



Information Memorandum

11/27/2019

1. Police Department

Attached is the most recent activity report from the police department.

Officer Dustin Willey will be graduating from the Montana Law Enforcement Academy on December 5. Officer Willey will then return to the police department to continue his field training program.

Two new officers will be joining the Kalispell Police Department on December 3, with a week of orientation. Both officers are slated to attend the Montana Law Enforcement Academy beginning in early January.

With the announced retirement of Senior Sergeant Allen Bardwell and Detective Michelle O'Neil, the Kalispell Police Department began a new hiring process on November 13. Testing is scheduled to be conducted on January 7, with background investigations and interviews to follow.

Captain Jim Wardensky was able to adapt a secured area in our search bay to securely hold overflow evidence. This allowed the police department to discontinue the rental of an offsite storage container.

2. Parks Department

On November 25, a forestry contractor began the pruning and removal of 31 hazardous trees in and around Woodland Park. Park staff will be disposing of the larger wood from the project once the Arborist has chipped and removed the smaller debris. Utilizing park staff and working with the contractor, the City is able to save \$11,000.00 on this project.

On November 16, Eagle Scout candidate Jarom Holcomb installed a footbridge along the nature trail at Lawrence Park towards the Whitefish Stage side of the trail. Jarom was able to fundraise for the materials needed to complete the project.

Park staff have been hanging the large wreaths on city buildings downtown and installing

lights on the Christmas tree at Depot Park for the annual lighting, following the annual Christmas parade on December 6.

Graffiti continues to be a challenge in many city parks. Lions, Woodland, and Hawthorne parks have all been tagged recently. With the colder weather it makes it more difficult and time consuming to clean or cover up.



We will be starting our youth ice skating lessons at the Woodland Ice Center in early December. Our first session will run from December 3-12. The second session will start in January after the holidays. Lessons are available for children ages 4 and up.

Our Santa's Calling event will be taking place on December 4. Parents that are interested can register their children to receive a personal phone call from Santa. Our volunteer Santa's are given a list of children to contact along with some information about each child.

We will be offering 6 full days of camp over winter break, December 26-27, 30-31, and January 2-3. The full schedule is now available and includes STEM Gem activities, field trips and many other activities. The field trips this year include: Signature theater to see Frozen 2 (December 26), Ice skating (December 31), and rock climbing (January 3).

2019-2020 Freeze Out Camp						
Day	Thursday, Dec. 26	Friday, Dec. 27	Monday, Dec. 30	Tuesday, Dec. 31	Thursday, Jan. 2	Friday, Jan. 3
7:30 AM 8:30 AM			Check-in from 7:30 - 9am (Free time: Playdough, art, games & more!)			
9:00 AM	CIRCLE TIME & Field Trip Prep	CIRCLE TIME Winter Wonderland	CIRCLE TIME Snowflakes	CIRCLE TIME Winter Sports	CIRCLE TIME Arctic Animals	CIRCLE TIME Ice
9:30 AM		STEM Gems: SNOW VOLCANOS	3D SNOWFLAKE ART	STEM Gems: INSTANT ICE	STEM Gems: HOW ARCTIC ANIMALS WARM	STEM Gems: COLORED ICE CREVICES
10:00 AM				WINTER SPORTS ARTWORK		FIELD TRIP PREP
11:00 AM	MOVIE TIME: FROZEN 2		Lunch!	Lunch!	Lunch!	
11:30 AM						
12:00 PM	Lunch!	Lunch!	Outside Playtime & Indoor Games	Outside Playtime & Indoor Games	Outside Playtime & Indoor Games	
12:30 PM	Outside Playtime & Indoor Games	Outside Playtime & Indoor Games	STEM GEMS: FROZEN OOBLECK! "Bartholomew & the Oobleck" Seuss	FIELD TRIP PREP: ICE SKATING 1:30-3pm	STEM GEMS: COOKIE MONSTER, RED LIGHT GREEN LIGHT, POISONOUS FROG, TELEPHONE	ROCK CLIMBING 12-2pm (Lunch at facility)
1:30 PM						
2:00 PM	STEM Gems: FROZEN BUBBLES					
2:30 PM		WINTER WONDERLAND ARTS & CRAFTS			ARCTIC ANIMAL ART & VIDEO	ICICLE ART
3:00 PM	FROZEN ART & CRAFTS					
4:00 PM 5:00 PM 6:45 PM			Check Out: 4:-5:45p (Free time: Playdough, completing art, repeating science, indoor/outdoor organized group games & more!)			

3. Planning Department

The Planning Board, at the December 10 board meeting, will hear a request by Mark Schwager to annex 10-acres of land into the city and zone the land City R-2 (Residential) upon annexation. The property is located at 155 Tronstad Road and is currently undeveloped grasslands. There are no development plans at this time.

Staff presented the Kalispell trail project to the Kalispell Sunrise Lions this past Monday morning. The Lions are developing a plan to be involved in some manner with the trail.

4. Building Department

In the last 2 weeks, we have issued permits for 2 single-family homes and 6 townhomes. That will bring the total of new single-family/duplex and townhouse units for the year to 143, compared to 127 last year at this time. Multi-family units for the year remain at 80.

Last year, at this time, we had issued permits for 66 multi-family units.

The permit was issued for the St Matthews Church restoration project located at 601 1st Ave W. The project is valued at \$1.1 million.

5. Community Development

A Phase I environmental site assessment report on BNSF's right of way running 1.6 miles through the City of Kalispell has been completed. The report serves as an overview of historic uses of the property and documents known areas of potential environmental impact from those uses and from neighboring properties. The completion of this report is one of several steps necessary in the acquisition of the property by the City which is expected to be completed January 2020. As part of the Kalispell Core and Rail Redevelopment Plan and USDOT TIGER grant project, the old railroad tracks on this property will be removed and replaced with a linear trail and park scheduled for construction in fall 2020.

The USEPA has awarded a National Notable Achievement Award, Brownfields Land Revitalization Team Award to the Western Montana Revitalization Team. This award is in recognition of Kalispell's Core and Rail Redevelopment project along with other significant brownfields initiatives in Missoula, Anaconda/Butte, and Great Falls.

6. Public Works

Traffic Signs and Signals



The Traffic, Signs, and Signals Department recently replaced the school zone flasher on Whitefish Stage Road. They were able to make the school zone sign in-house and installed the flashing ring on the top of the sign. The poles, bases, and cabinets were re-purposed for the project to keep costs down. The lighting ring around the sign flashes 7 a.m. to 5 p.m. Monday through Friday. The speed is displayed below the sign and when drivers exceed 35 miles per hour during those hours, the current speed flashes with the message to slow down. After 5 p.m. when the ring turns off, the feedback sign still runs, but the excessive speed is set to 45 miles per hour

New WWTP Bio-cell Instrumentation

In November, the treatment plant installed updated dissolve oxygen probes, OPR probes, nitrate probes, and controllers in the Bio-cells and new pH and ORP probes in the fermenter.

The new dissolved oxygen probes replace older probes that were obsolete, and incorporate new technology that requires less maintenance with improved accuracy. The red buoys keep the probes suspended in the process at a consistent



depth, which provides readings that are more accurate.

The nitrate probe monitors nitrate levels in the bio-cells and communicates through the plant's communications system to optimize pumping rates of the Mixed Liquor Return (MLR) pumps. These pumps send Nitrate rich flow to key areas of the WWTP in an effort to maximize Nitrate removal.

The new pH and ORP probes in the fermenter provide real-time parameter readings that allow the Operators to make adjustments that aid in the prevention of upset conditions. A properly operating fermenter provides conditions for efficiently removing phosphorus from the plant effluent, reduces the potential for foaming in other areas of the WWTP, and helps with the digestion of solids in the primary digester.

