



**CITY COUNCIL
WORK SESSION AGENDA
February 28, 2022, at 7:00 p.m.**

City Hall Council Chambers, 201 First Avenue East

The public can participate in person in the council chambers or via videoconferencing.

Register to join the video conference at:

https://us02web.zoom.us/webinar/register/WN_XLDOGzd8SLKYBvODwwk0hg.

Please see the bottom of the agenda to learn how to watch the meeting live.

Public comment can also be provided via email to publiccomment@kalispell.com.

A. CALL TO ORDER

B. DISCUSSION

1. Budget Preparation: Master Parks Plan and Police and Fire/Emergency Medical Services Plans

C. PUBLIC COMMENT

Persons wishing to address the council are asked to do so at this time. Public comment can be provided in person, verbally during the online meeting, or via email to publiccomment@kalispell.com

D. CITY MANAGER, COUNCIL, AND MAYOR REPORTS

E. ADJOURNMENT

UPCOMING SCHEDULE / FOR YOUR INFORMATION

Next Regular Meeting – March 7, 2022, at 7:00 p.m. – Council Chambers

Next Work Session – March 14, 2022, at 7:00 p.m. – Council Chambers

Watch City Council sessions live or later on Charter Cable Channel 190 or online at <https://www.kalispell.com/480/Meeting-Videos>.



City of Kalispell

Post Office Box 1997 - Kalispell, Montana 59903-1997
Telephone (406) 758-7700 Fax - (406) 758-7758

MEMORANDUM

To: Honorable Mayor Johnson and City Council
From: Doug Russell, City Manager
Re: Budget preparation work session- planning studies
Meeting Date: February 28, 2022

BACKGROUND: We are currently in the third quarter of this fiscal year, which is the time when departments begin working on preliminary budgets. When available, we have historically taken opportunities during this time period to bring forth budget related items that facilitate decisions in the preparation of the preliminary budget and also aid in expediting the budget workshops in May.

A good example of this are the facility plans we have previously adopted that guide the infrastructure improvements for our respective infrastructure. These previously discussed and adopted planning documents aid in the decision-making process during the budget as we are able to incorporate capital improvements to align with the plan and our respective growth.

At this work session, we will be discussing additional planning documents for several municipal departments. This includes updating our Parks Master Plan, and operational studies for Police and Fire/Emergency Medical Services. These planning efforts are recommended to take place during the next Fiscal year to aid in guiding these departments, capital improvements and personnel decisions into the future as we face future needs and anticipated usage and call volumes. The discussion at the work session will provide guidance to staff as we continue the preparations of the preliminary budget.