
Information Memorandum
3/12/2021

1. Parks Department

Park staff have completed the remodel of the Lions Park restrooms. New fixtures, plumbing, partitions, and outside entry doors were installed, and the floor was repainted. These restrooms are seasonal and will open later this spring.



Forestry staff are nearing completion of pruning in Ashley Subdivision. Park staff that have been assisting forestry throughout the winter will be transitioning back to parks with the warmer temperatures, allowing park maintenance activities to resume.



The Begg Dog Park has been closed for the spring due to the water table. This is an annual occurrence for the park. Once the water table recedes and the turf dries, staff will aerate and fertilize the turf.

Park staff have been making repairs to the waterslide pipes that were damaged by vandalism at the pool over the winter. This is the second time in two years that vandals have shattered the vertical supply lines.



The start of our Little Dribblers youth basketball league was on Saturday, March 6. All Pre-K and Kindergarten practices/games are played at the Russell Elementary Gym, and all 1st and 2nd grade practices/games are held at the Peterson Elementary Gym. We are appreciative of Kalispell Public Schools for supporting our programs and allowing us to use their facilities to provide programming for the community.

Our annual Spring Break Camp will be held from March 22-26, at Elrod Elementary School. To minimize risk, we are only incorporating field trips where our participants and staff will have exclusive use of the facility during this time. Field trips over spring break will include trips to both the Rockfish Climbing Gym and the KALICO Art Center.

2. Police Department

Attached is the latest case report from the Police Department

This past year our SRO program has been active within our school placements. While the program includes unique activities respective of the school, the program in general has:

- Conducted a variety of educational classes, including de-escalation, life skills, and emergency response
- Served as a liaison amongst numerous partners, including School District 5, Youth Court, juvenile justice reform programs, and our co-responder program
- Aid school officials with students in need for a variety of circumstances
- General relationship building with students

3. Planning Department

The Planning Board held a public hearing on March 9 and heard two application requests. The application requests consisted of the following:

1. Files #KPP-21-01 – A request from Kalispell Public Schools Student Built Homes, LLC for major preliminary plat approval for the Re-subdivision of Lot 52 Northland Subdivision Phase 2, with a total of 2 lots on approximately 0.42 acres of land. The property is located within an R-3 (Residential) zoning district with a Planned Unit Development overlay and contains one house under construction. This subdivision would create another buildable lot on the west side of the existing lot. The property is located at 176 Parkridge Drive.
2. File # KGPA-21-01 – A request from the Kalispell City Planning Department to amend the Kalispell Growth Policy Future Land Use Map. The growth policy amendment would change the future land use designation shown on the Kalispell Growth Policy Future Land Use Map from (a) “Industrial” to “Urban Residential” on approximately 2.2 acres on the west side of Airport Road north of Ashley Creek for Tract 1AA in S19 T28N R21W and Lots 1 and 2 of the Re-subdivision of Guest Addition; (b) “Urban Residential” to “Public” on approximately 25 acres on the east side of Airport Road for Tract 6L in S20 T28N R21W and Tract 13 in S29 T28N R21W, owned by School District 5; (c) “Industrial” to “Urban Residential” on approximately 21 acres of land to the west of the intersection of Airport Road and Cemetery Road for Tract 2 in S19 T28N R21W and a portion of Tract 1 in S30 T28N R21W; and (d) approximately 28 acres designated as “Industrial” (1.8 acres), “Suburban Residential” (3.9 acres) and “Urban Residential” (22.4 acres) to “Neighborhood Commercial” (16 acres) and “High Density Residential” (12 acres), located on land surrounding the intersections of Airport Road with both Cemetery Road and the Highway 93 Bypass.

The Board did recommend approval of both requests and their recommendations will be forwarded to Council for their consideration at their April 5 meeting.

Following the public hearing, the Planning Board held a work session to further discuss the Downtown Historic District Standards. The development of the standards was initiated by the Downtown Kalispell Business Improvement District (BID), which secured a grant to hire a consultant to help formulate architectural design standards for the historic area. Staff presented the DRAFT standards to the Board for feedback. Staff will consider the comments received during the work session and make edits to the DRAFT standards over the coming month. The Planning Board will hold a public hearing on the DRAFT standards at their April 13 meeting. A legal notice for the public hearing will be in the local paper and all the property owners within the proposed district will receive a notice from the Planning Department of the proposed standards.

4. Building Department

In the last 2 weeks, we have issued permits for 14 single-family homes. That will bring the total of new single-family/duplex and townhouse units for the year to 48, compared to 31 at this time last year.

There have been 24 multi-family housing units issued so far this year. We had not issued any multi-family housing permits at this time last year.

There was a total of 171 combined building and/or fire inspections completed in the last 2 weeks.

Residential – 99	Plumbing – 11
Commercial – 17	Mechanical - 8
Electrical – 8	Fire - 28

5. Community Development

Development Services is preparing to go out to bid for Kalispell Parkline construction slated to begin this summer. When available, information will be posted on the City of Kalispell Bids & Proposals webpage: <https://www.kalispell.com/bids.aspx>

[Ordinance 1855](#), was approved at the March 1 City Council. This ordinance establishes the Kalispell Parkline as a city park to be maintained and operated by the City. This ordinance recognizes the unique aspects of the Kalispell Parkline from other city parks primarily because of the transportation aspect through various mixed land uses and encourages a vibrant use of the trail within the park.

Information and updates on the Kalispell Parkline can be found at:

- <https://www.kalispell.com/164/Community-Development>
- <http://www.kalispellcoreandrail.com/>

Phase I Environmental Site Assessments have been completed on two Core Area

properties in advance of property sales. Additional Brownfields site assessment work has begun at a Main Street location where it is planned that an abandoned underground storage tank will be removed, if possible.

6. Public Works

Load Limits

Spring 2021 Load limits of 350 lbs. per inch of tire width, 7-ton single axle, 14-ton tandem axle are in place for the following locations:

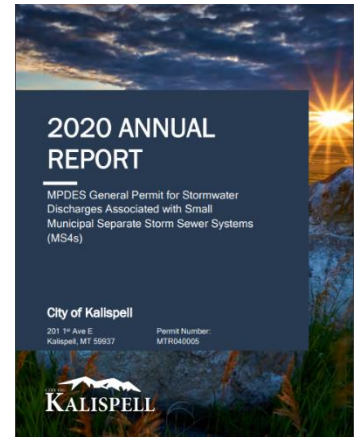
- Stillwater Road – Three Mile Drive to Old Reserve Drive
- Four Mile Drive – Stillwater Road to Spring Creek Road
- Spring Creek Road – Four Mile Drive to Old Reserve Drive
- Whitefish Stage Road – County Load limit of 400 lbs. per inch



The exact dates the seasonal load restrictions will be removed varies depending on annual temperature variations during the spring thaw.

2020 Stormwater Annual Report

In March of every year, the City of Kalispell is required to submit an annual report to stay in compliance with the Municipal Separate Storm Sewer System (MS4) Permit issued by the State of Montana's Department of Environmental Quality (DEQ). The [2020 Annual Report](#) includes information on how the City met last year's permit requirements.



Highlights Include:

- Creation of the Stormwater TMDL Action Plan
- Approximately 3,464 tons of sediment, 12 tons of phosphorus, and 74 tons of nitrogen prevented from reaching local waterbodies
- Review of city code for barriers to low impact development and associated multi-departmental meeting summary
- 5 rain gardens built in City limits through the [Flathead Rain Garden Initiative](#)
- 280 Construction Stormwater Permits reviewed and approved – 233 Construction Stormwater Permit site inspections

