows that 11% surveyed use a guide book for trip planning and 42% use VIC staff during a trip.

How do you plan to measure success? Increased number of inquiries and visitor information packets sent. Expand VIC hours between June 1 and September 1 to 7 days a week. Improved methods to capture database of VIC inquiries and create follow-up program.

Estimated budget for method: $3,500 *Funding*: Bed Tax

Marketing Segment: Consumer

Method: Photo and Video Library

Describe Method: Develop new photography/videography shoots that support public relations and advertising and increase images representing the character of Kalispell and people of all ages enjoying the outdoors.

Provide a brief rationale: Image plays an important role for destination marketers to differentiate their destination in this highly competitive market. Ensure quality and diverse imagery that supports the brand and the campaigns. Photos and videos are the primary tool used to connect with potential visitors during all phases of trip planning.

How do you plan to measure success? Imagery is primarily a branding tool. We will measure the engagement with the images and video through social media channels and the website.

Estimated budget for method: $10,000 *Funding*: TBID

Method: Social Media Administration and Advertising

Describe Method: Update and manage social media sites that foster consumer engagement including enhancing cross-platform consistency. Daily updates to include strong imagery, relevant content to reach users of Facebook, Twitter, Instagram, YouTube. Also includes Trip Advisor Kalispell page subscription and advertising and Facebook and You Tube advertising.

Provide a brief rationale: Majority of adults use a social networking site to connect with others around a hobby or interest. The importance of consumer reviews continues to grow.

Describe supporting research/statistics: ITRR Quarterly Non-Resident Survey for Flathead County shows 12% surveyed reference consumer reviews during trip planning. In FY'13 Discover Kalispell Facebook achieved 14,436 likes, average organic reach of 2,282, averaged 41 shares.

How do you plan to measure success? Increased number of followers, reach and shares and how the social media campaigns integrate with other marketing methods such as CTR from Facebook to website.

Estimated budget for method: $20,000 *Funding*: TBID and Bed Tax

Method: Online Advertising (creative and media buy)

Describe Method: Creative services for banner ads and video ads. Campaigns: online banner campaigns to, 1) promote winter travel and 2) promote warm season travel for spring and early fall which includes MTOT online co-ops. KCVB will use new technology to maximize our video library and our ability to target placement and frequency.

Provide a brief rationale: It is an economical way to reach large numbers of consumers interested in travel to a recreation destination and who have previously engaged with Montana. Internet marketing can easily connect viewers to your website and the results are trackable.

Describe supporting research/statistics: During FY'13 the KCVB achieved an average CTR of .49% for online banner ads. Serving up ads through Retargeting engages people who have already visited our website and know who we are.

How do you plan to measure success? Number of impressions, clicks and click-through-rate

Estimated budget for method: $56,000 *Funding*: TBID and Bed Tax

Method: Print Advertising

Describe Method: KCVB will select publications that have proven record of reaching our target market. Examples include Go Ranger Glacier National Park Guide, Northwest Travel Magazine.

Provide a brief rationale: Lifestyle magazines that speak to a specific geographic or psychographic market are effective in building brand awareness.

Describe supporting research/statistics: Print ads serve to solidify a brand identity and reach niche audiences that may be more difficult to reach online. Consumers are more engaged when reading printed material. Study shows consumers are more engaged reading printed material: view digital screen text 20-30% shorter than printed paper. (Forbes, June 2012)

How do you plan to measure success? The method supports the overall brand awareness strategy to a target market.

Estimated budget for method: $5,000 *Funding*: Bed Tax

Method: Travel Show Attendance

Describe Method: Kalispell will attend at least three consumer travel shows during FY'15: Calgary Women's Show and Calgary Outdoor & Adventure Show and a sports related show (location TBD).

Provide a brief rationale: It is an economical way to connect directly with consumers interested in travel that fall within a target geographic and/or psychographic market. One-on-one conversations at the shows allow us to create a strong inspiration to connect with our destination and move into the orientation phase of trip planning.

Describe supporting research/statistics: Travel shows allow us to connect directly with an existing visitor base to achieve higher yields and grow off-peak visitations.

How do you plan to measure success? Promote Kalispell at three consumer travel shows. Number of brochures distributed, opt-in subscribers collected.

Estimated budget for method: $6,500 *Funding*: TBID and Bed Tax

Method: Trade Show Booth

Describe Method: Purchase booth furniture and accessories and upgrade displays.

Provide a brief rationale: it is important to portray a professional appearance and have displays that include imagery which connects with the target audience.

How do you plan to measure success? Success of the booth will be measured as part of the travel show attendance method.

Estimated budget for method: $450 *Funding*: TBID

Method: Airport VIC Maintenance and Signage

Describe Method: Monthly stocking of airport VIC and creation of improved signage/display to promote Kalispell.

Provide a brief rationale: A visitor's first encounter with the Flathead Valley is often Glacier Park International Airport. It is important to reinforce that the airport is located in Kalispell and make visitors aware of our website and the services available in Kalispell.

How do you plan to measure success? Success of the airport VIC is measured by the number of brochures that are consumed. Additional signage is not measurable but important as part of our brand awareness strategy.

Estimated budget for method: $4,000 *Funding*: TBID

Method: EMarketing

Describe Method: Build e-news program around primary segments (outdoor activities; arts & culture; dining & shopping) and distribute on a quarterly schedule. Send to segmented database based on interests and other demographic details.

Provide a brief rationale: Opt-in database is captured on the website and at travel shows. Emarketing is an effective method of keeping those travelers engaged with our destination at the inspiration stage and to provide specific information for their trip planning during the orientation phase.

How do you plan to measure success? Open rate, click through rate and unsubscribe rate.

Estimated budget for method: $5,000 *Funding*: TBID

Method: Visitor Guide and Niche Brochures

Describe Method: This method includes the production of the annual Kalispell Visitor and Community Guide, locator map and niche brochures that are selected (ex. birding brochure, hiking/biking trails).

Provide a brief rationale: The annual visitor guide serves as a fulfillment piece for the VIC, requested by thousands of travelers each year. During their trip travelers use the piece for lodging, restaurant and activity recommendations, as a business resource, and for locator maps.

How do you plan to measure success? Measure the requests of the guide through website and VIC . Comments from visitors as to the usefulness of the guide are also tracked.

Estimated budget for method: $10,000 *Funding*: TBID

Method: Opportunity

Describe Method: KCVB plans to coop with Glacier Country to produce media events in target markets.

Provide a brief rationale: Opportunity funds are in place to allow the KCVB to participate in co-op or other marketing and/or publicity opportunities that become available during the year.

Describe supporting research/statistics: Previous fiscal years have shown that there are opportunities that come available during the year.

How do you plan to measure success? That will be determined based on the individual projects.

Estimated budget for method: $5,000 *Funding*: Bed Tax

Marketing Segment: Events

Method: Events and Sports

Describe Method: Operation and promotion of Kalispell CVB signature events: Montana Dragon Boat Festival, Montana Spartan Race, Montana Pond Hockey Classic, and Montana High School Rodeo Finals. Funds are also directed at sporting tournaments such as Western B Basketball finals and sponsorships of two local events which are awarded through an RFP process. TBID funds are used for event operations, Bed Tax funds are used for promotion of signature events. Promotion includes event promotional collateral and PR.

Provide a brief rationale: The signature events serve to generate visitations during the fall, winter and spring. The events enable the KCVB to reach a broad geographical and targeted psychographic audience that we could not afford to reach through typical consumer marketing.

Describe supporting research/statistics: 2013 Dragon Boat Festival created $207,148 of earned media. Pond Hockey event created $144,025 of earned media. Media is engaged because of the uniqueness and newness of the events and is interested in running stories about their home town team traveling to Montana to participate in the event.

How do you plan to measure success? Number of hotel rooms generated for the Kalispell hotels, the overall economic impact created, satisfaction surveys and producing the event within budget.

Estimated budget for method: $145,000 *Funding*: TBID and Bed Tax

Marketing Segment: Group Marketing (Meetings & Conventions)

Methods:

Trade Show*:* KCVB will select the appropriate trade show to connect with regional meeting planners who work with groups that our destination can accommodate.

Estimated budget for method: $5,000 *Funding*: TBID

Meeting Planner FAM: KCVB will identify a select group of meeting planners from the northwest and host at a familiarization trip.

Estimated budget for method: $10,000 *Funding*: TBID

Meeting planner incentive program: Provide incentive to solidify a planner's decision to bring groups to Kalispell.

Estimated budget for method: $5,000 *Funding*: TBID

Group photo and video library and M&C Guide: Obtain images of our meetings & convention facilities and unique venues to update and enhance M&C promotional collateral.

Estimated budget for method: $9,000 *Funding*: TBID

Customer Relationship Mgmt System (CRM): Program subscription to build a database of identified meeting planners.

Estimated budget for method: $5,000 *Funding*: TBID

*Lead Generating Service: S*ubscribe to a lead generating service to grow database of qualified planners.

Estimate budget for method: $8,500 *Funding*: TBID

CVent Supplier Network Profile: CVent is a meeting planner supplier network used by leading planners across the U.S. Meeting planners typically don't consider a destination such as ours for meetings or conventions. Promotion on a national meeting planner platform like CVent exposes Kalispell to planners looking for a resort/recreation destination.

Estimate budget for method: $5,000 *Funding:* Bed Tax

Provide a brief rationale: Meeting planners typically don't consider a destination such as ours for meetings or conventions. It is important to have a targeted database to build awareness of our destination. The one-on-one interactions at shows and FAM serve to educate the planners on our meeting resources and outstanding unique venues and destination. Promotion on a national meeting planner platform like CVent exposes Kalispell to leading planners looking for a resort/recreation destination.

How do you plan to measure success? Growth of meeting planner database.

Marketing Segment: Publicity

Method: Travel Media FAM

Describe Method: Host top producing journalists from key target markets to promote experiences that set Kalispell apart from the competition.

Provide a brief rationale: Many travel writers are not aware of our destination and its proximity to Glacier Park and the variety of amenities and activities offered during the fall, winter and spring. The one-on-one interactions and the writer's ability to experience our destination creates loyalty and earned media exposure.

How do you plan to measure success? Generate six media stories in target markets that promote shoulder and winter travel.

Estimated budget for method: $13,000 *Funding*: TBID

Method: PR, Story Pitches, Press Room

Describe Method: Editorial calendar research, response to specific opportunities and requests, and maximize the Discover Kalispell pressroom.

Provide a brief rationale: It is important to provide the proper platform and content to give bloggers and writers easy access to the resources they need to cover Kalispell.

How do you plan to measure success? Success is measured through amount of earned media generated.

Estimated budget for method: $16,000 *Funding*: TBID

Method: Kalispell Branded Merchandise

Describe Method: KCVB will identify merchandise to purchase for promotional purposes, either for gifts to travel writers or meeting planners, or giveaways at travel shows.

Provide a brief rationale: Branded merchandise distributed to targeted individuals helps to sustain and build interest in our destination.

How do you plan to measure success? It is part of the brand awareness strategy.

Estimated budget for method: $2,000 *Funding*: TBID

Method: Airline Subsidies

Describe Method: KCVB provides financial sponsorship to support the efforts of Glacier AERO to secure airline revenue guarantees and increase availability of direct flights to Kalispell.

Provide a brief rationale: Investment in our community's airline service serves to promote business and community growth and development.

How do you plan to measure success? New air service to target markets is achieved.

Estimated budget for method: $10,000 *Funding*: TBID

FUNDING ALLOCATIONS

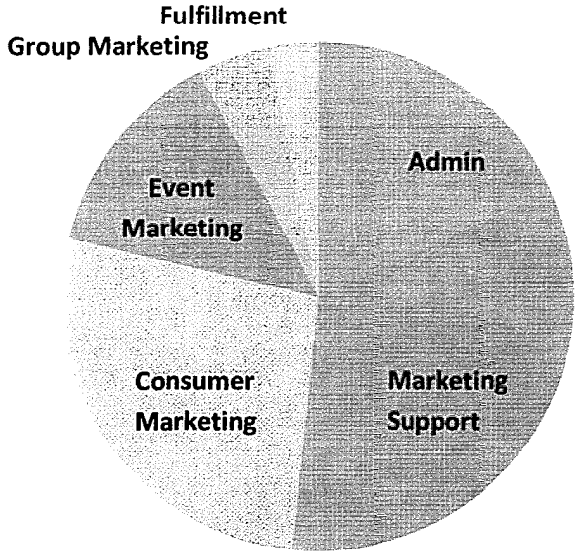
Bed Tax Budget

Projected Revenue as approved by State = $100,603

Carryover from FY'14 = $10,000

Total budget = $110,603

80% of total budget allocated to marketing - marketing support, consumer, event, group, fulfillment

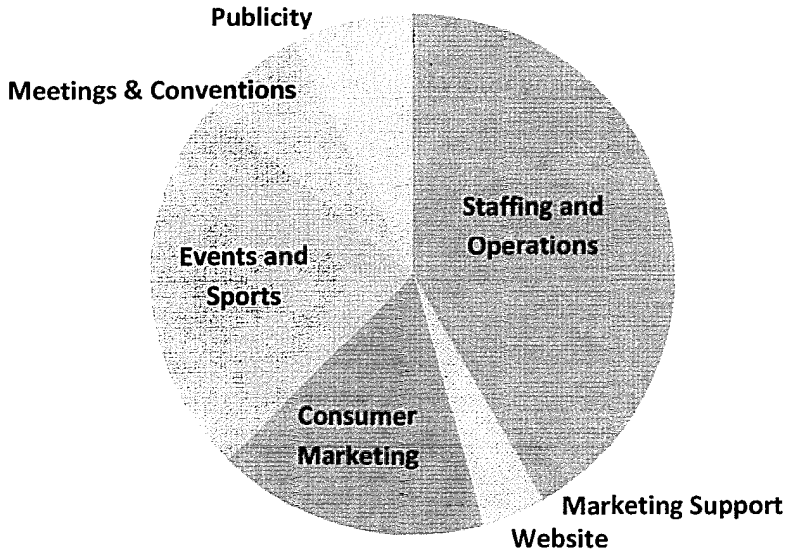


TBID Budget

Projected Revenue = $550,000

Total budget = $550,000

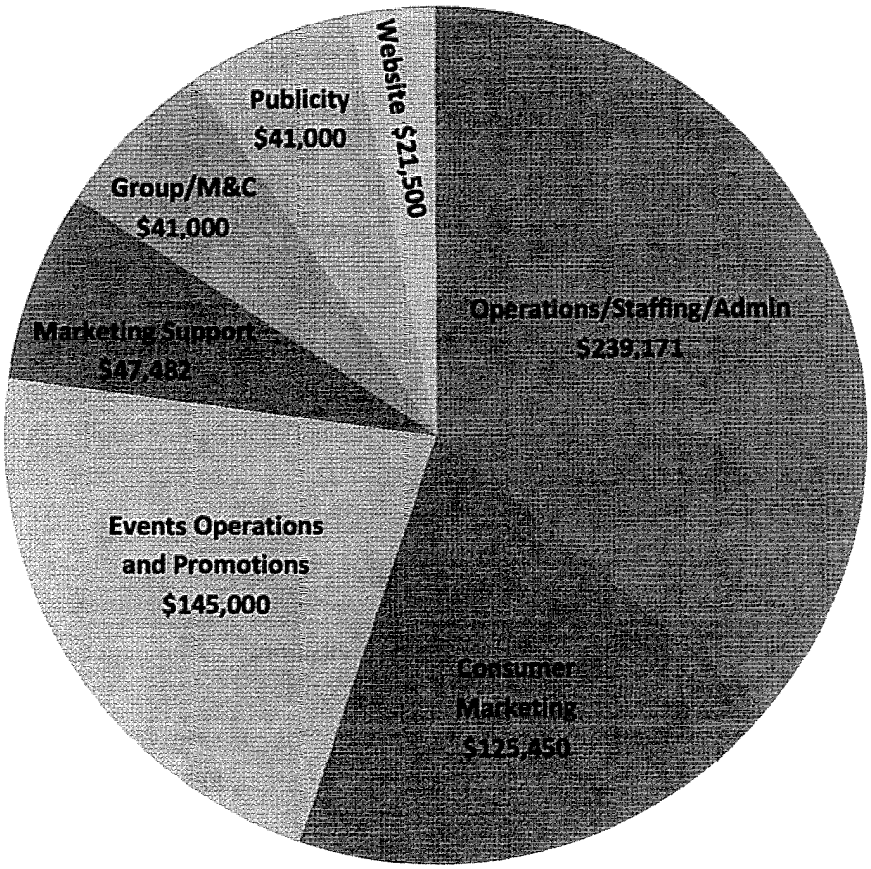
60% of total budget allocated to marketing - marketing support, website, consumer, events and sports, M&C, publicity



Combined Budgets – Bed Tax and TBID

Total budget = $660,603

64% of total budget allocated to marketing



KCVB Combined Budgets FY'15

TBID Projected Revenue	**$ 550,000**		**Bed Tax Projected Revenue**	**$ 100,603**	
FY'14 Carryover	**$ -**		**FY'14 Carryover**	**$ 10,000**	
Total	**$ 550,000**		**Total**	**$ 110,603**	
Program Description	**Project**	**Program Total**		**Project**	**Program Total**
Administration					**$ 20,121**
Staffing		**$ 190,400**	Staff employer expenses	$13,000	
Operations		**$ 28,650**			
Rent	$7,500		Rent	$1,500	
Phone	$2,800				
Office Supplies	$1,200			$521	
Postage & copies	$2,200			$500	
Audit	$2,000				
Bookkeeping	$2,500			$1,400	
City of Kalispell Assessment Fee	$5,000				
Travel & entertainment expenses	$2,000				
Tech support	$500			$200	
Equipment & furniture	$2,200			$1,800	
Storage Unit	$750				
			Miscellaneous	$400	
			Janitorial	$800	
Marketing Support		**$ 10,500**			**$ 36,982**
Smith Travel Reports	$5,500				
Memberships (TMMT,KDA,Voices)	$5,000				
			TAC/Gov Conf	$1,482	
			VIC staff - year round	$23,000	
			seasonal	$2,500	
			Marketing/PR Staff	$10,000	
Website		**$ 21,500**			**$ -**
Maintenance and enhancements	$11,500				
SEO & SEM	$10,000				
Fulfillment		**$ -**			**$ 3,500**
			phone (800 line)	$200	
			postage	$3,000	
			supplies	$300	
Consumer Marketing		**$ 91,950**			**$ 30,000**
Photo and video library	$10,000				
Social Media admin & advertising	$11,500			$8,500	
Creative services	$16,000				
Media buy: online	$30,000		Joint Ventures - MTOT	$10,000	
			Print Advertising	$5,000	
Travel show attendance	$5,000			$1,500	

Trade show booth	$450				
Airport VIC maintenance/signage	$4,000				
EMarketing	$5,000				
Visitor guide and niche brochures	$10,000				
			Opportunity	$5,000	
Events and Sports -Operations and Promotion		**$ 130,000**			**$ 15,00(**
Dragon Boat Festival	$25,000				
Spartan Race	$25,000				
Pond Hockey	$25,000				
Montana High School Rodeo Finals	$30,000				
Western B Basketball	$6,500				
Other event and sports sponsorships	$18,500				
			Event Promotion	$15,000	
Meetings & Conventions		**$ 36,000**			**$ 5,00**
Trade shows	$5,000				
Meeting Planner FAM	$10,000				
Meeting planner incentive program	$5,000				
Group photo and video library	$4,000				
M&C guide	$5,000				
Customer Relationship Mgmt System	$5,000				
Lead Generating Service	$8,500				
			CVent Subscription & Adv	$5,000	
Publicity		**$ 41,000**			**$**
Travel media FAM	$13,000				
PR, story pitches, press room	$16,000				
Kalispell branded merchandise	$2,000				
Airline Subsidies	$10,000				
TOTAL		**$ 550,000**	**TOTAL**		**$ 110,6(**

TBID Budget - FY'15			
	TBID Projected Revenue	$ 550,000	
	Rollover from FY'14	$ -	
	Total	$ 550,000	
Program Description		Project	Program Total
Staffing			$ 190,400
Operations			$ 28,650
Marketing Support			$ 10,500
	Smith Travel Reports	$5,500	
	Memberships (TMMT, KDA, Voices)	$5,000	
Website			$ 21,500
	Maintenance and enhancements	$11,500	
	SEO & SEM	$10,000	
Consumer Marketing			$ 91,950
	Photo and video library	$10,000	
	Social Media admin & advertising	$11,500	
	Creative services	$16,000	
	Media buy: online	$30,000	
	Travel show attendance	$5,000	
	Trade show booth	$450	
	Airport VIC maintenance/signage	$4,000	
	EMarketing	$5,000	
	Visitor guide and niche brochures	$10,000	
Events and Sports -Operations and Promotion			$ 130,000
	Dragon Boat Festival	$25,000	
	Spartan Race	$25,000	
	Pond Hockey	$25,000	
	Montana High School Rodeo Finals	$30,000	
	Western B Basketball	$6,500	
	Other event and sports sponsorships	$18,500	
Meetings & Conventions			$ 36,000
	Trade shows	$5,000	
	Meeting Planner FAM	$10,000	
	Meetign planner incentive program	$5,000	
	Group photo and video library	$4,000	
	M&C guide	$5,000	
	Customer Relationship Mgmt System	$5,000	
	Lead Generating Service	$8,500	
Publicity			$ 41,000
	Travel media FAM	$13,000	
	PR, story pitches, press room	$16,000	
	Kalispell branded merchandise	$2,000	
	Airline Subsidies	$10,000	
	TOTAL		$ 550,000

TOURISM BUSINESS IMPROVEMENT DISTRICT

FUND: 7855

PROJECTED FIDUCIARY RECEIPTS AND FUNDS DUE TO

		ACTUAL FY11/12	ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH						
10100	CASH:	$0	$1,605	$928	$928	$0
	Total Cash	$0	$1,605	$928	$928	$0
RECIEPTS						
10100	Room Tax	$280,069	$439,617	$475,000	$505,000	$550,000
	Total Receipts	$280,069	$439,617	$475,000	$505,000	$550,000
	TOTAL AVAILABLE	$280,069	$441,222	$475,928	$505,928	$550,000
DUE TO						
21210	Due to TBID	$278,464	$440,294	$475,928	$505,928	$550,000
ENDING CASH						
	CASH:	$1,605	$928	$0	$0	$0

PROGRAM DESCRIPTION

The Tourism Business Improvement District is a component unit of the City of Kalispell. The City does not record revenues and expenses of the district. The funds are passed thru to the Chamber of Commerce. The Chamber is responsible for managing the funds and providing the City with financial statements.

KALISPELL BUSINESS IMPROVEMENT DISTRICT

2014 -2015 BUDGET

Board of Directors

John Hinchey, Chair
Janet Clark
Jon Fetveit
Pam Mower
Margaret Lekander
Tim Price
Debbie Snyder

Coordinator:
Pam Carbonari

Downtownkalispell.com

The Mission of the Kalispell Business Improvement District

To promote and foster economic growth and stability within the Business Improvement District while preserving Downtown Kalispell's rich historic and cultural identity.

The Vision

By preserving historic charm, fostering growth, promoting a sense of community and improving image, Downtown Kalispell will develop into an attractive location for investors, property owners, business owners, and residents, and become a destination point for visitors.

The Purpose

To accomplish its vision of creating a vibrant and dynamic business district the BID works to:

- Build effective partnerships with businesses, institutions, property owners and city government to maintain a clean and safe community.
- Attract, retain and promote quality businesses and retail segments too support our local economy.
- Promote Kalispell as a renowned destination point with a business, retail and institutional mix offering unique products, services and events.
- Coordinate programs designed to promote Kalispell as the preferred place to shop, work, learn and live.

PO Box 1997 Kalispell, MT 59903 (406) 253-6923 www.downtownkalispell.com

KALISPELL BUSINESS IMPROVEMENT DISTRICT

Accomplishments 2013 – 2014

- Façade Improvement Program – 6 grants were awarded with 4 reaching completion – significant owner reinvestment in the district
- Purchased 19 new street trees for the BID District
- Funded and supervised the Downtown Ambassador – keeping downtown clean & friendly
- Purchased all of the flowers for the BID District
- Advertised downtown events through the use of television commercials
- Updated web site to accommodate mobile devices & other upgrades
- Contracted to maintain a web presence through facebook
- Continued the wooden coin program - $5.00 off the purchase of $25.00
- In cooperation with the City of Kalispell our Downtown Ambassador is keeping our downtown parking lots clean
- Continued the wayfinding signage program which should be completed by the end of August 2014
- Supported downtown events; Chocolat Affaire, Thursday!Fest, Taste of Kalispell, The Art Walk, A Run Through History
- Worked with new and potential property/business owners
- Maintained part time Coordinator position

WORK PLAN 2014 – 2015

- Continued investment in our web site and web presence
- Maintain Coordinator and downtown Ambassador positions
- Fund flowers in the district
- Award an additional $15,000minimum in Façade Improvement grants
- Design and install one kiosk sign downtown
- Additional beautification projects
- Review and evaluate transportation issues downtown
- Assist property owners/business owners resolve issues downtown
- Coordinate with the City of Kalispell Planning office regarding the Downtown Plan
- Advertise downtown events to continue drawing visitors for the economic success of property/business owners
- Continue to be an advocate for downtown

BUSINESS IMPROVEMENT DISTRICT

FUND: 2700-490-470330

PROJECTED REVENUE AND FUND SUMMARY

		ACTUAL FY11/12	ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
BEGINNING CASH						
10100	CASH: Operating	$129,945	$128,044	$116,040	$116,040	$77,818
	Total Cash	$129,945	$128,044	$116,040	$116,040	$77,818
REVENUES						
363010	Assessments	$25,477	$24,446	$24,446	$23,963	$23,000
311100	Levy	$60,057	$63,841	$63,000	$64,084	$63,000
312000	Penalty & Interest	$1,194	$576	$1,000	$319	$250
335230	Class 8 PP Reimb.	$0	$0	$0	$251	$200
346050	Festivals	$940	$397	$1,500	$600	$1,000
365000	Donations	$1,361	$10,118	$5,000	$16,210	$5,000
371010	Interest	$1,296	$926	$1,000	$449	$500
	Total Revenue	$90,325	$100,304	$95,946	$105,876	$92,950
	TOTAL AVAILABLE	$220,270	$228,348	$211,986	$221,916	$170,768
EXPENSES						
	Operating	$92,226	$112,308	$192,344	$144,098	$169,036
ENDING CASH						
	CASH: Operating	$128,044	$116,040	$19,642	$77,818	$1,732

DOWNTOWN BUSINESS IMPROVEMENT DISTRICT WAS CREATED May 17, 2004 by Resolution 4891A adopting a budget and providing funding through a mill levy and assessment combination.

BUSINESS IMPROVEMENT DISTRICT

FUND: 2700-490-470330

EXPENDITURE DETAIL/SUMMARY

		ACTUAL FY12/13	BUDGET FY13/14	ACTUAL FY13/14	BUDGET FY14/15
	PROGRAM:				
	STAFFING:				
349	Mileage/Supplies/Conferences/ Rent	$5,560	$4,000	$5,167	$4,000
350	Contract staff - coordinator	$35,183	$28,600	$29,300	$29,200
353	Contract staff - other	$15,268	$15,000	$18,962	$20,000
	IMPROVEMENTS:				
240	History plaques on buildings	$0	$5,000		$0
244	Way finding signs	$0	$40,000	$26,482	$0
245	Welcome sign at entrances to district	$5,440	$10,000		$0
	COMMUNICATIONS:				
322	Newsletter	$224	$300	$303	$350
345	Cell Phone/Wireless	$821	$1,000	$809	$1,000
352	Web Site Development/logo	$1,864	$4,000	$3,355	$4,000
357	Contractor - Twitter/Facebook/Blog	$2,010	$3,650	$3,536	$3,000
	DEVELOPMENT ACTIVITY:				
351	Development Activity: Contract services	$20,321	$13,278	$6,165	$44,189
354	Concerts		$0	$0	$0
355	Façade Improvement Program		$20,000	$11,100	$15,000
365	Advertising/Publications	$10,598	$21,000	$23,401	$20,000
366	Sponsorship/Events	$2,585	$3,500	$1,449	$3,500
530	Insurance	$980	$7,600	$7,183	$7,000
	TOURISM:				
356	Printing	$719	$6,000	$111	$6,000
	BEAUTIFICATION:				
360	Art	$0	$2,000	$500	$2,000
364	Cleaning & Flowers	$8,090	$4,000	$2,859	$5,000
522	Administrative Transfer	$2,645	$3,416	$3,416	$4,797
	Total Budget	$112,308	$192,344	$144,098	$169,036

CAPITAL IMPROVEMENT PLAN

PAGE	FUND	Dept. #	
1	1000	410	PUBLIC WORKS
1	1000	412	FACILITIES
1	1000	413	POLICE
1	1000	416	FIRE
1	1000	420	PLANNING
1	2230	440	AMBULANCE
1	2394	420	BUILDING
2	2500	421	STREETS
3	2215	436	PARKS
3	2600	436	FORESTRY
3	5160	430	AIRPORT
4	5210	447	WATER
4	5310	454	SEWER
5	5310	455	WWTP
5	5349	453	STORM SEWER
5	5510	460	SOLID WASTE
6	6010	410	CENTRAL GARAGE
6	6030	403	INFORMATION TECHNOLOGY

CITY OF KALISPELL

FIVE YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT	DESCRIPTION	2015	2016	2017	2018	2019	TOTAL
PUBLIC WORKS ADMINISTRATION	VEHICLE REPLACEMENT (426, 409, 410, 402, 425)	$0	$25,000	$50,000	$50,000	$0	$125,000
1000-410-430100-xxx							
	TOTAL	**$0**	**$25,000**	**$50,000**	**$50,000**	**$0**	**$125,000**
CITY FACILITIES-MAINTENANCE	PARKS BUILDING-ROOF	$23,000					$23,000
1000-412-411230	AWNINGS				$28,000		$28,000
	CARPET POLICE DEPARTMENT			$6,500			$6,500
	POLICE ENTRANCE IMPROVEMENT (DOORS 5 AND 6)		$8,000		$18,000		$26,000
	TOTAL	**$23,000**	**$8,000**	**$6,500**	**$46,000**	**$0**	**$83,500**
POLICE	VEHICLE REPLACEMENT- MARKED PATROL (2 veh. Purchased one year 3 the next)	$70,000	$105,000	$70,000	$110,000	$80,000	$435,000
1000-413-42014x-xxx	VEHICLCLE REPLACEMENT- UNMARKED VEHICLES	$16,830	$17,000	$17,000	$17,000	$17,000	$84,830
	VEHICLE REPLACEMENT- PATROL MOTORCYCLE* (FY15 if can in Final Budget)	$21,000	$21,000				$42,000
	VEHICLE REPLACEMENT- MCU/ SRT VEHICLES					$25,000	$25,000
	INTERVIEW RECORDING SYSTEM					$12,000	$12,000
	VEHICLE REPLACEMENT- PARKING GO FOUR		$22,000				$22,000
	REPLACE PARKING TICKET STATION IN EAGLES LOT					$16,000	$16,000
	VEHICLE REPLACEMENT- ANIMAL WARDEN VEHICLE			$20,000			$20,000
	TOTAL	**$107,830**	**$165,000**	**$107,000**	**$127,000**	**$150,000**	**$656,830**
FIRE	ENGINE/PUMPER					$350,000	$350,000
1000-416-420400-xxx	COMMAND VEHICLE/CHIEF OFFICER	$26,000			$40,000		$66,000
	S.C.B.A REPLACEMENT BOTTLES				$38,400		$38,400
	TOTAL	**$26,000**	**$0**	**$0**	**$78,400**	**$350,000**	**$454,400**
PLANNING AND ZONING	VEHICLE REPLACEMENT- 2005 Chevy Malibu Sedan			$25,000			$25,000
1000-420-411020-xxx	REPLACE 2007 COPIER with new color copier/scanner		$8,000				$8,000
	TOTAL	**$0**	**$8,000**	**$25,000**	**$0**	**$0**	**$33,000**
AMBULANCE	TRANSPORT AMBULANCE		$170,000	$170,000			$340,000
2230-440-420730-xxx	LIFE PAK 12 CARDIAC MONITORS	$18,000		$18,000	$36,000		$72,000
	TOTAL	**$18,000**	**$170,000**	**$188,000**	**$36,000**	**$0**	**$412,000**
BUILDING DEPARTMENT	VEHICLE REPLACEMENT- 2006 Impala Sedan				$25,000		$25,000
2394-420-420530-xxx	VEHICLE REPLACEMENT - 2006 Sierra Pickup - upgrade to 4X4				$25,000		$25,000
	VEHICLE REPLACEMENT - 2007 Sierra Pickup - upgrade to 4X4					$25,000	$25,000
	TOTAL	**$0**	**$0**	**$0**	**$50,000**	**$25,000**	**$75,000**

CITY OF KALISPELL

FIVE YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT	DESCRIPTION	2015	2016	2017	2018	2019	TOTAL
SPECIAL STREET MAINTENANCE/TSS							
2500-421-430240-xxx	TSM 10- 2 ST E/WOODLAND AVE		$239,214				$239,214
	TSM 12- 18TH ST/AIRPORT RD					$239,214	$239,214
	TSM 15- 4TH AVE E/2ND ST E			$17,941			$17,941
	TSM 16- WHITEFISH STAGE ROAD/ WEST EVERGREEN DRIVE				$167,450		$167,450
	TSM 17- CONRAD DRIVE/ WOODLAND PARK DRIVE			$119,607			$119,607
	TSM 24- TRAFFIC SIGNAL SYNCHRONIZATION- US 93 AND HWY 2				$227,254		$227,254
	TSM 26- TRAFFIC PLAN UPDATE SCHEDULE			$239,214			$239,214
	MSN 2- FOUR MILE DRIVE- STILLWATER ROAD TO 93		$4,200,000				$4,200,000
	PM- MILL AND OVERLAY PROJECTS	$280,000	$280,000	$280,000	$280,000	$280,000	$1,400,000
	PM- CHIP SEAL PROJECTS	$175,000	$175,000	$175,000	$175,000	$175,000	$875,000
	PM- STRIPING PROJECTS	$100,000	$100,000	$100,000	$100,000	$100,000	$500,000
	RH-4TH AVE E; CENTER- 14TH (W/WATER PROJECT)		$150,858	$126,150			$277,008
	RH- 8TH AVE W; 7TH ST W- 11TH ST E (W/WATER PROJECT)				$79,779		$79,779
	SAND/COLD MIX STORAGE SHED		$25,000				$25,000
							$0
	HEAVY TRUCKS REPLACEMENT - (12 YD)(263,313,246,311)		$150,000	$150,000	$150,000	$150,000	$600,000
	HEAVY TRUCKS REPLACEMENT - (ICE MELT/WATER TRUCK)(361,338)			$30,000	$30,000		$60,000
	SKID STEER LOADER REPLACEMENT(337)				$65,000		$65,000
	VEHICLE REPLACEMENT-UP TO 1 TON(202,200,430,210,250)		$45,000	$135,000	$30,000		$210,000
	STREET SWEEPER- (PRICE REFLECTS GRANT MATCH) (306,301,350,351)		$40,000		$40,000	$40,000	$120,000
	BACKHOE REPLACEMENT (244)					$105,000	$105,000
	MOTOR GRADER REPL. (PRICE FOR USED REPLACEMENT) (374,372)		$200,000			$200,000	$400,000
	FRONT END LOADER REPLACEMENT (369,371)	$225,000			$210,000		$435,000
	ASPHALT ROLLER REPLACEMENT (304)		$55,000				$55,000
	ASPHALT PAVER REPL. (PRICE FOR USED REPLACEMENT) (309)		$200,000				$200,000
	USED ASPHALT ZIPPER	$65,000					$65,000
	SUPPORT EQUIPMENT REPLACEMENT - ASPHALT BOX		$50,000				$50,000
	SUPPORT EQUIPMENT REPLACEMENT - CRACK SEALER		$50,000				$50,000
	SUPPORT EQUIPMENT REPLACEMENT - LEAF MACHINE			$170,000			$170,000
	SUPPORT EQUIPMENT REPLACEMENT - TRAILER			$10,000	$7,000		$17,000
	SUPPORT EQUIPMENT REPLACEMENT - AIR COMPRESSOR				$15,000		$15,000
	SUPPORT EQUIPMENT REPLACEMENT - SNOW BLOWER ATTACHMENT					$125,000	$125,000
	SUPPORT EQUIPMENT REPLACEMENT - SANDER/DE-ICER COMBO UNIT			$30,000		$30,000	$60,000
	SUPPORT EQUIPMENT REPLACEMENT - AIRLESS STRIPER & LINE DRIVER		$20,000				$20,000
	TOTAL	**$845,000**	**$5,980,072**	**$1,582,912**	**$1,576,483**	**$1,444,214**	**$11,428,681**

CITY OF KALISPELL

FIVE YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT	DESCRIPTION	2015	2016	2017	2018	2019	TOTAL
PARKS DEPARTMENT	LAWRENCE PARK- EXPANDED PARKING				$45,000		$45,000
2215-436-460xxx-xxx	LAWRENCE PARK- REPLACE WOODEN PLAYGROUND	$12,000	$50,000				$62,000
	LAWRENCE PARK- HISTORIC AREA IRRIGATION			$38,625			$38,625
	WOODLAND PARK- STABALIZE POND PERIMITER			$75,000			$75,000
	WOODLAND PARK- WATER QUALITY IMPROVEMENTS				$25,000		$25,000
	WOODLAND PARK- REPLACE/RENOVATE RESTROOMS			$7,650			$7,650
	WOODLAND PARK- CAMP CENTER EXTERIOR PAINTING			$13,500			$13,500
	WOODLAND PARK- VAULT TOILET				$12,500		$12,500
	DRY BRIDGE PARK- PEDESTRIAN WALKWAY					$135,000	$135,000
	DRY BRIDGE PARK- ACCESSIBLE FISHING PIER					$20,000	$20,000
	COTTONWOOD/BLUE HERRON- GAZEBO				$38,900		$38,900
	PARKVIEW TERRACE- PERIMETER FENCING					$4,350	$4,350
	LIONS PARK- PLAYGROUND					$40,000	$40,000
	EASTSIDE PARK- PEDESTRIAN WALKWAY					$15,600	$15,600
	WESTERN PARK- COMPLETE DEVELOPMENT?					$270,000	$270,000
	DEPOT PARK- BANDSHELL/PAVILLION RELOCATION					$235,000	$235,000
KIDSPORTS	ROADWAY LIGHTS					$35,000	$35,000
	MAINTENANCE STORAGE BUILDING		$35,000				$35,000
	SPORT COURT				$19,000		$19,000
AQUATICS FACILITY	PAINT ACTIVITY POOL			$12,000			$12,000
	PAINT LAP POOL		$24,000				$24,000
EQUIPMENT	TORO 4500		$49,780				$49,780
	TORO 5900				$77,000		$77,000
	SAND PRO-		$15,517				$15,517
	KUBOTA			$37,850			$37,850
	GATOR UTILITY VEHICLE				$7,650		$7,650
	FLATBED TRUCK WITH DUMP BED		$18,000				$18,000
	RECREATION VAN- 15 PASSENGER				$18,000		$18,000
	3/4 TON PICKUP SNOWPLOW WITH TOMMY LIFT		$22,000				$22,000
	1/2 TON PICKUP			$15,000		$15,000	$30,000
	TOTAL	**$12,000**	**$214,297**	**$199,625**	**$243,050**	**$769,950**	**$1,438,922**
FORESTRY	BANDIT CHIPPER		$37,860				$37,850
2600-436-460433-xxx	CHIP TRUCK		$26,000				$26,000
	3/4 TON PICKUP WITH TOMMY LIFT				$24,000		$24,000
	TOTAL	**$0**	**$63,860**	**$0**	**$24,000**	**$0**	**$87,850**
AIRPORT	MAIN RUNWAY- THIN OVERLAY		$372,000				$372,000
5160-430-430310-xxx	WEST SIDE TAXIWAY AND ACCESS POINTS-PULVERIZE AND OVERLAY			$255,516			$255,516
Projects identified are presented for current footprint and use. The update of the Urban Renewal Plan my alter the approach of the CIP.	EAST SIDE TAXIWAY AND ACCESS POINTS- PULVERIZE AND OVERLAY				$362,167		$362,167
	NORTH FUEL ISLAND ACCESS ROAD- PULVERIZE AND OVERLAY			$14,280			$14,280
	MAIN HANGAR TAXIWAY-PULVERIZE AND OVERLAY			$41,446			$41,446
	NORTH WEST AIRPORT ROAD CONNECTOR- PULVERIZE AND OVERLAY					$56,000	$56,000
	CRACK SEAL (RYAN LANE LOTS, HANGAR AND TAXIWAY ACCESS POINTS AND FUEL ISLANDS		$14,794				$14,794
	RYAN LANE- MILL AND OVERLAY				$40,119		$40,119
	TOTAL	**$0**	**$386,794**	**$311,242**	**$362,167**	**$56,000**	**$1,156,322**

CITY OF KALISPELL

FIVE YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT	DESCRIPTION	2015	2016	2017	2018	2019	TOTAL
WATER DEPARTMENT	8TH AVE W. MAIN REPLACEMENT CENTER- 11TH				$1,344,994		$1,344,994
5210-447-430550-xxx	4TH AVE. E. MAIN REPL. (PH1: CENTER TO 6TH ST E, PH2: 6TH ST E TO 14 ST E)		$927,775	$1,097,804			$2,025,579
	2ND AVE E 2" MAIN REPL. FROM 13 ST E TO 14 ST E, THENCE EAST TO 3 AVE E	$173,793					$173,793
	MISC CONTRACT MAIN UPSIZE	$75,000	$75,000	$75,000	$75,000	$75,000	$375,000
	METERS	$36,000	$36,000	$36,000	$36,000	$36,000	$180,000
	METERS - REPLACEMENTS	$120,000	$120,000	$120,000	$120,000	$120,000	$600,000
	1ST AVE WN- 8" REPLACEMENT FROM NEVADA TO MONTANA					$707,664	$707,664
	CONSTRUCT GROSSWIELLER WELL		$608,327				$608,327
	SCADA SYSTEM UPGRADES	$15,000	$15,000	$15,000	$15,000	$15,000	$75,000
	LOWER ZONE RESERVOIR UPGRAGES- CARRYOVER	$60,000					$60,000
	NOFFSINGER SPRING GENERATOR- CARRYOVER	$90,000					$90,000
	SHEEPHERDER TANK BACKUP POWER- CARRYOVER	$16,000					$16,000
	US 93 BYPASS UTILITY RELOCATE- THREE MILE DRIVE- CARRYOVER	$27,343					$27,343
	4TH AVE EN WATER MAIN REPLCEMENT; CENTER TO OR- CARRYOVER	$798,620					$798,620
	2ND AVE WN WATER MAIN REPLACEMENT-MONTANA TO WASHINGTON	$274,552					$274,552
	ALTITUDE/PRV VALVE AT ELEVATED TANK		$126,438				$126,438
	SHEEPHERDERS TANK MIXER	$20,000					$20,000
	DEPOT WELL REVITALIZATION PROJECT	$15,000					$15,000
	SAND/COLD MIX STORAGE		$25,000				$25,000
							$0
	VEHICLE REPL.-UP TO 1 TON(220,270,275)		$49,000		$35,000		$84,000
	TRENCH ROLLER REPLACEMENT(271)		$27,000				$27,000
	BACKHOE REPLACEMENT(249)			$105,000			$105,000
	RIDING MOWER REPLACEMENT				$10,000		$10,000
	SUPPORT EQUIPMENT REPLACEMENT - TAPPING MACHINE			$17,000			$17,000
	SUPPORT EQUIPMENT REPLACEMENT - METER TEST BENCH					$18,000	$18,000
	TOTAL	**$1,721,308**	**$2,009,540**	**$1,465,804**	**$1,635,994**	**$953,664**	$7,786,310
SEWER DEPARTMENT- BILLING AND COLLECTIO	2ND ALLEY E. PIPE REPLACEMENT	$139,697					$139,697
5310-454-430630-xxx	PETERSON SCHOOL PIPE REPLACEMENT	$118,528					$118,528
	6TH ALLEY E. SOUTH OF 14 E ST. TO 13 ST E PIPE REPLACEMENT		$132,988				$132,988
	5TH ALLEY E FROM 7 ST E TO 10 ST E SLIP LINING				$74,348		$74,348
	1ST ALLEY WN FROM MONTANA ST TO WASHINGTON ST SLIP LINING (IMPACT)				$49,783		$49,783
	3RD ALLEY WEST; 10 ST W -11 ST W, AND IN 11 ST W - 2ND AVE W SLIP LINING				$73,968		$73,968
	MANHOLE REHABILITATION & SEWER MAIN REPLACEMENTS/REPAIRS	$50,000	$50,000	$50,000	$50,000	$50,000	$250,000
	1ST ALLEY EAST NORTH PIPE UPSIZE- CARRYOVER	$322,194					$322,194
	MISC. SEWER CONTRACT MAINS AND FACILITY ENLARGMENTS	$245,000	$45,000	$45,000	$45,000	$45,000	$425,000
	BY-PASS PUMP GRANDVIEW LIFT STATION	$62,227					$62,227
	THREE MILE DRIVE INTERCEPTOR- DESIGN, CONSTRUCT	$145,000	$1,799,000				$1,944,000
	SPRING CREEK INTERCEPTOR- DESIGN, CONSTRUCT	$405,000	$5,058,000				$5,463,000
	SANITARY LIFT STATION ENCLUSURES	$23,000	$23,000	$23,000	$23,000		$92,000
	BACK UP POWER FOR LS #11- CARRYOVER	$40,000					$40,000
	US 93 N. BYPASS RELOCATE- CARRYOVER	$33,600					$33,600
	2ND ALLEY WN; MT-CA UPSIZE REPLACEMENT			$347,074			$347,074
	FIRST ALLEY E AND W BETWEEN 7 ST W AND 9 ST W SLIP LINING				$108,405		$108,405
	6TH ALLEY WN FROM WYOMING ST TO COLORADO ST SLIP LINING				$45,489		$45,489
	6TH ALLEY EN; E OR.- E ID / E WASH; 6TH ALLEY -7TH ALLEY SLIP LINING				$57,321		$57,321
	EAST/WEST ALLEY NORTH OF 7 ST W; 11 AVE W - FORSYTHE AVE PIPE REPL.					$279,455	$279,455
	LIFT STATION COMMUNICATION UPGRADE	$20,000	$20,000	$20,000	$20,000	$20,000	$100,000
	SAND/COLD MIX STORAGE SHED		$25,000				$25,000
	TOTAL	**$1,604,246**	**$7,152,988**	**$485,074**	**$547,313**	**$394,455**	**$10,184,076**

CITY OF KALISPELL

FIVE YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT	DESCRIPTION	2015	2016	2017	2018	2019	TOTAL
SEWER- WWTP	REPLACE DIGESTED SLUDGE TRANSFER PUMP		$30,224				$30,224
5310-455-430643-xxx	DIGESTER ROOM PIPING- CARRYOVER	$100,000					$100,000
	DAF REPLACEMENT - 1 UNIT			$1,124,365			$1,124,365
	HEADWORKS AND LF ROOF LINER REPLACEMENT	$43,780					$43,780
	HEAT TRACE FOAM SEPERATOR AND PIPING	$17,000					$17,000
	COAT EQUALIZATION BASIN	$60,000					$60,000
	MISC REPLACEMENT ITEMS/MAINTENANCE/REPAIR	$100,000	$100,000	$100,000	$100,000	$100,000	$500,000
	AWWTP EFFLUENT QUALITY UPGRADE					$4,231,481	$4,231,481
	PRIMARY DIGESTER LID- CARRYOVER	$45,000					$45,000
	SECONDARY DIGESTER LIDS REPLACEMENT		$25,000	$306,000	$1,732,343		$2,063,343
	SOLIDS DEWATERING- CARRYOVER	$640,664					$640,664
	ODOR CONTROL BARK REPLACEMENT- CARRYOVER	$80,000					$80,000
	PROCESS CONTROL					$108,809	$108,809
	REPLACE FERMENTER RECIRCULATING PIPING- CARRYOVER	$41,000					$41,000
	MAIN BUILDING LOWER LEVEL LIGHTING	$15,000					$15,000
	EF3 EFFLUENT FILTRATION		$1,267,026	$5,068,105			$6,335,131
							$0
	HEAVY TRUCKS REPL.- (12 YD) (204,264)		$150,000		$150,000		$300,000
	RIDING MOWER REPLACEMENT				$8,500		$8,500
	LARGE IMPLEMENT TRACTOR REPLACEMENT					$20,000	$20,000
	BACKHOE REPLACEMENT					$105,000	$105,000
	VEHICLE REPLACEMENT-UP TO 1 TON (500)(208)(209)		$25,000	$70,000			$95,000
	TOTAL	**$1,142,444**	**$1,597,250**	**$6,668,470**	**$1,990,843**	**$4,565,290**	**$15,964,297**
STORMWATER	STORM DRAIN CORRECTIONS	$100,000	$100,000	$200,000	$200,000	$200,000	$800,000
5349-453-430246-xxx	LIBERTY STREET STORM DRAIN IMPROVEMENTS		$184,393				$184,393
	LAND ACQUISITION (REGIONAL RETENTIONS & DETENTION PONDS)	$406,500	$406,500	$406,500	$406,500	$406,500	$2,032,500
	STORMWATER FACILITY UPSIZING	$130,000	$130,000	$130,000	$130,000	$130,000	$650,000
	SYLVAN DRIVE STORMWATER REPAIR	$185,625					$185,625
	SOUTH MEADOWS- STORM DRAINAGE IMPROVEMENTS-CARRYOVER	$300,000					$300,000
	9TH AVE E; 4TH-6TH-CARRYOVER	$200,000					$200,000
	WILLOWS IMPROVEMENTS-CARRYOVER	$127,690					$127,690
	SAND/COLD MIX STORAGE SHED		$25,000				$25,000
							$0
	PIPELINE INSPECTION CAMERA TRUCK REPLACEMENT (281)					$150,000	$150,000
	VACUUM TRUCK REPLACEMENT (213)				$325,000		$325,000
	BACKHOE REPLACEMENT (286)			$105,000			$105,000
	VEHICLE REPLACEMENT-LIGHT VEHICLES UP TO 1 TON(661,288,212)		$63,000		$37,000		$100,000
	SUPPORT EQUIPMENT REPL.- TRAILER MOUNTED GENERATOR(260)					$45,000	$45,000
	TOTAL	**$1,449,815**	**$908,893**	**$841,500**	**$1,098,500**	**$931,500**	**$5,230,208**
SOLID WASTE	GARBAGE TRUCK REPLACEMENT - SIDE ARM LOADER (328,323)		$290,000			$290,000	$580,000
5510-460-430840(5)-xxx	GARBAGE TRUCK REPLACEMENT - SIDE ARM LOADER-REFURBISH (329,___)	$85,000					$85,000
	GARBAGE TRUCK REPLACEMENT - REAR LOADER (316)					$210,000	$210,000
	VEHICLE REPLACEMENT-UP TO 1 TON (321)			$40,000			$40,000
	TOTAL	**$85,000**	**$290,000**	**$40,000**	**$0**	**$500,000**	**$915,000**

CITY OF KALISPELL

FIVE YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT	DESCRIPTION	2015	2016	2017	2018	2019	TOTAL
CENTRAL GARAGE	MEDIUM TRUCK REPL. - 1 TON AND UP (PRICE FOR USED REPL)(240)	$45,000					$45,000
[illegible]	VEHICLE REPLACEMENT-LIGHT VEHICLES-UP TO 1 TON(326)			$25,000			$25,000
	SUPPORT EQUIPMENT REPLACEMENT - IN-GROUND 2 POST LIFTS		$16,500				$16,500
	SUPPORT EQUIPMENT REPLACEMENT - TIRE BALANCER		$7,500				$7,500
	SUPPORT EQUIPMENT REPLACEMENT - TIRE CHANGER		$6,000				$6,000
	SUPPORT EQUIPMENT REPLACEMENT - AIR COMPRESSOR			$6,500			$6,500
	SUPPORT EQUIPMENT REPLACEMENT - A/C MACHINE				$7,000		$7,000
	SUPPORT EQUIPMENT REPLACEMENT - WELDER					$5,500	$5,500
	TOTAL	**$45,000**	**$30,000**	**$31,500**	**$7,000**	**$5,500**	**$119,000**
INFORMATION TECHNOLOGY	SERVER - DOMAIN CONTROLLER			$10,000			$10,000
[illegible]	SERVER - PRIMARY DOMAIN CONTROLLER		$10,000				$10,000
	SERVER - DATABASE (ORACLE)				$5,000		$5,000
	SERVER - FILE SHARE SERVER				$10,000		$10,000
	SERVER - MAP AND CITYWORKS			$10,000		$15,000	$25,000
	SERVER - DATABASE (SQL)			$13,000			$13,000
	SERVER- STORAGE (NAS)	$18,500				$17,000	$35,500
	SERVER - GRANICUS ENCODER					$6,000	$6,000
	SERVER- WEB ENCODER				$6,000		$6,000
	SERVER - STATION 62	$5,000					$5,000
	NETWORK EQUIPMENT - SWITCH - CITY HALL		$10,000				$10,000
	NETWORK EQUIPMENT - SWITCH - PUBLIC SAFETY (2 EACH YEAR)				$10,000	$10,000	$20,000
	NETWORK EQUIPMENT - SWITCH - PARKS				$5,000		$5,000
	NETWORK EQUIPMENT - SWITCH - SECURITY CAMERAS					$5,000	$5,000
	NETWORK EQUIPMENT - FIREWALL APPLIANCE (2)		$30,000				$30,000
	NETWORK EQUIPMENT - FIREWALL APPLIANCE FOR REMOTE SITES (3)					$10,000	$10,000
	NETWORK EQUIPMENT - ROUTER FOR WAN	$15,000					$15,000
	SECURITY EQUIPMENT- SECURITY CAMERAS			$2,000		$2,000	$4,000
	GENERATOR- CITY HALL SERVER ROOM - GRANT FUNDED						$0
	TELEPHONE SYSTEM - RFP						$0
	BATTERY BACKUPS - CITY HALL, PUBLIC SAFETY			$5,000	$5,000		$10,000
	AV -SENHEISER MICROPHONE KIT - 2 TRANSMITTERS & RECEIVERS		$2,000				$2,000
	AV- CAMERA		$4,000				$4,000
	AV -SOFTWARE - VIDEO EDITING PLATFORM	$3,600					$3,600
	AV - SOFTWARE - EVENT CONTROLLER			$35,000			$35,000
	AV - FIELD AUDIO MIXER				$350		$350
	AV - TELEPROMPTER				$1,000		$1,000
	AV - DOCUMENT CAMERA			$3,000			$3,000
	TOTAL	**$42,100**	**$56,000**	**$78,000**	**$42,350**	**$65,000**	**$283,450**