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Information Memorandum  
8/13/2021

**1. Parks and Recreation**

Our forestry crew has finished pruning trees along 4<sup>th</sup> Avenue East. They will be moving to 5<sup>th</sup> Avenue East, working south to north.

Forestry also used their resistograph recently to determine the severity of a suspected cavity. Through resistograph technology, an arborist can detect wood decay, stages of rot, hollow areas, and cracks within the inside of a tree. This information is then uploaded into our inventory so we can track changes and schedule follow up visits and upcoming forestry contracts.

Our parks and KYAC crews continue to work through irrigation repairs and adjustments throughout the park system and irrigate turf according to current weather patterns. Upgrades have also been done where deficiencies couldn't be addressed through the existing system.



The last week of our Camp Woodland Summer Day Camp and the Woodland Water Park will be August 16-22. We also have Zombie Survival Camp and Outdoor Adventure Camp (rafting, fly fishing, and rock climbing) operating the following week (August 23-27). While we typically average 20-30 participants each summer in our Zombie Camp program, this year we have over 65 participants registered for the camp.

Registration for the Cairo's Kids Afterschool Program opened Monday, August 9. We have been in contact with the school transportation office, and we are excited that they will be able to provide transportation from all School District #5 schools to the Cairo's Kids After School Program this year.

With summer ending, we have three last community events we are hosting toward the end of August. On Tuesday, August 17, we will have our last Picnic in the Park concert with Man and the Box performing. The following day, on August 18, we will host Shakespeare in the Park in Woodland Park with our partner,



Kalispell Brewing Company. And finally, we will host our annual Paws Splash Bash event on Sunday, August 22. On the last Sunday of the summer the water park is open, we open the pool to the dogs with all the proceeds going towards improvements to the Begg Dog Park.

## **2. Fire Department**

For the Month of July, the Fire Department had 428 responses. Of the larger responses, 272 were medical incidents, 19 Motor vehicle accidents, 29 citizen complaints (backyard burns, etc.), 15 fire alarm activations, 13 public assists, 11 Haz-Mat (Gas leak, spills, carbon monoxide) and other various call types.

A Lieutenants' exam is scheduled for mid-August and we had 6 internal candidates apply to take the exam. This process includes a 3-part testing process- written exam, scenarios, and an interview.

A Captains' exam is scheduled for September 15<sup>th</sup>, there was 1 eligible candidate who did apply. The Captains' exam process is also a 3-part testing process.

The department is also in the process of interviewing for the Assistant Fire Chief Position.

New Firefighter/Paramedic Luke "Gus" Butler has started his Academy training with the department.

The department participated with the State of MT CST (Civil Support Team) in training with radiological meters and equipment at Station 61.

The department hosted a medical case review with our Medical Director. This covered reviewing medical charts- patient care delivery and patient outcomes.

## **3. Police Department**

Attached is the latest case report from the Kalispell Police Department.

The Kalispell Police Department has started a "Silent Service" campaign to share the small acts of kindness and service to our community that are happening without recognition.

Sgt Sean McRae is retiring from the Kalispell Police Department to take another position at the City of Kalispell. Sean leaves the Kalispell Police Department with over 23 years of service here and 25 total years of service to Montana Law Enforcement. Sgt. Joel Bartholomew will be promoted as a result of Sergeant McRae's retirement.

The Kalispell Police Department began a hiring process on July 26. The posting closes August 27 with testing scheduled on September 22. After interviews are conducted, the

top candidates will go through the extensive background investigation process. This should culminate with an eligible hiring pool by the end of November.

Detective Karen Webster will be completing her nearly six-year assignment in Detectives on August 12. Detective Webster's primary focus had been investigating crimes against children. During her time in assignment Detective Webster was recognized as the Montana Peace Officer of the Year for her work. Officer Chad Sweigart has been assigned to the open position in the division.

#### 4. Public Works

##### Center St W Road and Storm Improvement Project

The Center Street storm improvement and road reconstruction project from 7<sup>th</sup> Ave W to Meridian Road installs new stormwater infrastructure that mitigates excessive ponding at intersections, driveways/alley approaches, and within the curb line. Additionally, the road is being reconstructed and replacing ~2,400 feet of deteriorated pavement. To date, the underground stormwater pipe work has been completed. The contractor is currently working on curbing, concrete driveway approaches, and grading the subgrade surface between 9<sup>th</sup> Ave West and 7<sup>th</sup> Ave West. The roadway is tentatively scheduled to be paved the week of August 23.



##### Bollard LED Upgrade 2021

On 1<sup>st</sup> Avenue East and West there are a total of 87 illuminated bollards. Traffic Signs and Signals (TSS) Staff has completed the upgrade/retrofit of these bollards to a 28-watt LED bulb from the original 50-Watt MH bulb. As part of the upgrade, TSS Staff modified the bulb brackets, allowing the bottom of the LED bulb to seat further down in the globe and provide better illumination from the bottom portions of the globe. The cost for the ESL 28-watt LED bulb and parts needed to modify the bracket was \$30 per bollard. Total cost for all 87 bollards was \$2,610. Comparatively, the manufacture of the bollards sells an LED retro fit kit, costing \$560 per bollard. A cost savings of \$46,110 was achieved as part of the TSS staff's ability to perform internal fabrications for the bollard LED retrofit upgrades.



## 5. Planning Department

The Planning Board held a public hearing on August 10 and heard two application requests. The application requests consisted of the following:

1. File #KA-21-03 – A request from Go Development, LLC for annexation and initial zoning of R-4 (Residential) for property located adjacent to the rear of properties at 199-211 Palmer Drive, containing approximately 0.02 acres. The request is based on a desire to add approximately 2 feet in depth to seven existing city sublots.
2. File #KCU-21-06 - A request from Big Sky Investments Kalispell, LLC (The Silos) for a conditional use permit to allow additional height over 60 feet for buildings on property located within the B-3 (Core Area Business) zone. The property is being redeveloped, but has recently contained various buildings, grain silos, and railroad tracks. The existing silos will remain in place with the addition of a restaurant on top, and new multi-family residential buildings will be constructed. The height of the silos, with the restaurant, will be approximately 110 ft and the height of the multi-family buildings will be approximately 70 feet. The property is located at 505 West Center Street/740 West Railroad Street.

The Board recommended approval of the two application requests. The recommendations will be forwarded to the Council for their consideration at their September 7 meeting.

The planning board also held a work session on the items listed below:

1. File #KA-21-04; KPUD-21-03; and KPP-21-07 – A request from G23 Properties, LLC for the Parkland Meadows Planned Unit Development (“PUD”), which is a Residential Mixed Use PUD overlay on approximately 38.4 acres of land at the northeast corner of Airport Road and Cemetery Road. The proposal includes annexation of the property, initial zoning of RA-1 (Residential Apartment) on approximately 31.1 acres, and initial zoning of B-1 (Neighborhood Business) on approximately 7.1 acres, as well as major preliminary plat approval for the development. The PUD calls for a total of 480 dwelling units in the RA-1 area as well as development which may occur within the B-1 area consistent with that zoning. The preliminary plat encompasses the entire PUD and includes 7 RA-1 lots and 7 B-1 lots.
2. File #KPUD-21-02; KZC-21-01; and KPP-21-06 – A request from Kilday & Stratton for the Starling Phases 1-8 Planned Unit Development (“PUD”), which is a Residential Mixed Use PUD overlay on approximately 58.0 acres of land on the west side of Stillwater Road to the west of Timberwolf Parkway. The property was previously annexed with an R-3 (Residential) underlying zone and has an expired PUD overlay over the full section of land. This proposal would rezone the 58.0 acres to RA-1 (Residential Apartment) with a new PUD overlay for the subject property. The proposal includes a proposed preliminary plat for Phases 1-3 of the project, which encompasses 20.84 acres of land. Phases 1 and 2 contain approximately 14.9 acres and include 77 residential lots and sublots (37 single-

family and 40 townhome lots). Phase 3 is a single lot plus common area totaling approximately 5.9 acres (2.75 acres of developable area and 3.18 acres of common area) with proposed uses potentially including up to 35 multi-family dwelling units, a combination of live/work units and office space, or small-scale neighborhood retail.

3. Marijuana Dispensaries Ordinance – In the election of November 2020, a ballot initiative was approved by the voters to allow for recreational marijuana use within the State of Montana. Subsequently, the state legislature passed House Bill 701 providing the framework for marijuana regulation in Montana. The Montana Department of Revenue will also adopt administrative rules related to the marijuana industry, which are expected to be adopted this fall. Local jurisdictions are provided some latitude to adopt zoning regulations specifying appropriate zones and criteria for those facilities, but they must be provided for given the new legislation. The legislation will allow facilities to begin operating January 1, 2022, and the City should have zoning regulations in place prior to that date. Staff presented a DRAFT Kalispell Zoning Ordinance Text amendment that would provide for marijuana facilities, considering discussions that had taken place at two prior Council work session.

Following discussion, the Planning Board directed staff to proceed with the three items as presented and a public hearing is scheduled for their next regularly scheduled meeting on September 14.

Documents pertaining to the agenda items are on file for public inspection at the Kalispell Planning Department, 201 First Avenue East, and are available for public review during regular office hours. In addition, information on the agenda items are posted on our website at <https://mt-kalispell.civicplus.com/314/Planning-Board> under planning board “upcoming agenda.”

## 6. Building Department

In the last 2 weeks, we have issued permits for 12 single-family homes and 4 townhomes. That will bring the total of new single-family/duplex and townhouse units for the year to 164.

There have been 254 multi-family housing units issued so far this year. Last year, at this time, we had issued 24 multi-family housing units.

There was a total of 206 combined building and/or fire inspections completed in the last 2 weeks.

Residential – 116	Plumbing – 25
Commercial – 17	Mechanical - 26
Electrical – 22	Fire - 0

## 7. Community Development

The City's 3<sup>rd</sup> and Main Selection Committee met with members of the Charles Hotel development team on Wednesday, August 11, to learn more about their proposal for the city-owned parking lot. The Committee will provide a recommendation regarding the proposal for City Council consideration at its meeting on September 7. The proposal is available at the Community Development webpage on the City website: [www.kalispell.com](http://www.kalispell.com).



Construction work continues at the Foys Lake Section of the Kalispell Bypass project. Montana Department of Transportation (MDT) and LHC crews have added walls to the new overpass. In addition, earthwork and grading are taking place on the sides of the overpass bridge.

Vehicles will be directed to the northbound on- and off-ramps and the roundabout on the Meridian Road side of the project. Vehicles will continue to experience 10-15 minutes of delays when passing through the intersection.

Kalispell Parkline construction continues with street crossing work beginning Monday, August 13. Look for lane closures, detours, and traffic control starting at 4<sup>th</sup> Avenue EN.



**Kalispell Police Department Case and Arrest Reports - 2021**

	January		February		March		April		May		June		July		August		September		October		November		December		Totals		
	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	Offenses Reported	Arrests	
<b>Crimes Against Persons</b>																											
Homicide/Justifiable Homicide	0	0	1	0	0	0	0	0	1	0	0	0	0	0												2	0
SIWOC/Sexual Assault	3	0	0	0	5	0	3	0	8	0	1	0	4	0												24	0
Robbery	0	0	0	0	0	0	1	1	0	0	1	1	0	0												2	2
Aggravated Assault	3	0	4	2	3	3	6	2	7	3	4	2	7	4												34	16
Assault on a Peace Officer	0	0	4	3	0	0	0	0	0	0	0	0	0	0												4	3
Simple Assault	6	5	7	3	9	6	13	10	3	1	7	3	8	3												53	31
PFMA	12	8	10	10	8	6	13	5	8	6	12	9	16	14												79	58
Resisting Arrest	3	3	4	4	6	6	7	6	2	1	3	3	6	5												31	28
<b>Crimes Against Property</b>																											
Burglary	2	0	1	0	4	1	1	0	4	1	1	1	5	1												18	4
Theft	41	23	37	16	45	21	39	18	26	13	48	15	47	10												283	116
Vehicle Theft/Unauth Use	3	1	3	1	9	6	5	2	2	0	4	2	3	0												29	12
Arson	0	0	0	0	0	0	1	0	0	0	0	0	0	0												1	0
Forgery/Counterfeit	1	1	5	0	3	0	3	0	1	0	1	0	2	0												16	1
Fraud	5	2	4	1	3	1	5	2	4	1	1	0	3	0												25	7
Theft of Identity	0	0	1	0	0	0	0	0	0	0	0	0	1	0												2	0
Embezzlement	1	2	0	0	0	0	0	0	0	1	0	0	0	0												1	3
Stolen Property offenses	0	0	1	0	1	0	0	0	0	0	0	0	0	0												2	0
Criminal Mischief	8	3	8	1	21	2	9	1	16	5	22	6	24	4												108	22
<b>Crimes Against Society</b>																											
Weapon Law Violations	1	1	0	0	0	0	0	0	0	0	0	0	1	0												2	1
Prostitution Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0												0	0
Child Pornography	0	0	0	0	0	0	0	0	1	0	0	0	1	0												2	0
Drug Offenses	22	16	9	8	23	14	11	3	7	5	14	6	18	17												104	69
Family Offenses (non-violent)	2	0	0	0	2	0	2	0	1	0	0	0	0	0												7	0
DUI	6	5	10	9	4	4	7	6	16	17	7	7	9	7												59	55
Possession of Alcohol	1	1	5	4	0	0	6	6	7	9	3	3	2	2												24	25
Provide Alcohol to Minor	1	0	0	0	0	0	0	0	0	0	0	0	0	0												1	0
Other Alcohol Offenses	0	0	0	0	2	1	3	3	1	1	0	0	1	0												7	5
Kidnapping/Custodial Int.	1	1	0	0	1	1	0	0	1	1	0	0	1	1												4	4
Disorderly Conduct	7	6	4	4	4	5	7	5	5	4	9	8	6	5												42	37
Criminal Trespass	28	22	7	8	10	6	17	16	7	2	14	11	12	7												95	72
Violation of Protective Order	4	2	9	1	2	0	4	3	2	4	2	0	3	3												26	13
Obstructing a peace officer	13	12	5	4	5	5	9	9	7	5	6	6	13	11												58	52
Juvenile Offenses (except MIP)	1	1	2	2	0	0	2	0	9	6	15	17	8	8												37	34
Other Offenses	42	41	29	27	33	30	35	33	38	36	29	30	38	34												244	231
<b>Total</b>	<b>217</b>	<b>156</b>	<b>170</b>	<b>108</b>	<b>203</b>	<b>118</b>	<b>209</b>	<b>131</b>	<b>184</b>	<b>122</b>	<b>204</b>	<b>130</b>	<b>239</b>	<b>136</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1426</b>	<b>901</b>

<b>Traffic</b>																											
	January		February		March		April		May		June		July		August		September		October		November		December		Totals		
	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	Traffic Stops	Cites	
<b>Total Calls for Service</b>	<b>2775</b>	<b>345</b>	<b>2465</b>	<b>294</b>	<b>3013</b>	<b>333</b>	<b>2785</b>	<b>329</b>	<b>2878</b>	<b>400</b>	<b>474</b>	<b>342</b>	<b>470</b>	<b>358</b>												<b>3278</b>	<b>2401</b>