



CITY COUNCIL **DRAFT** MEETING MINUTES

Monday, April 2, 2018, at 7:00 p.m.
City Hall Council Chambers, 201 First Avenue East

A. CALL TO ORDER

Mayor Mark Johnson called the meeting to order at 7 p.m.

B. ROLL CALL

[Mayor - Mark Johnson: Present](#)
[Council Member - Kari Gabriel: Present](#)
[Council Member - Sandy Carlson: Present](#)
[Council Member - Wayne Saverud: Present](#)
[Council President - Chad Graham: Absent](#)
[Council Member - Rod Kuntz: Present](#)
[Council Member - Tim Kluesner: Present](#)
[Council Member - Phil Guiffrida: Absent](#)
[Council Member - Kyle Waterman: Present](#)

Staff members present included City Manager Doug Russell, City Attorney Charles Harball, City Clerk Aimee Brunckhorst, Planning Director Tom Jentz, Senior Planner Jarod Nygren, Public Works Director Susie Turner, and Police Captain Doug Overman.

C. PLEDGE OF ALLEGIANCE

D. AGENDA APPROVAL

Motion and Vote to approve the agenda.

[Council Member - Wayne Saverud: Motion](#)
[Council Member - Tim Kluesner: 2nd](#)
[Mayor - Mark Johnson: Approve](#)
[Council Member - Kari Gabriel: Approve](#)
[Council Member - Sandy Carlson: Approve](#)
[Council Member - Wayne Saverud: Approve](#)
[Council President - Chad Graham: Absent](#)
[Council Member - Rod Kuntz: Approve](#)
[Council Member - Tim Kluesner: Approve](#)
[Council Member - Phil Guiffrida: Absent](#)
[Council Member - Kyle Waterman: Approve](#)

The motion passed unanimously on voice vote with Council members Graham and

Guiffrida absent.

E. CONSENT AGENDA

All items listed on the consent agenda will be accepted by one motion. If a council member desires to discuss an item separately, the item can be removed from the consent agenda by motion.

1. Council Minutes – March 19, 2018

Motion and Vote to approve the consent agenda as submitted.

Council Member - Rod Kuntz: Motion

Council Member - Kari Gabriel: 2nd

Mayor - Mark Johnson: Approve

Council Member - Kari Gabriel: Approve

Council Member - Sandy Carlson: Approve

Council Member - Wayne Saverud: Approve

Council President - Chad Graham: Absent

Council Member - Rod Kuntz: Approve

Council Member - Tim Kluesner: Approve

Council Member - Phil Guiffrida: Absent

Council Member - Kyle Waterman: Approve

The motion passed unanimously on voice vote with Council members Graham and Guiffrida absent.

F. COMMITTEE REPORT – None.

G. PUBLIC COMMENT

Persons wishing to address the council on any issue not on the agenda are asked to do so at this time. Those addressing the council are requested to give their name and address for the record. Please see the last page of the agenda for the proper manner of addressing the council. Please limit comments to three minutes.

Mayor Johnson opened general public comment.

Kim Morisaki, Public Comment

Ms. Morisaki of 1329 Bald Eagle Loop provided an update from the Flathead Valley Hockey Association explaining how the hockey season went. She spoke regarding additional possible uses for the new concrete that was installed by the Association and thanked the city for remodeled bathroom accommodations. Ms. Morisaki announced that this year's High School Hockey Team won a scholarship from the Montana Officers Association, and explained they are the first team to have started their hockey experience at the rink when it started 10 years ago.

Seeing no further public comment, Mayor Johnson closed public comment.

H. PUBLIC HEARING – Amendments to the Kalispell Rules and Regulations Governing Water Service

Council will accept comments concerning proposed amendments to the City's water utility regulations.

Mayor Johnson opened the public hearing and related public comment. Seeing none he closed the public hearing.

I. REPORTS, RECOMMENDATIONS, AND SUBSEQUENT COUNCIL ACTION

Persons wishing to address the council on individual agenda items will be asked to do so following staff reports. Please see the last page of the agenda for the proper manner of addressing the council. Please limit comments to three minutes.

1. Selection of Design and Engineering Team for the TIGER Trail and Complete Street Project

This item would approve the selection of Alta Planning and Design with KLJ Engineers to design and engineer the TIGER Trail and Complete Street Project.

City Manager Doug Russell provided an overview on this item.

Planning Director Tom Jentz provided the staff presentation on this item.

Council began questions for staff.

Public Comment

Mayor Johnson opened public comment. Seeing none he closed public comment.

Motion to approve the selection of Alta Planning and Design with KLJ Engineers to design and engineer the TIGER Trail and Complete Street Project.

Council Member - Rod Kuntz: Motion

Council Member - Kari Gabriel: 2nd

Mayor - Mark Johnson: Approve

Council Member - Kari Gabriel: Approve

Council Member - Sandy Carlson: Approve

Council Member - Wayne Saverud: Approve

Council President - Chad Graham: Absent

Council Member - Rod Kuntz: Approve

Council Member - Tim Kluesner: Approve

Council Member - Phil Guiffrida: Absent

Council Member - Kyle Waterman: Approve

The motion passed unanimously on voice vote with Council members Graham and Guiffrida absent.

2. Resolution 5861 - Village Heights Preliminary Plat

This resolution would approve a request from PTA Development to subdivide a 1.43-acre parcel into two lots at 105 Village Loop Drive.

Senior Planner Jarod Nygren provided the staff presentation on this item.

Public Comment

Mayor Johnson opened public comment. Seeing none, he closed public comment.

Motion and Vote to approve Resolution 5861, a Resolution Conditionally Approving the Preliminary Plat of Village Heights, described as Lot 4B of the Amended Plat of Lots 4A and 4B, Village Heights in the Southwest Quarter of the Southwest Quarter in Section 32, Township 29 North, Range 21 West, P.M.M., Flathead County, Montana.

Council Member Kari Gabriel announced she would be abstaining from the vote as she works for Professional Therapy Associates.

Council Member - Tim Kluesner: Motion

Council Member - Sandy Carlson: 2nd

Mayor - Mark Johnson: Approve

Council Member - Kari Gabriel: Abstain

Council Member - Sandy Carlson: Approve

Council Member - Wayne Saverud: Approve

Council President - Chad Graham: Absent

Council Member - Rod Kuntz: Approve

Council Member - Tim Kluesner: Approve

Council Member - Phil Guiffrida: Absent

Council Member - Kyle Waterman: Approve

The motion passed with Council member Gabriel abstaining, and Council members Graham and Guiffrida absent.

3. Resolution 5862 - Village Plaza Preliminary Plat

This resolution would approve a request from Jerman Holdings, to subdivide a .43-acre parcel into two lots at 60 Village Loop Drive.

Senior Planner Jarod Nygren provided the staff presentation on this item.

Public Comment

Mayor Johnson opened public comment, seeing none he closed public comment.

Motion and Vote to approve Resolution 5862, a Resolution Conditionally Approving the Preliminary Plat of Village Plaza, described as Lot 1 of the Plat of Village Plaza, a Subdivision in the Southwest Quarter of the Southwest Quarter in Section 32, Township 29 North, Range 21 West, P.M.M., Flathead County, Montana.

Council Member - Tim Kluesner: Motion

Council Member - Kyle Waterman: 2nd

Mayor - Mark Johnson: Approve

Council Member - Kari Gabriel: Abstain

Council Member - Sandy Carlson: Approve

Council Member - Wayne Saverud: Approve

Council President - Chad Graham: Absent

Council Member - Rod Kuntz: Approve

Council Member - Tim Kluesner: Approve

Council Member - Phil Guiffrida: Absent

Council Member - Kyle Waterman: Approve

The motion passed with Council member Gabriel abstaining and Council members Graham and Guiffrida absent.

Council Member Kari Gabriel abstained from the vote as she works for Professional Therapy Associates.

4. [Resolution 5863 – Bridge and Road Safety and Accountability \(BaRSAA\) Program Allocation](#)

This resolution approves a request of fund distribution from the BaRSAA Program.

Doug Russell provided an introduction on this item.

Public Works Director Susie Turner provided the staff presentation on this item.

[Council began questions for staff.](#)

Public Comment

Mayor Johnson called for public comment. Seeing none, he closed public comment.

Motion to approve Resolution 5863, a Resolution requesting Distribution from the Bridge and Road Safety and Accountability Program Funds.

[Mayor Johnson provided discussion on the motion.](#)

Vote on the motion.

[Council Member - Wayne Saverud: Motion](#)

[Council Member - Kari Gabriel: 2nd](#)

[Mayor - Mark Johnson: Approve](#)

[Council Member - Kari Gabriel: Approve](#)

[Council Member - Sandy Carlson: Approve](#)

[Council Member - Wayne Saverud: Approve](#)

[Council President - Chad Graham: Absent](#)

[Council Member - Rod Kuntz: Approve](#)

[Council Member - Tim Kluesner: Approve](#)

[Council Member - Phil Guiffrida: Absent](#)

[Council Member - Kyle Waterman: Approve](#)

The motion passed unanimously on roll call vote with Council members Graham and Guiffrida absent.

J. [CITY MANAGER, COUNCIL, AND MAYOR REPORTS](#) (No Action)

The City Manager provided the following report:

- Next work session will be cancelled as nothing is currently scheduled.
- Facility Plans during the work session at the end of the month.
- Budget work sessions are coming in May.
- Mr. Russell will be in Helena later this week to meet with the Department of Transportation on their right-of-way policies that have been ongoing.

- Mr. Russell announced that the new city website is now live. He explained that council pictures taken previously were unsuccessful, so another photo shoot will be planned.

[00:34:18](#) Councilor Kuntz said he likes the look of the new city website.

K. ADJOURNMENT

Mayor Johnson adjourned the meeting at 7:34 p.m.

Aimee Brunckhorst, CMC
City Clerk

Minutes approved on, 2018

UPCOMING SCHEDULE / FOR YOUR INFORMATION

Next Work Session – April 9, 2018, at 7:00 p.m. – Council Chambers

Next Regular Meeting – April 16, 2018, at 7:00 p.m. – Council Chambers

Reasonable accommodations will be made to enable individuals with disabilities to attend this meeting. Please notify the City Clerk at 758-7756.

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