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August 26, 2016

To: Property owners and residents of the Westside Parking Management Zone

From: Kalispell Planning Department

RE: How is the Westside Neighborhood Parking Management Zone Working?

The Westside Parking Management Zone was adopted by the city on August 3, 2015. That adoption came after several years of discussion and community involvement. When the Parking Management Zone was adopted, the City Council said that they wanted to check in with the neighborhood and School District 5 to see how the parking management zone is working and also to find out if there are any changes that need to be made.

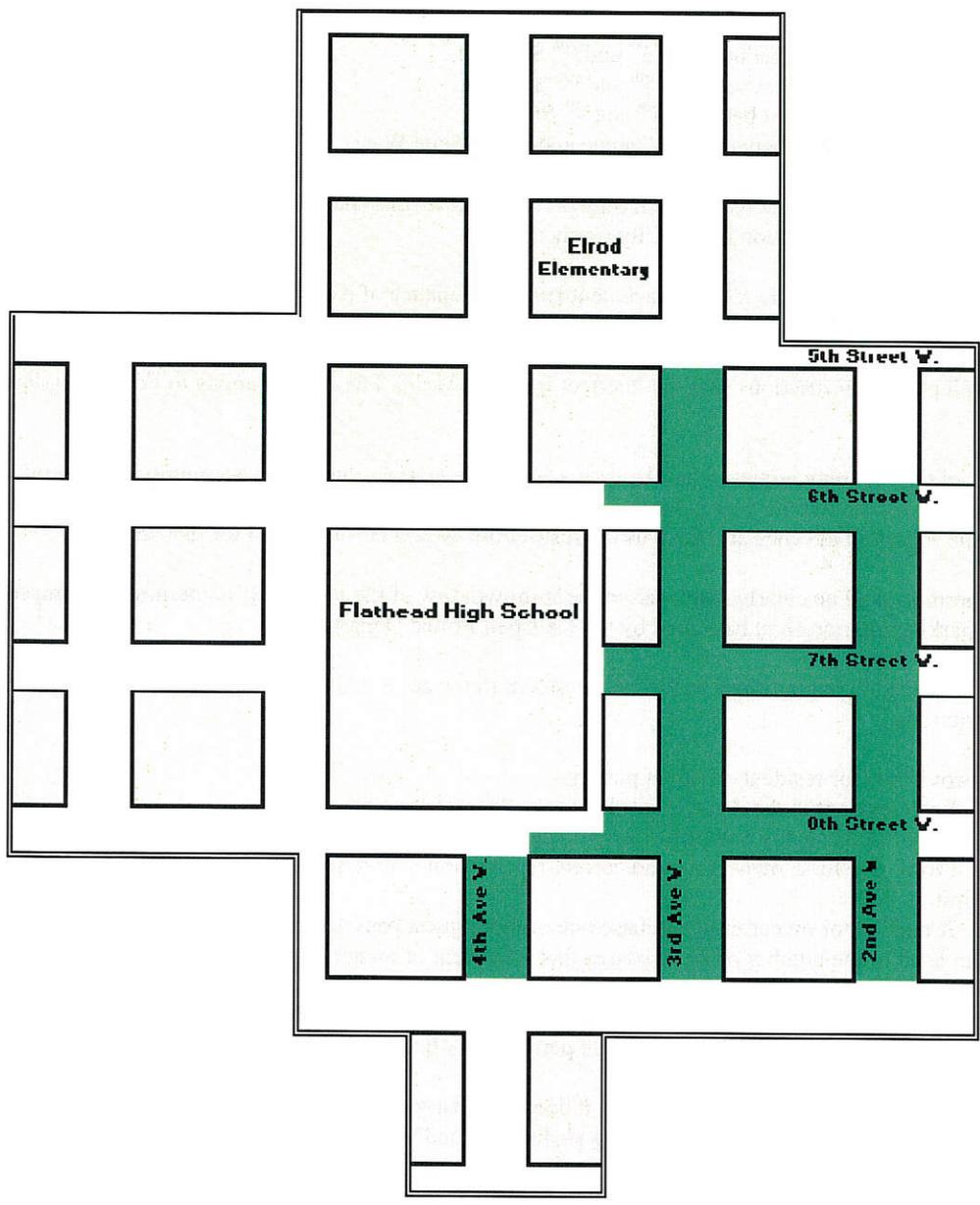
We have enclosed several pieces of information to keep you informed.

- A copy of the parking management zone map and Ordinance 1759.
- In the first year of operation, 10 residential permits were sold in addition to the two permits per residence available at no charge.
- 55 permits were purchased by students/staff of District 5
- 183 parking tickets were written from September – June.
- Approximately \$3,465 was collected by the city in fees and permits.
- As part of the original agreement School District 5 has added additional parking spaces at Flathead High School and 12 parking spaces at Elrod Elementary.

We have also enclosed a brief survey to find out your thoughts on the effectiveness of this parking management program. Please take a few minutes to fill the survey out and return by September 19, 2016. You can mail the survey back to us (envelope provided), or drop it by City Hall located at 201 First Avenue East. If you have any questions please call 758-7942 and ask for Jarod, or email the responses back to us at jnygren@kalispell.com.

Thank you for your time.

Exhibit A
Westside Neighborhood Parking Map



Parking Regulated Area

Ordinance No. 1759 – Westside Neighborhood Parking Management Zone

1. Ordinance No. 1759 establishes an on-street permit-only parking zone to be known as the Westside Neighborhood Parking Management Zone as set forth and illustrated on Exhibit “A”
 - 1.1. The permit resident only parking restrictions shall be limited to
 - 1.1.1. 2nd Avenue West between 6th and 9th St. West,
 - 1.1.2. 3rd Avenue West between 5th and 9th St. West,
 - 1.1.3. 4th Avenue West between 8th and 9th St. West,
 - 1.1.4. and all streets between 4th Avenue and 2nd Avenue West.
 2. The cost of administration of the resident only parking restrictions shall be borne by the users, based on a fee per permit as established by resolution by the City Council.
 3. The City shall be responsible for the placement and maintenance of required signage notifying the public of the existence of parking restrictions.
 4. The permit parking restrictions shall be in effect from 8 AM to 3 PM from Monday to Friday, on days when school is in session.
 5. The School District may request from the City a "special events exclusion" to accommodate several high volume events that occur throughout the year at Flathead High School. In this case the neighbors/property owners would be notified by the school in advance and the parking restrictions would be suspended for that day.
 6. Parking permits shall be clearly displayed in the front window of the vehicle. If no permit or an improper permit is displayed a parking citation shall be issued by the Kalispell Police Department.
 7. Contractors engaged in providing service to a resident in the zone shall be exempt from the permit resident only parking restrictions.
 8. General provisions for resident on-street parking:
 - 8.1. Each resident in the Zone is entitled to two free parking permits.
 - 8.2. Proof of residency and/or property ownership is required to obtain an on-street resident only parking permit.
 - 8.3. Proof of vehicle ownership and current registration is required for each on-street resident-only parking permit.
 - 8.4. A resident or owner may purchase one or more guest passes separate from a registered vehicle permit. There is no limit to the number of guest passes that a resident or owner may purchase.
 9. General provisions for student-teacher District 5 employee on-street parking:
 - 9.1. Student-teacher-District 5 employee permits may be purchased each year from the City for parking within the Zone.
 - 9.2. A permit allows on-street parking; it does not ensure a parking space.
 - 9.3. Student-teacher-employee parking shall be limited to one side of each Street or Avenue within the Zone as signed.
 - 9.4. The specific side of the Street or Avenue shall change yearly on January 1st as signed.
 10. The Parking Management Zone boundaries may be amended:
 - 10.1. The city, in its discretion as the governing body, may amend or reduce the Westside Neighborhood Parking Management Zone boundaries after holding a hearing before the Kalispell City Planning Board.
 - 10.2. Requests to be added to or removed from resident-only parking restrictions shall be done at the block face level meaning both sides of a facing avenue or street.
 - 10.3. A petition signed by 75% of the property owners of the facing avenue or street face within the Westside Parking Management Zone shall be presented to the city on a form approved by the City of Kalispell.