

**KALISPELL
CITY ALCOHOL PERMIT APPLICATION**

Submit Form

If it is the request of the applicant to sell, serve, consume or possess alcohol at a special event held on City owned or maintained property, the following information and documentation must be provided in addition to an accompanying parade/special event permit application. Please refer to Kalispell Municipal Code 3-18 for information regarding the conditions under which City administration may grant an alcohol permit. The event must take place in an area zoned B-3 (Core Area) or B-4 (Central Business).

Name of Event: _____

Event Date(s): _____ **Start Time:** _____ **End Time:** _____

Name and contact information of requesting Organization:

Name and contact information of licensed Caterer if applicable:

Provide an estimate of the number and concentration of participants at the event:

Provide a plan that ensures that underage persons will not obtain alcoholic beverages served at the event, and the precautions proposed, such as fencing barriers to create separation, use of ID bracelets, and manned security to adequately secure and supervise the area and the participants during the event. Please also attach a map clearly showing the location of fencing barriers, including ingress and egress location(s):

Please check that the following documentation accompanies this alcohol permit application (If a document is not included, please indicate when the document is expected).

Parade/special event permit application:

Proof of liquor liability insurance coverage for the event with the city named as additionally insured:

Proof of compliance with Department of Revenue requirements for the event:

Detailed map clearly showing the proposed location of fencing barriers in which all distribution and consumption of alcohol shall occur and be monitored, including where participants will enter and exit this area.

ACKNOWLEDGMENT OF LEGAL RESPONSIBILITIES

- The holder of this alcohol permit is solely responsible for all actions of his/her group, and for the welfare of the public at the event, for all property belonging to the group and to the City, and for adhering to the Kalispell Municipal Code and the Laws of the State of Montana.
- I understand that a trained volunteer or employee in one of the preapproved MDOR training courses must be present at all points of sale and service.
- I understand that I must pay all fees and deposits as required.
- I understand that my permit can be revoked at any time for just cause, that my deposit may not be returned, and I may not be able to obtain a new permit in the future for violations of the law such as providing alcohol to a minor (MCA 16-6-305), providing alcohol to an intoxicated person (MCA 16-36-304), drinking if not of legal drinking age (MCA 45-5-624), or driving while intoxicated (MCA 61-8-401).
- I have read and understand all of the policies and regulations contained in the permit.

Signature of Applicant	Date
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Print Name/Title

Organization

[] Approved by City Administration [] Not approved by the City Administration

If Denied, Reason for Denial: _____

City Manager Signature	Date
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