

Information Memorandum  
6/4/2021

**1. Police Department**

Attached is the latest law enforcement activity report. Year to date calls for service are 14,019, this compares with 13,224 in 2020 and 15, 231 in 2019.

Several members of the Kalispell Police Department attended DDACTS training in Kalispell, on May 25 and 26. Data-Driven Approaches to Crime and Traffic Safety (DDACTS) integrates location-based crime and traffic data to establish effective and efficient methods for deploying law enforcement and other resources. Using GIS mapping to identify areas that have high incidences of crime and crashes, DDACTS uses traffic safety strategies that play a dual role in reducing both.

Chief Overman attended the FBI National Command Course in Stafford, VA, on May 17-21. The course was sponsored and funded by the FBI. The course was an executive development and command course targeted at Chiefs and Sheriffs from across the United States with a sworn staff of less than 50. Law enforcement leaders explored their role in providing effective leadership for their community.



**2. Planning Department**

The Kalispell City Planning Board will hold a public hearing at their June 8 meeting and take public comments on the agenda items listed below:

1. File #KA-21-02 – A request from Katherine Gates (Mission Impawsible, LLC) for annexation and initial zoning of B-1 (Neighborhood Business) for property

located at 100 Ponderosa Lane (Ponderosa Veterinary Hospital), containing approximately 1.48 acres. The request is based on a desire to connect to city sanitary sewer service.

2. File #KCU-21-03 – A request from Tristelle Vu (The Ritz Bar & Salon) for a conditional use permit to allow an accessory casino within the B-4 (Central Business) zone. The property contains an existing bar and will be adding a nail salon in addition to the proposed accessory casino space. The property is located at 110/116 Main Street, formally known as the Kalispell Bar.
3. File #KCU-21-04 – A request from Layne Massie (Edge, LLC) for a conditional use permit to allow a multi-family residential development for property located at 2015/2105 Third Avenue East, containing approximately 2.04 acres. The development (Third Avenue East Apartments) would include 48 residential units, parking, and recreational amenities.
4. File #KCU-21-05 – A request from Jason Sharp for a conditional use permit to allow an auto repair business within the B-3 (Core Area Business) zone. The property contains an existing building that was previously used for fleet vehicle maintenance and equipment storage for an internet service company. The property is located at 710 West Montana Street.
5. File #KPP-21-03 – A request from Owl Corporation for major preliminary plat approval for Westview Estates Phases 6 and 7. The property is located within an R-3 (Residential) zoning district, with a total of 34 single-family lots on approximately 15.98 acres of land including the lots, streets, a park area, and other common area. The property is located to the east of Stillwater Road and to the north of Westview Estates Phase 2.
6. Files #KPUD-21-01; and KPP-21-02 – A request from Bison Hill, LLC for the Mountain View Planned Unit Development (“PUD”), which is a Residential PUD overlay on approximately 139 acres of land abutting the north side of Foy's Lake Road to the west of the Highway 93 Bypass, along with major preliminary plat approval for Phase 1 of the development. The property was previously annexed with a PUD overlay called Willow Creek, which has since expired. This proposal is for a new PUD by a different applicant. The PUD calls for a total of 407 dwelling units (225 single family lots, 16 cottage lots and 166 townhome lots) along with approximately 49.1 acres of open space and park area. The Phase 1 preliminary plat consists of approximately 21.2 acres with 94 lots (5 single family lots and 89 townhome lots), streets and open space.

Documents pertaining to the agenda items are on file for public inspection at the Kalispell Planning Department, 201 First Avenue East, Kalispell, MT 59901, and are available for public review during regular office hours. In addition, information on the agenda items are posted on our website at <https://mt-kalispell.civicplus.com/314/Planning-Board> under planning board “upcoming agenda.”

### 3. Building Department

In the last 3 weeks, we have issued permits for 4 single-family homes. This brings the total of new single-family/duplex and townhouse units for the year to 108, compared to 91 last year at this time.

There have been 148 multi-family housing units issued so far this year. Last year at this time we had not issued any multi-family housing permits.

There was a total of 206 combined building and/or fire inspections completed in the last 3 weeks.

Residential – 86	Plumbing – 30
Commercial – 21	Mechanical - 28
Electrical – 29	Fire - 12

### 4. Community Development

Construction of the Kalispell Parkline has begun as Sandry Construction has commenced the removal of the Railroad tracks, removing railroad signals, and started clearing and grubbing. Following the removal of the railroad tracks underground work will begin. The fuel island canopy, pumps and underground fuel storage tank and piping have been removed from the property at the northwest corner of Main Street and 4<sup>th</sup> Street East (Sweet Peaks) through the cooperative effort of EPA Brownfields and Montana Department of Environmental Quality. The next steps will include over-excavation of the site, then backfill and re-paving of the parking lot.



Work on the South Kalispell/Airport TIF Traffic Improvement Project continues as the contractor finalizes items on the project punch list. Major components of the project are in use including the new street connection at 17<sup>th</sup> Street West, two parking lots east of 1<sup>st</sup> Avenue West and the bike lanes on Airport Road.

### 5. Public Works

#### Solid Waste Annual Spring Cleanup Collection Day

The City of Kalispell's Solid Waste Division completed their eighth annual spring clean-up for residential rollout customers during the month of May. This annual service allows residential rollout customers to put large items and excess household items on the curb for rear loader pickup. These items



may consist of couches, washers, dryers, yard debris, large boxes and other items that do not fit in their rollout container. This service does not allow the collection of any hazardous products like oils, antifreeze, batteries, pesticides or weed killers. In addition, to their routine collection duties, the Solid Waste Staff, in just one week, removed around 27 tons of debris and household appliances to the landfill.

### Grandview Lift Station (LS 3) Repair

Lift Station 3 on Hwy 93 and Grandview Dr is one of the City's largest lift station and services a large residential and commercial sewer shed in North Kalispell. The lift station pumps at 860 gpm and cycles (on/off) 125 times/day. A valve located in the lift station's drywell piping had developed a leak and required replacement. Sewer Maintenance Staff procured the valve from a manufacture and modified the valve to meet the existing piping configurations. A bypass pumping plan was developed by Sewer Maintenance Staff which implemented a 2-stage pumping operation to match or exceed the high incoming flow rate against the vertical pumping head. This project was successfully completed in 1 day by the Sewer Maintenance Staff.

## **6. Parks and Recreation**

Montana Conservation Corp (MCC) spent the week of May 24 – 28, mapping and spraying invasive weeds in our more natural areas throughout Kalispell's parks system.

Vandalism continues to occur in the park system. The Lagoon bathroom at Woodland Park was graffitied a day after parks staff removed the previous graffiti. With the warmer temperatures and more people using the parks, we are hoping vandalism is reduced by the presence of the increased summer visitors.

Our Forestry staff continues to prune trees on 4<sup>th</sup> Avenue East along the 600 block. A contractor has completed the planting of 86 trees as our final insurance related task for the May 2020 windstorm.

We have finished our hiring for Camp Woodland Summer Day Camp and will hold our staff training on Saturday, June 5 and Sunday June 6. With the 26% increase in camp registrations this year, we have also increased the number of staff hired. We will have 42 staff at Camp Woodland this summer (16 returning staff and 26 new camp counselors). We are currently averaging 116 participants per day with most of the days having reached the 120-participant capacity.

The Woodland Water Park also begins training this week for Shift Managers, Concessions, and Front Desk positions. Returning Lifeguards will have their training in-service next week. New Lifeguards will attend a five-day training June 9-13.

Our adult 7v7 outdoor soccer league will begin on Thursday, June 10. We have 14 teams registered for the league this year. The league will take place at the Kalispell Middle School lower practice fields on Monday and Thursday evenings from 6:00pm-9:30pm. We will have 8 weeks of regular season



games in June and July and a 2-week playoff in early August.

## **7. Information Services**

IT staff are working to setup the City Council Chambers for hybrid in-person/Zoom meetings for City Council Meetings. The first hybrid meeting is June 7.

Video migration continues with the police in-car and body camera video. Once all the data is migrated from the old server to the new server, clean up scripts will be run and the old server will be decommissioned. Video migration started on 4/14 and just over 50% of the content has migrated. The new server has a 10-gig network connection, but the old server does not.

GIS staff have been working through issues with the latest version of ArcGIS Pro and have been meeting with ESRI representatives to begin the initial discussion of upgrading to newer versions of ArcGIS Enterprise.

AV staff filmed the Kalispell Parkline Contract signing event. Footage from the event will be played on the city cable TV channel and posted to social media.

