
Information Memorandum
2/26/2021

1. Parks Department

Due to warm weather and poor ice conditions on the Woodland Park pond, the warming hut has been closed for the season. Picnic tables and benches along with seasonal equipment are being readied for spring.

Forestry staff continue to prune Ashley Subdivision while a second crew is pruning trees on 4th Avenue East between 10th Street and 11th Street.

After a year postponement, KPR has begun planning for the 2021 Picnic in the Park Summer Concert Series. Sponsorship information will go out to local businesses in February and we will begin putting together the band schedule in March. Tentative dates for the concert series are as follows:

Tuesday Evenings (6pm-8pm)

June 22, June 29, July 6, July 13, July 20, July 27, August 3, August 10, August 17

Wednesday Afternoons (11:30am-1:30pm)

July 7, July 14, July 21, July 28, August 4



We are finishing our Kalispell Kickers youth soccer league at Rankin Elementary on Saturday, February 27. Our 6-week Little Dribblers youth basketball league begins the following week on Saturday, March 6. Similar to our Kalispell Kickers program, participation in Little Dribblers is up significantly this spring with 275 participants registered for the program (compared to 233 last fall). All Pre-K and Kindergarten practices/games will be played at the Russell Elementary Gym and all 1st and 2nd grade practices/games will be held at the Peterson Elementary.

2. Police Department

Attached is the latest activity report from the Police Department.

The co-responder program has made over 400 contacts providing mental health support and services to members of our community. Chief Overman has received a lot of positive feedback on the program from the community and first responders.

Year to date calls for service are 4858. This compares with 5284 in 2020, and 5525 in 2021.

The Kalispell Police Department continues the process of policy implementation with Lexipol. We are at approximately 50% implementation. The policy, acknowledgement, and mobile app are available to officers. The KPD has worked closely with other subject matter experts including the city's Legal and Human Resource Departments. We have also received help and input from our law enforcement partners in the valley. This is an important step in updating KPD policy to current best practices.

Chief Overman, Captain Falkner, and Building Plans Examiner Rick Parker met with representatives from Jackola Engineering on February 17 to assess progress on the design of the evidence/storage building. Some adjustments have been made and the project should be out for bid in the near future.

Chief Overman and Captain Falkner participated in a 911 Operations board meeting on February 23. The purpose of the meeting was to discover ways partner agencies can support the 911 center in their mission, recruitment, and success.

3. Planning Department

The Kalispell City Planning Board will hold a public hearing at their March 9 meeting and take public comments on the agenda items listed below:

1. Files #KPP-21-01 – A request from Kalispell Public Schools Student Built Homes, LLC for major preliminary plat approval for the Re-subdivision of Lot 52 Northland Subdivision Phase 2, with a total of 2 lots on approximately 0.42 acres of land. The property is located within an R-3 (Residential) zoning district with a Planned Unit Development overlay and contains one house under construction. This subdivision would create another buildable lot on the west side of the existing lot. The property is located at 176 Parkridge Drive.
2. File #KA-20-04; KPUD-20-03; and KPP-20-05 – A request from Four Mile Farmstead, LLC for the Farmstead Planned Unit Development (“PUD”), which includes annexation, initial zoning/rezoning, and a Residential Mixed-Use PUD overlay on approximately 110.71 acres of land abutting the south side of Four

Mile Drive to the west of Stillwater Road, along with major preliminary plat approval for Phase 1 of the development. Approximately 0.91 acres was previously annexed into the city and zoned R-2 (Residential). The remaining area is proposed to be annexed with approximately 86.50 acres of the property (including the 0.91 acres) to be zoned R-3 (Residential), approximately 15.97 acres to be zoned RA-1 (Residential Apartment), and approximately 8.46 acres to be retained by the current owner in the northeast corner that will be zoned B-1 (Neighborhood Business). The entire property will have a PUD overlay with the B-1 area designated as a placeholder PUD requiring additional review prior to development. The PUD calls for a total of 455 dwelling units (142 single family lots and 163 townhome lots) along with 150 multi-family units. The Phase 1 preliminary plat consists of approximately 37.67 acres with 62 lots, streets, and open space, and includes the areas to be zoned RA-1 and B-1.

3. File # KGPA-21-01 – A request from the Kalispell City Planning Department to amend the Kalispell Growth Policy Future Land Use Map. The growth policy amendment would change the future land use designation shown on the Kalispell Growth Policy Future Land Use Map from (a) “Industrial” to “Urban Residential” on approximately 2.2 acres on the west side of Airport Road north of Ashley Creek for Tract 1AA in S19 T28N R21W and Lots 1 and 2 of the Re-subdivision of Guest Addition; (b) “Urban Residential” to “Public” on approximately 25 acres on the east side of Airport Road for Tract 6L in S20 T28N R21W and Tract 13 in S29 T28N R21W, owned by School District 5; (c) “Industrial” to “Urban Residential” on approximately 21 acres of land to the west of the intersection of Airport Road and Cemetery Road for Tract 2 in S19 T28N R21W and a portion of Tract 1 in S30 T28N R21W; and (d) approximately 28 acres designated as “Industrial” (1.8 acres), “Suburban Residential” (3.9 acres) and “Urban Residential” (22.4 acres) to “Neighborhood Commercial” (16 acres) and “High Density Residential” (12 acres), located on land surrounding the intersections of Airport Road with both Cemetery Road and the Highway 93 Bypass.

The Planning Board will forward their recommendation of the applications onto the Council for their consideration at the April 5 meeting.

4. Building Department

In the last 2 weeks, we have issued permits for 3 single-family homes and 2 townhomes. That will bring the total of new single-family/duplex and townhouse units for the year to 34, compared to 22 last year at this time.

There have been 24 multi-family housing units issued so far this year. Last year at this time, we had not issued any multi-family housing permits.

There was a total of 177 combined building and/or fire inspections completed in the last 2 weeks.

Residential – 82

Plumbing – 18

Commercial – 9
Electrical – 16

Mechanical - 12
Fire - 40

The total number of building inspections for 2020 was as follows:

Date	Res	Com	Electrical	Plumbing	Mechanical
Year End Total	1680	422	301	331	298

5. Community Development

Early this week, the Trail Crew met to review and provide recommendations for the Kalispell Parkline DRAFT 100% Design Submittal in preparation for going out to bid for trail construction later this spring. Also, during the meeting, Highline Design provided an overview of the Parkline logo and brand summary which will be implemented within the trail design to provide the Kalispell Parkline its own unique identity. For more information about the project please visit:

- <https://www.kalispell.com/164/Community-Development>
- <http://www.kalispellcoreandrail.com/>

One Phase I environmental site assessment has been completed for a land sale in the Core Area. Two additional Phase I environmental site assessments are in process and expected to be complete by the end of February.

Full roadway construction is expected to begin on the Kalispell Bypass – Foy's Lake Road Interchange project on March 1, weather permitting. The goal for the Kalispell Bypass – Foy's Lake Road Interchange project is to provide a safer and less congested intersection for the community.

6. Fire Department

Since the last update, the Kalispell Fire Department has received 174 calls for service.

Since the beginning of the pandemic, the fire department has been active in enhancing precautions, reviewing protocols, and working with our agency partners to provide a safe service to the community and protect our staff from injury or exposure. This continues with the changing environment that surrounds COVID-19. Currently, dispatch protocols for suspected COVID-19 patients are being reviewed.

The fire academy for recent hires is in process with concentration on hands-on fire department operations. This would include use of safety equipment, fire attack principles, forcible entry, fire dynamics, etc.

Fire department office staff are working on the next year's fiscal budget, project prioritization, and capital planning.

7. Information Services

IT staff replaced network equipment at Buffalo Hill to support the SCADA upgrade project. The network has been prepared to support the SCADA upgrade and communication with the water sites. IT staff will work with the SCADA consultant to support the network side of the system upgrade.

IT staff deployed 26 computers as part of the desktop computer replacement project for FY 21. IT staff started working on building and deploying the computers that are being re-purposed as part of the computer replacement schedule. The re-purposed computers become available when staff get new computers. City IT uses new hard drives, loads a fresh image and deploys these computers to locations that are able to use the re-purposed devices.

IT staff migrated the Laserfiche volumes which stores the content of the City's electronic records repository to a different storage device to remove the disk space limitation on the old storage.

IT staff worked with GIS and PW staff to upgrade to the latest version of ArcGIS Pro. IT staff also worked with GIS staff to fix issues with the large format plotter which prints maps for the City departments.

8. Public Works

WWTP Replaced the UV Systems Bulbs and Ballasts

Waste Water Treatment Plant Operators recently completed the replacement of the UV System bulbs and ballasts. The WWTP Trojan UV system treats the effluent water for E-Coli and Fecal Coliform for safe discharge to Ashley Creek. The wastewater facility also uses effluent water for internal cleaning and process functions. There were 80 ballasts, with 2 bulbs per ballast, replaced.

Before we started replacing the UV bulbs and quartz tubes, we had to run both Banks at 100%. This was using an average of 34 kilowatt/hrs of electricity. Since all the bulbs and ballasts have been replaced and put back into service, we are down to 11 kilowatt/hrs of electricity. In addition to the energy cost savings, this will also extend the equipment life.



Kalispell Police Department Case and Arrest Reports - 2021

	January		February		March		April		May		June		July		August		September		October		November		December		Totals				
	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests			
Crimes Against Persons																													
Homicide	0	0																								0	0		
SIWOC/Sexual Assault	3	0																									3	0	
Robbery	0	0																									0	0	
Aggravated Assault	3	0																									3	0	
Assault on a Peace Officer	0	0																									0	0	
Simple Assault	6	5																									6	5	
PFMA	12	8																									12	8	
Resisting Arrest	3	3																									3	3	
Crimes Against Property																													
Burglary	2	0																										2	0
Theft	41	23																										41	23
Vehicle Theft/Unauth Use	3	1																										3	1
Arson	0	0																										0	0
Forgery/Counterfeit	1	1																										1	1
Fraud	5	2																										5	2
Theft of Identity	0	0																										0	0
Embezzlement	1	2																										1	2
Stolen Property offenses	0	0																										0	0
Criminal Mischief	8	3																										8	3
Crimes Against Society																													
Weapon Law Violations	1	1																										1	1
Prostitution Offenses	0	0																										0	0
Child Pornography	0	0																										0	0
Drug Offenses	22	16																										22	16
Family Offenses (non-violent)	2	0																										2	0
DUI	6	5																										6	5
Possession of Alcohol	1	1																										1	1
Provide Alcohol to Minor	1	0																										1	0
Other Alcohol Offenses	0	0																										0	0
Kidnapping/Custodial Int.	1	1																										1	1
Disorderly Conduct	7	6																										7	6
Criminal Trespass	28	22																										28	22
Violation of Protective Order	4	2																										4	2
Obstructing a peace officer	13	12																										13	12
Juvenile Offenses (except MIP)	1	1																										1	1
Other Offenses	42	41																										42	41
Total	217	156	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	217	156

Traffic																													
	Traffic Stops		Cites		Traffic Stops		Cites		Traffic Stops		Cites		Traffic Stops		Cites		Traffic Stops		Cites		Traffic Stops		Cites		Traffic Stops		Cites		
	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	Stops	Cites	
	513	345																										513	345
Total Calls for Service	2775																											2775	