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REPORT TO: Doug Russell, City Manager *DR*
FROM: Aimee Brunckhorst, CMC, City Clerk & Communications Manager
MEETING DATE: April 16, 2018
RE: Annual Board and Committee Appointments

Staggered terms on the various City of Kalispell citizen advisory boards and committees will expire April 30, 2018. Several boards also have ongoing vacancies. Notice of board openings was provided to the public through the city website, social and press media outlets. All applicants, whether reapplying or new, were asked to fill out an, online, fillable application form.

The Mayor, with the consent and advice of the Council shall make board appointments. Please see the following board list, with hyperlinks to each board's webpage. Please refer to the webpage for descriptions regarding the purpose, membership requirements and term lengths of the individual boards, and their current board members. Membership requirements have been verified for all applicants. Staff will continue to recruit and accept applications throughout the year for all boards and committees who have ongoing vacancies or positions that are not appointed by the Mayor at this time.

Board of Adjustment - 3 vacancies, three-year terms:
Sarah Stahlberg – new applicant

Conrad Mansion Board - 1 city term expiring, four-year term:
Diane Medler – new applicant

Downtown Business Improvement District - 1 four-year term expiring, 2 three-year term vacancies:
Kisa Davison - new applicant
Tracy Diaz – new applicant
Maggie Doherty – new applicant
Marshall Noice – new applicant (previous member)
(Please refer to attached recommendation letter from the BID.)

Economic Revolving Loan Fund Committee - 3 expiring, three-year terms:
AJ Spear – reapplying
Justin Fries – reapplying
Sarah Stahlberg – new applicant

Impact Fee Committee - 2 expiring, three-year terms:
No applicants

Parking Advisory Board - 1 vacancy for a four-year term:

Tracy Diaz – new applicant
George Giavasis – new applicant
Robert Macek Jr. – new applicant
Patrick Malone – new applicant

Planning Board - 3 expiring - 2 to be appointed by Mayor, 1 appointed by Council, all two-year terms:

Ronalee Skees –reapplying
George Giavasis– reapplying
Joshua Borgardt – new applicant
Sarah Stahlberg – new applicant
Robert Eberhardy – new applicant – County resident qualifies for a Mayoral appointment

Police Commission - 1 expiring, three-year term:

Barbara Truckner – reapplying
Angela Mielke – new applicant

Street Tree Committee - 3 expiring, two-year terms:

Andrea Davidson – reapplying
Barb Anderson – reapplying

Technical Advisory Committee – 1 expiring, two-year term:

Tim Larson – reapplying
Sarah Stahlberg – new applicant

Tourism Business Improvement District – 2 expiring, three-year terms for large hotel representatives:

Emily Schroeder with the Hilton Garden Inn – reapplying
Sean Morris with the Holiday Inn Express – New applicant

During the April 4, 2018 TBID Board of Directors meeting the board unanimously approved the appointments of the above individuals to the TBID Board.

Urban Renewal Agency Board – 2 expiring, four-year terms:

Jeff Zauner – reapplying
Marc Rold – reapplying
Sarah Stahlberg – new applicant

RECOMMENDATION: Mayor Johnson offer recommendations for appointments to all of the boards listed above, followed by a member of the council making one motion to accept the recommendations and confirm the appointments. City Council offer a motion for one appointment to the Planning Board.

ALTERNATIVES: Mayor Johnson offer recommendations for each board separately, followed by individual council motions to accept the recommendation and confirm the appointments. If the Mayor’s recommendation is rejected by the majority of council, “the Mayor shall entertain a motion from any other council member recommending another applicant for the position...” (Ordinance 1733).

ATTACHMENTS: Advisory Board Applications
Recommendation from the BID and Board Roster from the TBID

